

Staff Council Committee Meeting

UC, Marlin Room 317

February 25, 2020

- I. **Call to Order**
- II. **Approval of Minutes-** Elizabeth Perez
- III. **President's Report-** Ben Soto
 - Constituents
 - Elections
 - Employee Excellence Awards
 - Parking
 - Treasurer/Budget
 - 27th Annual Employee Luncheon "Islander Games"
(March 10, 2020, IH Gym 11:30am-1:00pm)
- IV. **Vice -President's Report-** Franklin Harrison
- V. **Treasurer's Report-**
- VI. **Committee Reports-**
 - **Benefits & Employee Development** –Noelle Freese (Chair)
 - *Budget approve* **(February)**
 - *Plan EED* **(March)**
 - **Bylaws & Constitution-** Luisa Buttler (Chair)
 - Schedule a cont. meeting to review Bylaws & Constitution **(February)**
 - **Nominations and Elections** –Michele Roth (Chair)
 - *Nominations closed, MC Elections* **(February)**
 - *Confirm nominations w/staff, HR, & Supervisors* **(March)**
 - **University Relations** – Alexandra Janney (Chair)
 - *Send "Admin Day" reminder to President Miller, RSVP reminder emails, AV request, volunteer, order décor, gifts, catering,* **(February & March)**
- VII. **Adhoc Committees**
 - **Annual Employee Luncheon** – Liz Perez (Chair)
 - Wellness request, Secure Volunteers **(February)**
 - Annual Employee Luncheon on March 10th, Distribute survey for AEL **(March)**
 - **Dorothy Yeater Scholarship** – Cassie Eyring (Chair)
 - N/A **(February)**

- Order Admin Day gifts by 3/15 (**March**)

- **Employee Excellence Awards** –Franklin Harrison (Chair)

- Feb 1st open nominations (**February**)
- **3/1 nominations close, 3/6 send to HR, 3/13 make contact (March)**

VIII. Old Business

IX. New Business

X. Adjourn