Staff Council Committee Meeting

UC, Marlin Room 317

February 25, 2020

I. Call to Order
II. Approval of Minutes - Elizabeth Perez
III. President’s Report - Ben Soto
   • Constituents
   • Elections
   • Employee Excellence Awards
   • Parking
   • Treasurer/Budget
   • 27th Annual Employee Luncheon “Islander Games”
     (March 10, 2020, IH Gym 11:30am-1:00pm)

IV. Vice-President’s Report - Franklin Harrison

V. Treasurer’s Report -

VI. Committee Reports -
   • Benefits & Employee Development –Noelle Freese (Chair)
     o Budget approve (February)
     o Plan EED (March)
   • Bylaws & Constitution- Luisa Buttler (Chair)
     o Schedule a cont. meeting to review Bylaws & Constitution (February)
   • Nominations and Elections –Michele Roth (Chair)
     o Nominations closed, MC Elections (February)
     o Confirm nominations w/staff, HR, & Supervisors (March)
   • University Relations – Alexandra Janney (Chair)
     o Send “Admin Day” reminder to President Miller, RSVP reminder emails, AV request, volunteer, order décor, gifts, catering, (February & March)

VII. Adhoc Committees
   • Annual Employee Luncheon – Liz Perez (Chair)
     o Wellness request, Secure Volunteers (February)
     o Annual Employee Luncheon on March 10th, Distribute survey for AEL (March)
   • Dorothy Yeater Scholarship – Cassie Eyring (Chair)
     o N/A (February)
• Order Admin Day gifts by 3/15 (March)

• Employee Excellence Awards – Franklin Harrison (Chair)
  o Feb 1st open nominations (February)
  o 3/1 nominations close, 3/6 send to HR, 3/13 make contact (March)

VIII. Old Business
IX. New Business
X. Adjourn