

Staff Council General Meeting

Swordfish 324

March 6th, 2025

2:00pm-3:30pm

- I. Call to Order: 2:04pm
- II. Approval of Minutes: Lorena motioned to approve; Sarina seconded.
- III. President's Report – Trennon Cavanagh
 - Homecoming Break in the Day: 250 participants.
 - Debrief from Homecoming committee on March 24th.
 - Good feedback on location, food, and games
 - Next year: improve audio, larger activity to draw people in.
 - University committees:
 - Reaching out in committees that don't meet often, staff council members reach out and try and connect.
 - b. Guest Speaker: Ann DeGaish
 - Jed projects: Health Minds
 - Survey will be sent out via email.
 - c. Executive Board Elections
 - Vice- President/ President: Stephaine Long
 - Parliamentarian: Michael La Torre
 - Secretary: Anna Whetstine
 - Treasurer: Alimursal Ibrahimov
 - Historian: Mary Mahan
 - c. Upcoming dates/ meeting times
 - o Upcoming meetings
 - February 13th 2pm-3:30pm
 - March 6th 2pm-3:30pm
 - April 10th 2pm-3:30pm
 - May 8th 2pm-3:30pm
- IV. Vice-President's Report
 - a. University committee: Talking with Kevin Houlihan about best ways to reach out.
 - b. Nominations and Elections: Making report of who is eligible to run and what division needs more representatives. Call to nominate will go out mid-March.
- V. Treasurer's Report
 - a. Working on invoice from Break in the Day.
 - b. Waiting on budget advisory committee to reach out.

VI. Staff Council Committee Reports

a. Nominations and Elections -**Chair: Stephaine**, Martha, Ashleigh

- See VP report

b. Communication Committee – **Chair: Anna**, Luran, Alexis

- No Report

c. Ad Hoc Bylaws Review Committee – **Chair: Michael**, Christina, Sarina, Alexandra

- No Report

d. Benefits & Employee Development- **Chair: Mary**, Lorena, Alex, Claudia, Ali

- Slides at Break in the Day
- Yeater will be launched in early-April
- Working on Staff Emergency Fund
- Working on documentation for position

e. University Relations – **Chair: Desiree, Ben**, Grace, Diana, Donna, Lorraine, Rick, Others

- Closing Homecoming Break in the Day
- Next Break in the Day 'Shark Week' TBD

VII. University Committees Reports

a. Calendar Committee – Anna

- No Report

b. Campus Wellness Committee – Ben

- No Report

c. Committee on Committees – Stephaine

- Final review of council review

d. Environmental Committee – Ashleigh

- Proposal for vegetative garden

e. Expressive Activity Committee – Micheal

- No Report

f. Faculty Senate – Stephaine

- No Report

g. Historically Underutilized Business Comm. – Desiree

- No Report

h. Strategic Planning Council – Trennon

- No Report

i. Student Success Council – Lorena

- Enrolment is up
- Changes in enrolment management
- Islander family portal is being utilized
- Tellus student support app, 2700 digital users after hours during December break.
- Grow with Google, google certifications
 - Open to student, staff, and faculty. Reach out to Leslie Mills for information

j. Transportation Advisory Committee – Lauran

- No Report

k. University Safety Committee – Micheal

- No Report

l. University Budget Advisory Committee- Ali

- No Report

VII. Liaison Reports (if any)

- Advisor Update – John LaRue
 - Update on University committee
 - Storage for Staff council
- HR Update – Cassandra Cassanova
 - April 1st, performance review
 - Service awards on May 2nd in the PAC
 - Catapult dates coming soon; annual wellness deduction. April 2025-June 2025
- IT Update – Ben Soto
 - No Report
- Faculty Senate- Dr. Isla Schuchs Carr
 - Interviews for new COS dean and COEHD dean
- Past President- Alexandra Janney
 - No Report

VIII. Old Business:

- No Report

IX. New Business:

- New P-Card system coming. All transactions must be resolved by April 1st, 2025
- Sand Dollar office will be offering passport services.
- New Restaurant in Jetty, Burger 361 will become a market area.
- New copiers across campus

X. Adjourn: Lorena motioned to adjourn; Ali seconded.

XI. Attendance:

Member		1/25/2025	2/13/2025	3/6/2025	4/10/2025	5/8/2025
Claudia	Ayala	Attended	Attended	Attended		
Diana	Avila	Absent	Attended	Attended		
Ashleigh	Campbell	Attended	Attended	Attended		
Alexis	De Leon	Absent	Attended	Attended		
Donna	DeLeon	Attended	Attended	Attended		
Yazmin	Diaz	Absent	Attended	Attended		
Lori	Flaminio	Attended	Attended	Proxy		
Sarina	Garcia	Attended	Attended	Attended		
Lauran	Guerra	Attended	Attended	Absent		
Desiree	Hofstetter	Absent	Absent	Absent		
Christina	Loftin	Absent	Attended	Attended		
Kevin	Martin	Absent	Attended	Absent		
Lorena	Newsome	Absent	Attended	Attended		
Christopher	Palfreyman	Attended	Attended	Proxy		
Ricardo	Reyes	Attended	Attended	Attended		
Ben	Soto	Attended	Absent	Proxy		
Lorraine	Soliz	Attended	Attended	Attended		
Alex	Zavala	Attended	Proxy	Absent		
Officers						
Trennon	Cavanagh	Attended	Attended	Attended		
Stephaine	Long	Attended	Attended	Attended		
Michael	La Torre	Absent	Attended	Proxy		
Anna	Whetstine	Attended	Attended	Attended		
Alimursal	Ibrahimov	Attended	Attended	Attended		
Mary	Mahan	Attended	Attended	Attended		
Ex Officios						
Cassondra	Casanova	Absent	Attended	Attended		
Alexandra	Janney	Absent	Attended	Attended		
John	LaRue	Attended	Absent	Absent		
Shay	Lee	Attended	Attended	Attended		
Isla	Schuchs Carr	Attended	Attended	Absent		