



Citibank Corporate Billed Travel Card CARDHOLDER AGREEMENT

I, _____, hereby acknowledge receipt of a Texas A&M University-Corpus Christi Travel MasterCard. As a cardholder, I agree to comply with the terms and conditions of this Agreement and the Travel Card procedures.

I agree to use this card for Texas A&M University-Corpus Christi approved travel related purchases only and agree not to charge personal purchases. I understand that Texas A&M-Corpus Christi will audit the use of this card and report any discrepancies.

I further understand that improper use of this card may result in disciplinary action, which may include termination of employment. I agree to repay Texas A&M University-Corpus Christi any amounts owed by me even if I am no longer employed by Texas A&M University.

I understand that the card is property of Texas A&M University-Corpus Christi. I further understand that Texas A&M University-Corpus Christi may terminate my right to use this card at any time for any reason. I agree to return the card to Texas A&M University-Corpus Christi immediately upon request or upon termination of employment.

MasterCard #: XXXX XXXX XX _____

Signature: _____
Cardholder

Date: _____

Signature: _____
Travel Compliance Specialist or Designee

Date: _____