

34.07 Emergency Management

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Policy Summary

The Texas A&M University System (system) is responsible for ensuring its members have plans in place to properly protect personnel and property in an emergency. By requiring that each member has a plan(s) to address various situations and by reviewing this plan(s) on a regular basis, the system can ensure each member is fulfilling its responsibilities to its constituents.

Policy

1. GENERAL

- 1.1 The chancellor establishes for the System Offices (SO) and requires each member to establish, at the direction of the respective chief executive officer (CEO) or designee, a plan(s) to deal with various emergencies which might threaten system resources and the physical safety of employees, students, clientele and the general public.
- 1.2 Such a plan(s) must take a whole community approach that addresses natural, technological, and human-caused threats and hazards which requires the orderly management of resources and processes to protect life and property.

2. ASSUMPTIONS AND UNDERLYING PRINCIPLES

In the development of an emergency management plan(s), the following assumptions, and underlying principles apply:

- 2.1 The protection of human health and safety is of the utmost importance.
- 2.2 Consistent with the primacy of human health and safety, system property and other resources must be protected and preserved wherever possible.
- 2.3 The system, when possible, assists federal, state and local governments, emergency management and relief agencies, etc., and may allocate facilities, equipment and personnel to assist in the event of disasters away from system property.
- 2.4 The system cooperates with federal, state and local disaster management and law enforcement agencies with respect to any emergency occurring on system property and/or involving system personnel or students.
- 2.5 The plan(s) must provide for the coordination of appropriate community partners, contract partners, and member employees and include a description of their roles and

responsibilities during emergency situations.

- 2.6 The plan(s) must address the care for people with disabilities and individuals with access and functional needs in all emergency and disaster-related programs, services, and activities.
- 2.7 The member CEO must designate in the plan(s) a single individual or committee that is responsible for emergency planning and coordination.
- 2.8 The plan(s) must comply with all applicable regulations set forth by the U.S. Department of Education and other governing authorities concerning procedures for emergency response, evacuation, notification, training, and testing.
- 2.9 The System Office of General Counsel is consulted in cases where the legal responsibilities of the system are unclear.

3. COMMUNICATIONS

- 3.1 Communications are from the chancellor or designee with respect to emergencies affecting the SO or the system as a whole and from the respective CEO or designee with respect to emergencies affecting a specific member.
- 3.2 The CEO must inform the chancellor and the executive director, Board of Regents (board), of any emergency that has occurred or that is threatening life, health or system property and give periodic status reports as information is available. The board's executive director keeps board members properly informed.
- 3.3 The plan(s) must provide for an effective means of communication with employees, students, clientele, and the general public and include a system of mass notification that meets the requirements set forth in state law.

Related Statutes, Policies, or Requirements

Tex. Educ. Code §§ [51.217](#), [51.218](#)

[20 U.S.C. § 1092](#)

[34 C.F.R. § 668.46](#)

[Texas Governor's Executive Order RP40](#)

[Title II of the Americans with Disabilities Act \(ADA\)](#)

[Homeland Security Presidential Directive/HSPD-5: *Directive on Management of Domestic Incidents*](#)

[Homeland Security Presidential Policy Directive/PPD-8: *National Preparedness*](#)

National Incident Management System (NIMS)
Texas Division of Emergency Management – Local Emergency Management Planning Guide
(TDEM-10), January 2008

National Fire Protection Association (NFPA) 1660 – Standard for Emergency, Continuity, and
Crisis Management: Preparedness, Response, and Recovery, 2024

FEMA (CPG) 101: Developing and Maintaining Emergency Operations Plans, Version 3

Member Rule Requirements

A rule is not required to supplement this policy.

Contact Office

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