

Staff Council Committee Meeting

UC, Jetty 123

September 24, 2019

- I. Call to Order**
- II. Approval of Minutes-** Elizabeth Perez
- III. Guest Speaker-** Carmen Osier- SEBAC Representative
- IV. President's Report-** Ben Soto
 - Staff Council Introduction to New Employees
 - Welcome Ms. Amanda Horne – South Texas Art Museum's representative
 - SECC
 - Bylaws & Constitution
 - SC committee To-Do-List
- V. Vice -President's Report-** Franklin Harrison
- VI. Treasurer's Report-** Jorge Fonseca
- VII. Old Business**
- VIII. Committee Reports-**
 - **Benefits & Employee Development** –Noelle Wilson (Chair)
 - *N/A (September & October)*
 - **Bylaws & Constitution-** Luisa Butler (Chair)
 - Working on Updates **(September & October)**
 - **Nominations and Elections** –Michele Roth (Chair)
 - *N/A (September)*
 - *Engage Marcom for Campaign (October)*
 - **University Relations** – Alexandra Janney (Chair)
 - Distribute Kudos, Cont. BID Planning **(September)**
 - *Committee meeting, Distribute kudos, Conduct a survey for Break In the Day, and start preparing for Islander Lights, confirm photography (October)*
- IX. Adhoc Committees**
 - **Annual Employee Luncheon** – Liz Perez (Chair)
 - Create Budget, theme, and a completed list of Donors/Donations is due **(September)**
 - *Create food list, Establish catering, work on entertainment (October)*

- **Dorothy Yeater Scholarship** – Cassie Eyring (Chair)
 - Boss Day gifts ordered by **Sept 9th- Done**
 - *Start heavy marketing! Boss Day October 16, 2019 (October)*
- **Employee Excellence Awards** –Franklin Harrison (Chair)
 - Review Forms and update forms online **(September)**
 - *Website- behind the scene (October)*

X. **University Committee Reports**

XI. **New Business**

XII. **Adjourn**