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Texas A&M University-Corpus Christi
Banner Code Set Up Request Form

To: Business Office and Financial Aid

From: _____
Department

Date: _____

Please set up a banner code with the following criteria:

1. Type of Code/Award:

   ☐ **Stipends** ☐ **Scholarships** ☐ **Tuition/Fee Payment**
   (Check all that apply, codes will be set up for each one checked)

2. FAMIS account: _____ - _____
   Account Number Support Account

   FAMIS account name: _____

3. Proposed Name of Stipend/Scholarship/Tuition Code:

   _____
   (max. 24 characters; to be used in setting up and identifying stipend/scholarship in Banner)

4. Recipients of Funds/Award:

   ☐ Undergraduate Students ☐ Graduate Students ☐ Both

5. Departmental Contact: _____ _____
   Name Ext.

6. Special Notes (Tuition only; Fees only; etc.):

   _____

For Office Use Only (Financial Aid Office and Bursar's Office):

_____ FA Fund Code

_____ Detail Code

Revised 12/15/16