

## **Staff Council Minutes**

**April 25, 2017**

**UC Bayview 320**

**Members Present:** Timothy Boulan, Cassondra Casanova (Proxy-Hayford Osei), Shawn Elizondo (Proxy-Sharmeen Ahmed), Jennifer Escamilla (Proxy-Sarah Green), Diana Gaona (Proxy-Laura Marino), Dora Garza, Patricia Hill, Shay Lee, Maria Martinez, Joe Miller (Proxy-Trent Thigpen), Christopher Palfreyman, Crystal Ramirez, Katie Reese, John Paul Regalado, Cynthia Salinas, Nancy Salinas, Lori Shearin, Martha Simcik, Ben Soto, Terry Tatum, Alison Whelan.

**Members Absent:** Catherine Bridges, Sara Chapa, Meredith Coplen, Debra Cortinas, Ashley Dyckman, Cassie Eyring, Delaney Foster, Cari Reed, Patricia Rodriguez.

### ***I. Call to Order - 3:04 p.m.***

### ***II. President's Report – Christopher Palfreyman***

- The Administrative Professionals Celebration on Tuesday, April 25 went very well. The University Relations Committee was thanked for their good work.
- Discussed the presidential search update. The committee will look over candidates and narrow the search down to about 10 candidates. The committee will then interview the selected candidates and choose 3 candidates for the chancellor and regents to interview.
- Article V, Section 2: Attendance in the Bylaws states that members may not miss more than four Council meetings during the year. University approved absences will not count against attendance. The proper use of proxy will constitute attendance. It is the sole responsibility of the representative to ensure that any excused absences, absences due to university travel, or official university business be communicated to the Secretary.
  - This is the first time attendance has been brought at a meeting all year, with two meetings left, the President urged members to send a proxy if absence is necessary.
  - The proxy must not be a Staff Council member and must be in the same EEO category as the absentee Council member to ensure accurate representation.
  - Alison Whelan mentioned to double check with individuals for proxy, some staff have changed EEO categories with changes in the new title code.

### ***III. Vice-President's Report – John Regalado***

- No report

### ***IV. Treasurer's Report – Cassie Eyring***

- No report

### ***V. Historian's Report – Ashley Dyckman***

- No report

### ***VI. Approval of Minutes – Cassondra Casanova***

- Motion to approve by Shay Lee seconded by Alison Washburn.

### ***VII. Guest Speakers***

- Claudia Ayala
  - Information based on the book Positive Psychology on the college campus.
  - She mentioned the relevance of positive psychology to our campus because as staff we should promote healthy campus communities where students are encouraged to realize their full potential.
  - Shared Youtube video about positive psychology by Dr. Martin Selgman. Optimistic people perform better personally and professionally. In the areas of high positive

emotion, high relation, high meaning, with a goal of 51% of population will be flourishing. What would the campus be like if 51% of campus students were flourishing, what impact would that have?

- We can support positive psychology by encouraging curiosity, praise students in a way that shapes their self-theories, reinforce the value of career planning, normalize the use of academic support services, encourage strengths-based approaches.
- Create a positive campus culture by nurturing hope promoting campus resources, give students opportunities to have meaningful interactions with career services throughout the college experience, embrace social media and other electronic forms of communication, encourage “hopeful students” to mentor students in transition.
- Links to Positive Psychology Center- <http://ppc.sas.upenn.edu/>. Authentic Happiness Website- <https://www.authentichappiness.sas.upenn.edu/>.
- Ben Soto
  - IT updates-Addition of Syncplicity and Cisco Jabber
  - *Syncplicity* (dropbox replacement) is in testing phases now to have ready June 1, before hurricane season. There will be classes available soon.
    - Will replicate files and store them in cloud to have access on the go or at home or situation where campus is closed.
    - Will not get rid of dropbox or outbox, Syncplicity is just a more secure version.
    - Right now does not link or connect with idrive, currently figuring out which route will work best.
    - Syncplicity is accessed from a webpage.
    - Unsure how long the Onedrive service given by Microsoft will be effective. Another reason why Syncplicity is a better option.
    - Will be “Duo” enforced.
    - There is a limit to data on idrive, there is no limit to Syncplicity. Will have to register device for you for the application.
    - Syncplicity is “file replication” not technically a backup. If something is deleted on the computer it will delete on the cloud as well.
    - If the device is on the network, settings will be automatically sent to the computer will be set up with Syncplicity. Those with personal laptop will need to be sent setting, will not be sent automatically. Hopefully setting will be default.
  - *Cisco Jabber* is a chat/instant-messaging program. Some departments already use it, there will be a campus wide push for all staff to use it on campus.
    - Other instant messaging systems will be replaced with this one.
    - No cost associated for Cisco Jabber use.
  - There will be trainings on Employee Development Day on May 17 for both Syncplicity and Cisco Jabber.

## **VIII. Old Business**

## **IX. Committee Reports**

- Benefits and Employee Development - John Regalado
  - Staff Council will be hosting an EAP session. Thursday May 11, CCH 113 10a.m. Fung Shui principles, no registration. More information to come through email.
  - More information to come about Employee development day Wed, May 17.
- Bylaws and Constitution - Patricia Hill
  - No report
- Nominations and Elections – Timothy Boulan
  - Starting elections plan, IT cleaned out old data. Waiting on the list of nomination eligible individuals from HR.
  - Nominations run May 1-15. Elections run May 22-June 2.
- University Relations – Cynthia Salinas
  - Dora has filled in as leader coordinating committee plans.
  - Had a successful Administrative Professionals Celebration on Tuesday, April 25.
  - Starting to plan Break in the Day for the end of May or beginning of June, meeting to come.

- Backlog on delivering kudos, meeting to come.

**X. Adhoc Committees**

- Staff Annual Luncheon – Joseph Miller
  - No report.
- Dorothy Yeater – Shawn Elizondo
  - Laura Marino gave the report on the Administrative Professionals Day gift bags, noting all 101 bags have been sold. Bags get delivered tomorrow morning.
- Employee Excellence – John Paul Regalado
  - The awards ceremony was Friday, April 21. There were 21 nominations. The Excellence Award winner was Denver Ang, finalist was Elizabeth Perez. Engagement Award winner was Julie Shuttlesworth, finalist was Delaney Foster. Expansion Award winner was Stephanie Box.
  - The Staff Council Awards Committee will be submitting a proposal for changes on the categories and the process of awards.

**XI. University Committee Reports**

- Calendar Committee – Christopher Palfreyman
  - No report
- Community Outreach – Joseph Miller
  - No report
- Health & Safety Council – Lori Shearin
  - No report
- Expressive Activity – Patricia Hill
  - No report
- Faculty Senate – John Regalado
  - Faculty Senate had their final meeting on Friday, April 14.
  - New 2017-2018 Senators were welcomed at the close of the meeting.
  - Dr. Frank Spaniol is the new Speaker.
- Homecoming Committee – Diana Gaona
  - No report
- I-Adapt- Cassie Eyring
  - No report
- Inclusive Excellence – John Regalado
  - No report
- International Education Council- Dora Garza
  - No report
- University Center & Student Activities Advisory Council – Catherine Bridges
  - No report
- Veteran's Affairs Committee – Timothy Boulán.
  - The committee met on the April 3. Corpus Christi Veterans Center is sending a counselor to campus every Tuesday in Driftwood, Room 102 from 9a.m.-12p.m.
- Recreational Sports- Ben Soto
  - No report

**XII. New Business**

**XIII. Good of the Order**

- **Kudos**
  - **Bethany Pfeiffer**
  - **Suzanne Hamilton**
  - **Margaret MacDonald**
  - **Hayford Osei**
  - **Dennis Coplen**

**XIV. Meeting Adjournment**

- Shay Lee motioned to adjourn and Alison Washburn seconded the motion. The meeting was adjourned at 4:00 p.m.