Staff Council Committee Meeting

UC, Jetty 123

September 24, 2019

I. Call to Order

II. Approval of Minutes- Elizabeth Perez

III. Guest Speaker- Carmen Osier- SEBAC Representative

IV. President’s Report- Ben Soto
   - Staff Council Introduction to New Employees
   - Welcome Ms. Amanda Horne – South Texas Art Museum’s representative
   - SECC
   - Bylaws & Constitution
   - SC committee To-Do-List

V. Vice -President’s Report- Franklin Harrison

VI. Treasurer’s Report- Jorge Fonseca

VII. Old Business

VIII. Committee Reports-
   - Benefits & Employee Development –Noelle Wilson (Chair)
     o N/A (September & October)
   - Bylaws & Constitution- Luisa Butler (Chair)
     o Working on Updates (September & October)
   - Nominations and Elections –Michele Roth (Chair)
     o N/A (September)
     o Engage Marcom for Campaign (October)
   - University Relations – Alexandra Janney (Chair)
     o Distribute Kudos, Cont. BID Planning (September)
     o Committee meeting, Distribute kudos, Conduct a survey for Break In the Day, and start preparing for Islander Lights, confirm photography (October)

IX. Adhoc Committees
   - Annual Employee Luncheon – Liz Perez (Chair)
     o Create Budget, theme, and a completed list of Donors/Donations is due (September)
     o Create food list, Establish catering, work on entertainment (October)
- **Dorothy Yeater Scholarship** – Cassie Eyring (Chair)
  - Boss Day gifts ordered by Sept 9th, Done
  - Start heavy marketing! Boss Day October 16, 2019 *(October)*

- **Employee Excellence Awards** – Franklin Harrison (Chair)
  - Review Forms and update forms online *(September)*
  - Website behind the scene *(October)*

X. University Committee Reports
XI. New Business
XII. Adjourn