

## **Staff Council General Meeting**

*June 27, 2018*

*Guests:* Yvonne Uribe (Heather Calderon), Sara Green (Jennifer Escamilla)

- I. **Call to Order** - Ben Soto called the meeting to order at 3:03pm.
- II. **Approval of Minutes** – Leslee Schauer
  - a. Patricia Rodriguez and Dee Dee Hubenak
- III. **President's Report** – John Paul Regalado
- IV. **Vice-President's Report** – Ben Soto
  - a. *SECC* – Trying to move this initiative to Institutional Advancement; however it was a little too late for this coming year.
    - i. Terry has spoken to Tom Mundell about transferring the program for next year. Terry indicated that TAMU-CC did not submit the paperwork to be on the list for the donation option, but would be sure to get the paperwork in for 2019.
  - b. *Bylaws* – Big changes and discussions to be made to the bylaws within the next year and Veronica and Cathy will be discussing this.
  - c. *Software Changes for Elections* – IT is looking into a potential change for elections because the current system is outdated and takes quite a bit of resources to put together.
    - i. Potentially another software that is currently existing on campus.
  - d. *Retreat August 7, 2018* – UC Anchor Ballroom C (8:30 – 1:00pm)
    - i. Roneka has sent invites out and more information will be given.
- V. **Treasurer's Report** – Catherine Bridges
  - a. Report was not emailed out; however, copies were handed out and employee checks and luncheon have cleared. The amount has decreased significantly.
    - i. Part was used for Administrative Professionals Day and the other part will be used for Break in the Day.
- VI. **Old Business**
  - a. None presented.
- VII. **Committee Reports**
  - a. *University Relations* – Cassie Eyring
    - i. Break in the Day was June 21<sup>st</sup> with a much larger turnout than expected
      1. Over 100 ice cream sandwiches and they were gone early
    - ii. All kudos are caught up and more will come today
  - b. *Benefits and Employee Development* – Leslee Schauer
    - i. No report.
  - c. *Nominations and Elections* – Lori Shearin
    - i. Election is completed and there was tie in EE0 4 and runoff was done.
    - ii. Executive Committee is certifying the results right now and the new reps will be notified (along with supervisors) next week.
- VIII. **Adhoc Committee Reports**
  - a. *Employee Excellence Awards* – Ben Soto
    - i. Human Resources has picked the dates for the event, in April.

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- ii. SEAS is trying to do their awards ceremony on the same date and so we may try to collaborate to help SEAS group out.
- b. *Dorothy Yeater Scholarships* – no apps for summer II
  - i. Fall – August 17<sup>th</sup> and the recipients will be selected in August
- c. *Bylaws Committee* – Cathy said there are 3 main things that are going to be put forth. The committee will meet, make changes and send out to council for discussion
  - i. Move the staff council election earlier in the year to better align with faculty senate (fill university committee positions in May)
  - ii. Under vacancy area, better address/word the vacancy area for the President
  - iii. Address expenditures section, to keep approval process very clear and streamlined (change the verbiage to clarify the structure)

### **IX. University Committee Reports**

- a. None reported.

### **X. New Business**

- a. Ben mentioned that JP's position was reorganized and he is no longer with us. As a staff council it's important that there is communication that is shared if something like a president vacancy is happening because it effects the entire group.
- b. Terry was not on campus when it happened, Ben was also not in the office. Bylaws do need to be amended to make it clearer of the process in the case of a vacancy for officers and/or presidency.
- c. Committed to the vision of the University but also that the administration is hearing our concerns and expectations
  - i. How we can give back to the University and how the campus can further focus on staff so we can enhance the service excellence we offer
  - ii. Morale and making sure this is an engaging place to work
  - iii. Terry indicated that there is a Leadership Summit happening right now and in most instances, the President goes off campus and has the cabinet reflect (July 15<sup>th</sup> will be a rough deadline for feedback)
    - 1. In addition, there is a Leadership Conference where two days will be devoted to Deans and Executive Directors to help break down silos and increase understanding what's happening
      - a. What areas do, big wins, challenges, and what we see we need to accomplish in the next 1-3 years
      - b. Short Q&A period

### **XI. Good of the Order**

- a. Open Enrollment starting July 1<sup>st</sup>,
  - i. Fair is July 17<sup>th</sup>
    - 1. TRS is also going to give a presentation

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- ii. Workday Lab is also going to be available (3 labs)
  - 1. Come in and walk through it with HR
  - 2. You'll get a task in the workday inbox (you can leave it if you don't want to change the benefits)
  - 3. Make sure to hit Submit button
- b. EVIVE Challenge (BCBS/TX)
  - i. Access vendors, any information regarding benefits and also has information on wellness exam (must do health risk assessment)
    - 1. Is done through EVIVE, but is mandatory
- c. **Kudos**
  - i. Victor Ioina – DWC
  - ii. Rebecca Flores – CLA
  - iii. Kimberly Becerra – IA
  - iv. Bethany Franklin – IA
  - v. William Coari – Academic Advising
- XII. **Meeting Adjournment** – Ben Soto adjourned the meeting at 3:41pm