Staff Council Meeting Minutes
Corpus Christi Hall Conference Room 249
May 22, 2018

Members Present: Catherine Bridges (proxy: Dora Garza), Heather Calderon, Sara Chapa, Debra Cortinas, Carrie Coursey, Jennifer Escamilla, Cassie Eyring, Debra Hubenak, Maria Martinez, Elizabeth Palacios, Liz Perez, Cari Reed, John Paul (JP) Regalado, Patricia Rodriguez, Nancy Salinas, Leslee Schauer, Lori Shearin (proxy: Shannon Chambers), Martha Simcik, Ben Soto

Members Absent: Luisa Buttler, Delaney Foster, Alessandra Garcia, Veronica Harris, Randy Lara, Elizabeth Longoria, Hayford Osei, Maria Pedigo, Christopher Palfreyman, Cynthia Salinas, and Terry Tatum

Guests: Jamie Dietrich

I. Call to Order – JP Regalado called the meeting to order at 3:05pm

II. Guest Speaker – Bryan Baker, Institutional Effectiveness Officer
   a. Bryan discussed the SACS Accreditation Quality Enhancement Plan (QEP)
   b. Indicated there is a QEP Steering Committee made up of faculty, administrators, staff and students.
      i. Currently seeking ideas for what the next QEP will be; already received over 30 ideas. Looking at a 2019 implementation and the idea is guaranteed to be funded, if selected.
      ii. Ideas will be narrowed down and presented to President’s Cabinet and also to the campus community for voting.
      iii. All ideas need to somehow tie into increased retention and can be submitted at QEP.TAMUCC.EDU (estimate a total of 100 proposals)

III. Approval of Minutes – Leslee Schauer
   a. Jennifer Escamilla motioned to approve the minutes as written and Liz Palacios seconded the motion. Minutes passed unanimously.

IV. President’s Report – John Paul Regalado
   a. President’s Cabinet Recap – Discussion regarding Labor Day holiday and if the campus was “open” or “closed” and if staff really have the option to work.
      i. There will be a follow-up with Terry Tatum and Human Resources for clarification.
      ii. Merit was another topic and it appeared that 2% was going to be available for all eligible staff members.
      iii. Overall the President’s lunch went well and several ideas were presented that President Quintanilla was interested in.
   b. Faculty/Staff Mixer Recap – well attended event and hoping to make it a regular event, once a semester, and continue to provide several hundred dollars for the food.
c. *June meeting* – the date will be changed to June 27th to accommodate for Islander Launch. The executive committee meeting date will stay the same.

d. *Retreat* – will be held on Tuesday, August 7th. Roneka will be sending an invite with room location and times.

V. **Vice-President’s Report** – Ben Soto

a. Faculty Senate meetings have wrapped up for the year and they completed an Annual Report, which might be a good thing for us to do.

b. Elections were held and Dr. Frank Spaniol was re-elected as Faculty Senate.

c. Ben spoke to President Quintanilla who indicated that staff equity pay and merit were going to be a focus of hers now that faculty pay had been completed.

VI. **Treasurer’s Report** – Catherine Bridges

a. Roneka sent out the Treasurer's Report prior to the meeting.

b. Cathy said the luncheon expenses should all have been entered and accounted for.

VII. **Old Business**

a. None to report.

VIII. **Committee Reports**

a. *University Relations* – Cassie Eyring

   i. Break in the Day will be held on June 21st from 2:00 -4:00pm

   1. Ice cream sundaes in the CI Courtyard with games

b. *Benefits and Employee Development* – Leslee Schauer

   i. Employee Development Day was May 16th; great turnout

   c. *Nominations and Elections* – Lori Shearin (JP Regalado)

   i. Nominations closed Tuesday, May 15th.

   1. Total of 542 nominations (298 people)

   2. Of those nominated, 41 accepted and 29 declined. Nominees have until Thursday at 5pm to respond.

   ii. Voting will be open for two weeks starting Tuesday, May 29th.

IX. **Adhoc Committees**


   i. Discussion regarding if the winners need to be a secret or if people should be told.

   ii. Discussion on process of awarding recipients (going to the stage as a group vs. individually).

   iii. Committee has much to discuss in their next meeting on how to change (if at all) the upcoming nomination process for Employee Excellence awards.

b. *Dorothy Yeater Scholarship* – Dee Dee Hubenak

   i. Summer I has closed and there were 10 applications.

   1. 9 awarded - $1,125

   ii. Summer II will be awarded June 26th.
iii. Fall applications will open July 1st.
iv. Committee is considering combining summer I and II and would award only three times: Fall, Spring, Summer

X. University Committee Reports
a. Wellness Committee (Christopher Palfreyman – JP Regalado)
   i. The committee is considering adding a Kinesiology representative.
   ii. President Quintanilla wants a Wellness Campaign across campus; the committee is working on details with the intention of presenting this campaign at Faculty/Staff Meeting in the fall.
   iii. Committee is also considering having “wellness ambassadors” from each department to come to some meetings to learn new exercises for the office and create a small competition.

XI. New Business
a. Employee Excellence Discussion for future awards celebrations.

XII. Good of the Order
a. Kudos
   i. Shawn Elizondo, College of Business
   ii. Stephanie Diores, Admissions & Records
   iii. Roe Cantu, College of Science & Engineering
   iv. Lisa Garza, College of Science & Engineering
   v. Cassandra Cassanova, Human Resources
b. Islander Launch
   i. It is a one-day event and the first 8 are college-specific.
   ii. Website: http://IslanderLaunch.tamucc.edu
   iii. Registration is limited to students who have completed the TSI and BMV Admissions requirements.
   iv. As of May 22nd, there were 823 students and 468 guests registered to attend one of the dates.

XIII. Meeting Adjournment – JP Regalado adjourned the meeting at 4:18pm.