

Driver Release

Anyone driving a vehicle (personal or rented) for a student organization, individual student travel, or university sponsored group travel must sign this release and include the following:

- A Copy of your current proof of automobile insurance for the vehicle listed below.
- A Copy of your driver's license.
- If renting vehicle utilizing TAMUCC funds: Personal Accident Insurance (PAI) must be purchased for student passengers.

Return this release with the rest of the travel paperwork (Trip Itinerary, List of Travelers, Waiver of Liability and Emergency) Information to the sponsoring department.

Driving Guidelines

In order to ensure the safety of your passengers, TAMUCC Student Activities/Recreational Sports and the Travel Department have developed the following guidelines for student drivers:

1. Cannot drive for over 14 hours in any 24-hour period. The majority of the hours must be during the daylight.
2. May not depart after 4 p.m. for trips exceeding 8 hours.
3. Drivers must change every 4 hours to avoid driver fatigue and ensure the safety of the passengers.
4. Drivers must be at least 18 years old and possess a valid driver's license that is appropriate for the classification of the vehicle being used.
5. In accordance with State law, drivers must use seat belts or other available safety restraints and require ALL passengers to do likewise.
6. Drivers, passengers, and their luggage must not exceed the official maximum capacity of the vehicle.
7. **SPORTS CLUBS:** If a vehicle breakdown occurs, the Sport Club Director/Sponsor or another representative of the Recreational Sports Office should be contacted immediately.
8. No alcoholic beverages are allowed in vehicles at any time. All drivers must have refrained from drinking for at least 12 hours before a trip departure.
9. A first aid kit must be taken on the trip.
10. Only organization members, advisor(s) or TAMUCC Faculty/Staff may travel together. Family, friends, and other non-members may not travel in the same vehicle due to liability concerns.
11. If renting a 15 passenger van, total number of passengers cannot exceed the maximum limit of nine (9), including the driver. **Driver must be at least 25 years old to drive a 15 passenger van.**
12. Drivers must abide by risk management policies for travel.

Driver/Vehicle Information

Driver's Name: _____ Driver's License #: _____ State: _____

Is this a personal or rental vehicle? _____ (If rental, indicate N/A for the following required information:)

Make & Model of Vehicle: _____ Color: _____ License Plate #: _____

- As a driver, I understand that my own automobile insurance may be responsible for payment of injuries, hospital bills, damage, etc. in the event of an accident.
- As a driver, I will follow all guidelines listed above in order to ensure the safety of my passengers.

I certify, to the best of my knowledge, all the information provided above is true and correct. I also understand that my failure to complete the required travel paperwork may result in further disciplinary action.

Printed Name and Signature of Driver

Date