Staff Council Meeting Minutes
Location: WebEx
July 28, 2020 3:00 p.m.

Members Present

Members Absent:
Zelda Chacon, Amanda Horne, Shay Lee, Jennifer Grabarczyk-Turner

Others Present
Nonvoting members: Debra Cortinas, Jaclyn Mahlmann, Ben Soto, LaNiece Tucker
Guests: Alessandra Garcia, Liz Perez, Carol Pike, Jermeka Morrison, Esmeralda Teran, Donna DeGaish, Susane Horn, Eliza Lara

I. Call to Order – Frank Harrison
Meeting called to order at 3:02 p.m.

II. Approval of Minutes – Julie Shuttlesworth
A. Janney made the motion to approve minutes.
M. Munoz seconded the motion. Minutes were approved.

III. President’s Report – Frank Harrison
- Asked for motion to suspend Robert’s Rules of Order
  - Motion made by A. Janney
  - Seconded by C. Martinez

IV. Liaison Report
- Advisor – J. Mahlmann
  - Gov. Abbot will be on Campus for Hannah follow up
  - Hurricane Hannah update
    - Power still out in Flour Bluff Building
    - 1 building on campus had power issues.
    - Overall Campus fared well.
  - State Budget: Comptroller’s office released statement of 5 billion state budget shortfall
  - Fall enrollment down 2000 students year to date
- July 24, 2019 to July 26, 2020 down 800.
- Temporary decline
  - Covid testing will start this week. 1200 tests per month
  - Student Forum will be online this week
  - Student Fees: Distance fees are only applied to classes that would have already had them
  - Reminder Employee betterment program available with Classes covered at 100%

V. Vice President’s Report – Sharmeen Ahmed
- Absent – No Report

VI. Treasurer’s Report – Cassie Eyring
- No expenses

VII. Committee Reports
- Benefits & Employee Development – Joanne Salinas, Chair
  - Waiting on committee charge
- Bylaws and Constitution – Alexandra Janny, Chair
  - Committee will be submitting reviews of Bylaws
- Nominations & Elections – Julie Shuttlesworth, Chair
  - No report at this time
- University Relations – Jennifer Escamilla, Chair
  - Met on July 20th
  - Looking into virtual options for Kudo’s program
    - Will include a reason for nomination
    - J. Shuttlesworth recommended using iEngage form for submissions.
    - S. Ahmed suggested an acknowledgment for extra COVID effort
    - A. Janney recommended area to allow for documentation

VIII. Ad-hoc Committees
- Annual Employee Luncheon – Candance Martinez, Chair
  - Waiting to see what 2020 budget will be
  - Will begin to meet in October
- Dorothy Yeater Scholarship – Melissa Zamora, Chair
  - Met using Teams
• Website needs to be updated with who Dorothy Yeater is and photo.
• Fall 2020 application open until Aug 6
• Committee would like to do award certificates.
• Looking for Bosses Day gift idea.
• Employee Excellence Awards – Sharmeen Ahmed, Chair
  • Ceremony for 2020 may be in September Virtually –
• Forum Ad Hoc Committee – Franklin Harrison
  • Combined employee forum hosted by Staff Council and Faculty Senate
  • Committee will meet 7/29/2020 – Joint committee 4 from each organization.
  • Forum will be 7/30/2020

IX. Liaison Reports
• Wellness Committee – F. Harrison
  • Camp Gladiator Deal – Now $12 / month for employees for fitness camp

X. President’s Report Continued – F. Harrison
• Welcome to new TAMU-CC employees joining us for the meeting
• Letter of Solidarity Review – Submitted to e-board. Should be ready August meeting
• Budget Think Tank report
  o Goal is to make TAMU-CC leaner budget-wise.
  o Asking for feedback from membership
  o Will be an anonymous survey to all employees asking about ideas to save money.
  o Will brainstorm during August meeting
• Joint Forum
  o Will be a listening forum to help gather ideas, not to provide a position or information.
  o B. Day commented on need for communication and asked about including calendar invites in campus emails
    ▪ J. Shuttlesworth noted that joint emails in progress
  o J. Salinas voiced concern over childcare with CCISD school in person delay
  o S. Ahmed expressed hope that from home work would continue

XI. New Business
• External Employment Policy Review
  o Approved with voice vote

XII. Meeting adjourn at 4:20 pm.
A. Janney made the motion to adjourn
C. Martinez seconded the motion.