I. Call to Order – 3:41 p.m.

II. President’s Report – Christopher Palfreyman
   • Staff Council annual retreat has been set for August 9 from 9:00 a.m. – 1:00 p.m. Lunch will be provided and will start at 11:45 a.m. Previous members are invited to attend along with the new members.
   • Discussed the President’s search is now over as Dr. Quintanilla has been selected as the sole finalist for the Presidential position at TAMU-CC. There is a 21 day waiting period before the President can make any changes.

III. Vice-President’s Report – John Regalado
   • No report.

IV. Treasurer’s Report – Cassie Eyring
   • No report.

V. Historian’s Report – Ashley Dyckman
   • No report.

VI. Approval of Minutes – Cassondra Casanova
   • Motion to approve by Catherine Bridges seconded by Joe Miller.

VII. Guest Speakers – Terry Tatum
   • Terry spoke about the budget from legislative session.
     o Revenue going to be down. The house and the Senate approach things from different points of view, particularly higher education.
     o A large portion of the budget comes from formula funding, shared among higher ed.
     o Weighted semester credit hour is one of the largest numbers that determines how much money we get. Weighted semester credit hours must grow in order for our percentage of the money to increase.
     o Other determinants include how full we keep the classrooms.
   • Formula funding alone does not help to start a new program, this is exceptional item funding.
     o The art museum is in affiliation with the university and is an exceptional item in our budget.
   • TAMU-CC serves more first generation students, this costs more with additional advising, tutoring, and offering smaller class sizes.
     o Institutional enhancement (special funding) is extra funding given the nature of the students we serve.
     o Special items are trimmed but they all still remain. Funding special items for a two year period, a working committee will study this and exam any better way to take care of these needs in the future. Legislature will exam special items and why they are needed.
   • There was a 5.7% budget reduction in the net general revenue items (compared to many schools receiving a 10% cut.)
   • Will not give specific numbers until the President is in place. Some special items were cut more than others, we must find money from elsewhere to fund these items. May have to swap money from different places on campus.
• Question from John Paul Regalado, Governor implemented a hard hiring freeze until Sept 1, is it still under freeze? Terry answered, the soft hiring freeze is still in effect. After Sept 1, we are hoping the freeze will expire.

VIII. Old Business
• 32.01.02.C0.01 Complaint and Appeal Process for non-faculty employees- needed more clarity. John Paul Regalado questioned section 1.3, it has been reworded.
  o Motion to approve Joe Miller, Dora Seconded, all in favor.

IX. Committee Reports
• Benefits and Employee Development – John Regalado
  o No report.
• Bylaws and Constitution – Patricia Hill
  o No report.
• Nominations and Elections – Timothy Boulan
  o Confirmed the new elected members.
  o All new members were invited to retreat on August 9th.
• University Relations – Cynthia Salinas (Dora Garza)
  o Thanked all members that assisted with the ‘Break in the Day’ event.
  o Received one suggestion for the next event. Rick Reyes suggested that the event be held in the ‘Breakers’ lounge and have individuals eat in the food court.

X. Adhoc Committees
• Staff Annual Luncheon – Joseph Miller
  o No report.
• Dorothy Yeater – Shawn Elizondo
  o Three additional scholarships have been awarded. Looking to award another four to five scholarships in the fall semester.
  o Promotional items were reviewed for Boss’ and Administrative Professional’s day. A clock/note holder or picture frames were distributed around the room for review.
• Employee Excellence – John Regalado
  o Submitting an internal document policy change. The committee talked about how uneven the nominations have been in years past, more on excellence award. The 3 categories were changed to Leadership, Inclusion and service award categories.
  o Policy change made by Debra Cortinas, “An employee can only win one award per year.”
  o Language change to Service Award 1.3, “This Staff Council award recognizes a university staff member who exemplifies service that mirrors the Spirit of the University and contributes to the overall mission of the University. This may include the modelling of excellence customer service, promoting student success, working as a team player, taking initiative to improve the work environment, collaborating and/or supporting faculty, staff and/or students, and involvement in the community.”
  o Changes to 6.1, “the selection panel will consist of five University employees: two full-time staff members appointed by the TAMU-CC President.”
  o Awards document approved with changes. Motion to approve by Ben Soto seconded by Catherine Bridges. No one opposed.

XI. University Committee Reports
• Calendar Committee – Christopher Palfreyman
  o No report.
• Committees on Committees – Shay Lee
  o No report.
• Community Outreach – Joseph Miller
  o No report.
• Environmental Health & Safety Council – Yvonne Salas
  o No report.
• Expressive Activity – Patricia Hill
  o No report.
• Faculty Senate – John Regalado
  o No report.
• Homecoming Committee – Diana Gaona
  o No report.
• I-Adapt- Cassie Eyring
  o No report.
• Inclusive Excellence – John Regalado
  o No report.
• International Education Council- Delaney Foster
  o No report.
• Student Success and Retention Committee – Lori Shearin
  o No report.
• Parking and Transportation Committee – Patricia Rodriguez
  o No report.
• University Center & Student Activities Advisory Council – Ashley Dyckman
  o No report.
• Veteran’s Affairs Committee – Timothy Boulan
  o No report.
• Recreational Sports- Ben Soto
  o No report.

New Business
• 31.01.01.C0.01 Employee Compensation Administration
  o Confirmed that the President will appoint an individual to report to if their supervisor is
    the VP.
  o Approved with changes. Motion to approve by Joe Miller seconded by Dora Garza. No
    one opposed.
• 31.01.01.C0.02 Salary Increases Not Awarded Through the Regular Budget Cycle
• 31.01.01.C0.03 Temporary Salary Increases
• 31.01.01.C0.04 Reclassifications of Non-Faculty Positions
  o Additional time has been given to Staff Council to review these procedures. Review of
    these procedures will be done at the next staff council meeting.

Good of the Order
  o Kudos
    o Sylvia Sanchez – Library
    o Frances Jordan – COSE
    o Roe Cantu – COSE
    o Brittany Wilcut – Rec Sports

Meeting Adjournment
  o Martha Simcik motioned to adjourn and Ben Soto seconded the motion. The meeting
    was adjourned at 4:53 p.m.