

Staff Council General Meeting

UC Bayview 320 -November 6th, 2025 - 2:00pm-3:30pm

- Call to Order:
2:03PM Stephaine Long
- Approval of Minutes for October 9th, 2025 Staff Council Meeting:
 - o Yazmin Diaz motioned to approve
 - o April Jasso seconded
- Mary Mahan- EPIC
 - o 11-13th, EPIC Session Monitors
 - o Put link in chat for volunteer sign up for Sessions Monitor
- Upcoming Meetings
 - o December 11th, 11:30am to 1:00pm, UC Bayview 320
 - o January 8th, 2:00PM-3:30PM, UC Bayview 320
 - o February 12th, 2:00PM-3:30PM, UC Bayview 320
 - o March 19th, 2:00PM-3:30PM, UC Bayview 320
 - o April 9th, 2:00PM-3:30PM, UC Bayview 320
 - o May 14th, 2:00PM-3:30PM, UC Bayview 320
 - Please accept calendar invites for Staff Council Meetings
 - If unable to attend, please email Staff.Council@tamucc.edu and Stephanie Long about your absence and if you will be providing a proxy in your place.
- President's Report – Stephaine Long
 - o Islander Lights
 - SC runs Pictures with Santa, November 21st
 - Yazmin Diaz, Coordinating with MARCOM for the Photos.
 - Needs volunteers for Islander Lights Events
 - o Set-up / Break-down
 - o Photo with Santa line control
 - o Update on Storage Unit
 - Has obtained a Storage Unit Location.
 - Who has Staff Council items that need to be sent to Storage.
 - Discuss SC Inventory Spreadsheet
 - o Discuss all purchases to notify Amy Rivera
 - o A volunteer is needed to serve on the Citation Appeal Subcommittee
 - o December Potluck
 - Sign-up Sheet for Food and Allergy list to be sent out to General Meeting Teams Channel

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- Discuss Waiver Information for Potluck
- o SOP's
 - Staff Council Committee's please begin working on updating SOP's
 - Nominations and Elections -**Chair: VP- Joseph Doan**
 - Communication Committee – **Chair: Secretary- Ashleigh**
 - Ad Hoc Bylaws Review Committee – **Chair: Parliamentarian**
 - Benefits & Employee Development- **Chair: Samuel**
 - University Relations – **Co-Chairs: Anna and Katie**
- Vice-President's Report – Joseph Doan
 - o No Report at this time
- Treasurer's Report - Amy Rivera
 - o Waiting for finalized catering invoice for Halloween Break in the Day and all supply expenses to hit the account.
 - o Discuss remaining budget after all Halloween Break in the day expenses are recorded
- Parliamentarian Report – Andres Garcia
 - o No report at this time
- Historian Report - Yazmin Diaz
 - o Committee programing, meetings, and announcements to be sent to Yazmin to update on Staff Council Website
 - Examples: Halloween Break in the Day invite, Dorothy Yeater Scholarship Updates
- Secretary Report – Ashleigh Campbell
 - o Please be sure to email staff.council@tamucc.edu when you need to be absent or are sending a Proxy for the Meetings.

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Member		6/12/2025	7/10/2025	8/7/2025	9/11/2025	10/9/2025	11/6/2025
Claudia	Ayala	Attended	Attended	Attended	Attended	Attended	Attended
Amber	Castillo	Attended	Attended	Attended	Attended	Attended	Attended
Zelda	Chacon	Absent	Proxy	Attended	Attended	Attended	Attended
Donna	DeLeon	Attended	Absent	Attended	Attended	Attended	Absent
Lori	Flaminio	Proxy	Absent	Attended	Attended	Proxy	Attended
Kayleigh	Garcia	Attended	Attended	Attended	Proxy	Absent	Attended
Sarina	Garcia	Attended	Attended	Attended	Attended	Attended	Attended
Samuel	Glowacki	Attended	Attended	Attended	Attended	Attended	Attended
Cierra	Godin			Attended	Attended	Attended	Attended
Allison	Guerra	Proxy	Attended	Attended	Attended	Attended	Absent
Lauran	Guerra	Attended	Attended	Attended	Attended	Attended	Absent
Christopher	Hempstead	Attended	Attended	Attended	Attended	Attended	Attended
April	Jasso	Attended	Attended	Attended	Attended	Attended	Attended
Mary	Mahan	Attended	Proxy	Absent	Attended	Attended	Attended
Kevin	Martin	Absent	Attended	Attended	Attended	Proxy	Attended
Kristina	Messoline	Attended	Absent	Attended	Attended	Attended	Attended
Lorena	Newsome	Attended	Absent	Attended	Attended	Proxy	Attended
Kandy	Ortega	Attended	Attended	Proxy	Attended	Attended	Attended
Alexis	Rodriguez	Attended	Attended	Attended	Attended	Absent	Attended
Katherine	Skora	Attended	Attended	Proxy	Attended	Attended	Attended
Anna	Whetstone	Attended	Attended	Attended	Attended	Attended	Attended
Officers							
Ashleigh	Campbell	Attended	Attended	Proxy	Attended	Attended	Attended
Yazmin	Diaz	Attended	Attended	Attended	Attended	Attended	Attended
Joseph	Doan	Attended	Attended	Attended	Attended	Attended	Attended
Andres	Garcia	Attended	Attended	Attended	Attended	Attended	Attended
Stephaine	Long	Attended	Attended	Absent	Attended	Attended	Attended
Amy	Rivera	Absent	Attended	Attended	Attended	Attended	Attended
Ex Officers							
Cassandra	Casanova	Proxy	Attended	Proxy	Proxy	Absent	Proxy
Trennon	Cavanagh	Absent	Absent	Absent	Attended	Attended	Attended
John	LaRue	Absent	Absent	Absent	Absent	Absent	Attended
Shay	Lee	Attended	Attended	Attended	Attended	Attended	Attended
Scott	Johnson	Attended	Absent	Attended	Attended	Attended	Attended

- Please include the Proxy Name and email when sending for meeting
- Staff Council Committee Reports
 - Nominations and Elections -**Chair: VP-Joseph Doan** (Kristina, April, Lori)
 - Scheduling special elections to launch next Monday.
 - R&I – one spot
 - President’s Office – two spots
 - Connect with Stephanie S. from SEAS. Will be working on the Access List and then will be able to launch the special election list.
 - Nomination will be open for two weeks.
 - Ballots will be reviewed.
 - Communication Committee – **Chair: Secretary- Ashleigh** (Lorena, Kayleigh)
 - No report at this time
 - Ad Hoc Bylaws Review Committee – **Chair: Parliamentarian- Andres** (Sarina, Joseph)
 - No report at this time.
 - Benefits & Employee Development- **Chair: Samuel** (Claudia, Zelda, Christopher, Mary)
 - No report at this time
 - University Relations – **Co-Chair: Anna and Katie** (Amber, Luran, Allison, Donna, Kevin, Yazmin, Amy, Alexis, Kandrea)
 - Halloween Break in the Day Updates

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- Homecoming will be the next event, please look for outreach from Anna W.
- University Committees Reports
 - o Calendar Committee – Claudia Ayala
 - No report at this time
 - o Campus Wellness Committee – Mary Mahan
 - Exploring new giveaway options.
 - Spring Islander Wellness Day, will begin discussing at next Campus Wellness Committee
 - o Committee on Committees – Joseph Doan
 - Met November 5th.
 - Next meeting on December 3rd.
 - o Environmental Committee – Lorena Newsome
 - Meeting on November 6th at 3PM
 - o Expressive Activity Committee - Andres Garcia
 - No report at this time
 - o Faculty Advisory – Joseph Doan
 - o Historically Underutilized Business Comm. – Kayleigh Garcia
 - No report at this time
 - o Strategic Planning Council – President- Stephaine Long
 - No report at this time
 - o Student Endowment Scholarship Comm. – Kandy Ortega
 - No report at this time
 - o Student Success Council – April Jasso
 - Majority of students feel supported by Campus Community
 - o Transportation Advisory Committee - Lauran Guerra
 - No report at this time
 - o University Safety Committee – Allison Guerra
 - No report at this time
 - o University Budget Advisory Committee- Treasurer - Amy Rivera
 - No report at this time
- Liaison Reports (if any)
 - o Advisor Update – John LaRue
 - IDme- new system
 - o HR Update – Casandra Casanova
 - No report at this time
 - o Faculty Advisory Update- Scott Johnson
 - No report at this time

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- Meet next on November 21st
 - Past President- Trennon Cavanagh
 - No report at this time
- Old Business:
 - Fall Potluck- Possibility to change meeting time.
 - December Meeting time has been updated.
 - Domestic Violence Awareness Events- Mary Mahan
 - October 16th – Shatter the Silence. Stop the Violence
 - O’Connor Building in Room 135
 - 10:00 AM – 11:00AM
 - October 24th – What's your Red Flag Event.
 - East Lawn
 - 11:00 AM – 1:00 PM
 - EPIC Sessions Update from Mary Mahan
 - Staff Council Committees please update your SOPs
 - Nominations & Elections
 - Communication Committee Bylaws
 - Ad Hoc Bylaws Review Committee
 - Benefits & Employee Development
 - University Relations
- New Business:
 - Pre-Thanksgiving Pre-Auto Check Event
 - International Education week is this month.
 - International Food Day – November 20th in Dining Hall
 - Working with Passport Services
 - Fun items for students and faculty
 - Zelda C.
 - Rise in Whooping Cough
- Adjourn:
 - Lorena Newsome motioned to approve
 - Kristina Messoline seconded

November 6th, 2025, Staff Council Meeting Notes approved on December 11th, 2025