Staff Council Committee Meeting

UC, Jetty 123

September 24, 2019

I. Call to Order
II. Approval of Minutes - Elizabeth Perez
III. Guest Speaker - Carmen Osier - SEBAC Representative
IV. President’s Report - Ben Soto
   • Staff Council Introduction to New Employees
   • Welcome Ms. Amanda Horne – South Texas Art Museum’s representative
   • SECC
   • Bylaws & Constitution
   • SC committee To-Do-List

V. Vice President’s Report - Franklin Harrison

VI. Treasurer’s Report - Jorge Fonseca

VII. Old Business

VIII. Committee Reports-
   • Benefits & Employee Development – Noelle Wilson (Chair)
     o N/A (September & October)
   • Bylaws & Constitution - Luisa Butler (Chair)
     o Working on Updates (September & October)
   • Nominations and Elections – Michele Roth (Chair)
     o N/A (September)
     o Engage Marcom for Campaign (October)
   • University Relations – Alexandra Janney (Chair)
     o Distribute Kudos, Cont. BID Planning (September)
     o Committee meeting, Distribute kudos, Conduct a survey for Break In the Day, and start preparing for Islander Lights, confirm photography (October)

IX. Adhoc Committees
   • Annual Employee Luncheon – Liz Perez (Chair)
     o Create Budget, theme, and a completed list of Donors/Donations is due (September)
     o Create food list, Establish catering, work on entertainment (October)
• **Dorothy Yeater Scholarship** – Cassie Eyring (Chair)
  o Boss Day gifts ordered by **Sept 9th**- **Done**
  o *Start heavy marketing! Boss Day October 16, 2019 (October)*

• **Employee Excellence Awards** – Franklin Harrison (Chair)
  o Review Forms and update forms online **(September)**
  o *Website- behind the scene (October)*

X. University Committee Reports
XI. New Business
XII. Adjourn