

## **Staff Council General Meeting**

**April 21<sup>st</sup>, 2022**

**Zoom 3:00-4:30PM**

Members Present: Zelda Chacon, Angela Walker, William Coari, Sharmeen Ahmed, Brenton Day, Jaclyn Mahlmann, Patricia Rodriguez, Jennifer Escamilla, Veronica Harris, Jaquelyn Westbrook, JoAnne Salinas, Debra Cortinas, Sonia McNeill, Lee Moore, Johnathan Cooper, Susan LaTorre, Ronald Sepulveda, LaMar Black, Maricela Alexander, Suzanne Bonds, Melissa Zamora, Ben Soto, Hayford Osei

Members Absent: Valerie Gibbons, Elizabeth Perez, Bethanie Pletcher, Amanda Kowalski, Noelle Freese.

**I. Call to Order- 3:02PM**

**II. Approval of Minutes-** Approved with no changes.

**III. Jennifer Escamilla- New Employees**

- Welcome new hires!
- All meetings are open and welcome to join

**IV. Guest Speaker- Amanda Morales Director of Residence Life with Islander Housing**

- Main Purpose of Islander Housing is to support the students we serve.
- Research has shown that 1<sup>st</sup> year students who live on campus are more successful academically than students who live at momentum or off campus housing.
- Starting Fall 2022 1<sup>st</sup> year students will be required to stay on Campus.

**V. President Report - Sharmeen Ahmed**

1. Attendance
  - Attendance is being tallied. 3 maximum absences are allowed per the bylaws.
  - If you cannot attend, please send a proxy to the meeting, and inform Sharmeen & Corbin of your absence so it can be documented correctly.
  - Sharmeen will be contacting those who have 3 or more absences within the next few days.
2. Constitution discussion
  - LaMar Black: Committee looked for commonalities
  - LaMar Black: Changes were made to fix small details of the constitution
  - Brenton Day: Changes made to discussion of the title of the sponsor. Taking out the Vice President title.
  - Brenton Day: Nondiscrimination Statement in the constitution does not match the University's statement. The statement in the constitution should match what the university's statement is.
3. CLIMB
  - CLIMB is happening next week.
  - You do have to register for lunch. Register today.
  - April 27<sup>th</sup> Staff Council Meet and Greet at CLIMB, please join us in Lonestar.

**VI. Vice-President's Report- Brenton Day**

- Excellence Awards have been judged and winners have been picked.
- Winners will be told a week before the award ceremony.
- May 6<sup>th</sup> is the Award Ceremony at 1:00PM in the UC.
- Election Cycle is complete. We have new members joining us.
- Emails to the winners were sent out yesterday.
- Faculty Senates next meeting will be April 29<sup>th</sup>.

**VII. Treasurer's Report-** Valarie Gibbons

- No Report.

**VIII. Committee Reports-**

- **Benefits & Employee Development** – JoAnne Salinas (Chair)
  - Please attend the CLIMB event. Staff Council has been working hard to put together speakers and events for CLIMB.
- **University Relations** – Jacquelyn Westbrook – (Chair)
  - Staff Council is assisting with the CLIMB luncheon next week. Please attend if you can.
  - Anyone that can help on Tuesday from 11AM-1PM for the Luncheon would be much appreciated
- **Communication Committee** – Noelle Freese (Chair)
  - No Report.

**IX. Adhoc Committees**

- **Employee Excellence Awards** – Brenton Day (Chair)
  - Refer to Vice President's report.

**X. Liaison Reports**

- **Advisor Update** – Jaclyn Mahlmann
  - 75<sup>th</sup> Anniversary started April 1<sup>st</sup>
  - Concert and Food Truck Celebration April 30<sup>th</sup>, 2022
  - Time capsule: We are gathering materials over the year, and it will be sealed for 25 years.
  - Faculty and Staff will have access to hotspots around campus area. More details to come.
  - Please register and attend CLIMB events.
- **HR Update** – Debra Cortinas
  - Wellness and Benefits session during CLIMB on Wednesday
  - TRS Virtual Presentation on Thursday.
  - Managers, please support your employees and encourage them to go to the CLIMB event.
  - Annual Reviews are in progress.
  - Open Enrollment guidelines have been updated. Please see HR website for more information.

- Please complete mandatory training by its due date.
- **IT Update** – Ben Soto
  - **No updates.**
- Committee on Committee
  - Submitting recommendations will be sent to Presidents Cabinet next week

**XI. Old Business**

- **None.**

**XII. New Business**

- Wednesday April 27<sup>th</sup> 10AM-1PM Venom Day (Wellness Event)
- University Counseling Center: PAW Days on Reading Day
- Faculty & Staff Reading Day Mixer at House of Rock 4:00PM-7:00PM

**XIII. Adjourn- 4:25PM**