Emergency Tuition Loan (ETL)/Installment Payment Plan (IPP)

Setup Instructions

Directions:

1. Go to http://sail.tamucc.edu/ and click on 'Login to S.A.I.L.'
2. Login to S.A.I.L. using your assigned User ID and PIN
3. Click on 'Student'
4. Click on 'Student Account'
5. Click on 'BILL/PAYMENT SUITE'
6. After the page loads, click the 'Payment Plans' tab located in the blue border near the top of the page
7. Click 'Enroll Now' located on the right side of the page
8. Select the Current Term from the drop-down box and click 'Select' [1]
9. Choose the payment plan you are enrolling in from the list of available payment plans and click "Select" under Action [2]
10. Indicate whether you want to setup automatic payments or not and click "Continue"
11. Agree to the Terms and click "Continue"
12. You'll receive a confirmation page stating the ETL/IPP was successfully setup

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[1] For the Summer I (which includes Maymester) and Summer II terms, an ETL is the only payment arrangement offered and the second drop-down box to select a payment plan will be not be present. Simply continue to step 9.

[2] A Master Promissory Note (MPN) is required to be on file in the Business Office before you are given access to the ETL's online application. If the page indicates 'There are no payment plans available for your enrollment for the selected term', then an MPN may not be on file and must be completed before you are allowed to proceed. The Emergency Loan's MPN is a product of the Business Office and should not be confused with that of the Financial Assistance department.

Should you have any questions about the ETL/IPP, contact the Business Office at (361) 825-2600 and select option #5 or stop by the office located in the Student Services Building.