



TEXAS A&M  
UNIVERSITY  
CORPUS  
CHRISTI

ISLANDER  
HOUSING

TEXAS A&M UNIVERSITY-CORPUS CHRISTI

# RESIDENTIAL HANDBOOK

2025-2026





## Resident Handbook 2025-2026

Islander Housing at Texas A&M University - Corpus Christi

[housing.tamucc.edu](https://housing.tamucc.edu)



Welcome to Islander Housing!

We are excited to have you join our community and look forward to building connections and creating lasting memories together.

The Resident Handbook contains important information that will help ensure every member of our community enjoys a safe and positive residential experience.

As a resident, you are expected to be familiar with and follow the Student Code of Conduct, the Resident Handbook, and all relevant local, state, and federal laws. Community expectations, standards, and policies may be updated periodically, and any changes will be posted throughout the community and online. The most current version of the Student Code of Conduct is available on the Dean of Students page of the [university website](#).

At Islander Housing, we ask that you treat fellow residents, our staff, and the physical environment with care so that together we can maintain a safe and welcoming space where everyone feels a sense of belonging.

Take time to connect with your Resident Assistant (RA) and the Islander Housing staff. We are here to support you, answer your questions, listen to your concerns, and celebrate your successes.

We wish you a wonderful year ahead!

Sincerely,

Neftali Rivera  
Assistant Vice President for University Auxiliaries  
Division of Finance and Administration

# IMPORTANT CONTACT INFORMATION

## Housing

TAMU-CC Islander Housing Office	<a href="http://housing.tamucc.edu">housing.tamucc.edu</a>	361.825.4663
Miramar Front Desk	<a href="mailto:housing@tamucc.edu">housing@tamucc.edu</a>	361.825.5000
Miarmar Fax		361.825.5001
Miramar After Hours On-Call (Apt)		361.244.8316
Miramar After Hours On-Call (Res-Hall)		361.244.8269
Momentum Village Front Desk	<a href="mailto:housing@tamucc.edu">housing@tamucc.edu</a>	361.825.6200
Momentum Village Fax		361.825.4839
Momentum Village After Hours On-Call		361.446.3972

## Campus Safety

TAMU-CC Police Department	<a href="http://police.tamucc.edu">police.tamucc.edu</a>	<b>Emergency:</b> 361.825.4444 <b>Non-Emergency:</b> 361.825.4242
---------------------------	--	--

## Help Desk Numbers

ResNet (Boldyn) Internet	<a href="https://tamucc.hed.boldyn.com">https://tamucc.hed.boldyn.com</a>	833.493.4886
--------------------------	---	--------------

## Campus Offices and Resources

Academic Testing	<a href="http://testing.tamucc.edu">testing.tamucc.edu</a>	361.825.2334
Campus Store	<a href="http://www.bkstr.com/texasamcorpuschrististore/home">www.bkstr.com/texasamcorpuschrististore/home</a>	361.825.2603
Career Services	<a href="http://career-services.tamucc.edu">career-services.tamucc.edu</a>	361.825.2628
CASA	<a href="http://casa.tamucc.edu">casa.tamucc.edu</a>	361.825.5933
Counseling Center	<a href="http://counseling.tamucc.edu">counseling.tamucc.edu</a>	361.825.2703
Islander Housing	<a href="http://housing.tamucc.edu">housing.tamucc.edu</a>	361.825.4663
Disability Services	<a href="http://disabilityservices.tamucc.edu">disabilityservices.tamucc.edu</a>	361.825.5816
Financial Aid	<a href="http://ofsa.tamucc.edu">ofsa.tamucc.edu</a>	361.825.2338
Health Center	<a href="http://healthcenter.tamucc.edu">healthcenter.tamucc.edu</a>	361.825.2601
IT Help Desk	<a href="http://it.tamucc.edu">it.tamucc.edu</a>	361.825.2692
Bell Library	<a href="http://library.tamucc.edu">library.tamucc.edu</a>	361.825.2340
Registrar	<a href="http://registrar.tamucc.edu">registrar.tamucc.edu</a>	361.825.7245
Student Activities & Greek Life	<a href="http://studentactivities.tamucc.edu">studentactivities.tamucc.edu</a>	361.825.2707
Student Government Association	<a href="http://sga.tamucc.edu">sga.tamucc.edu</a>	361.825.5745
Veterans Affairs	<a href="http://vets.tamucc.edu">vets.tamucc.edu</a>	361.825.2331
Welcome Center	<a href="http://tour.tamucc.edu">tour.tamucc.edu</a>	361.825.8687





TEXAS A&M  
UNIVERSITY  
CORPUS  
CHRISTI

ISLANDER  
HOUSING

# STANDARDS OF CONDUCT





# Standards of Conduct

TAMU-CC students are responsible for abiding by the Student Code of Conduct, a set of rules that protects the people and property within the TAMU-CC community. This code applies to all registered students, registered student organizations and guests while they are on TAMU-CC premises or while they are attending TAMU-CC sponsored events. A copy of the University Student Code of Conduct is available online [here](#).

Islander Housing policies and procedures have been established to ensure residents' safety and well-being in an effort to foster a positive educational experience. They can be found in the Rules and Regulations section of the Housing Contract. We expect all residents to read the Housing Contract and adhere to the policies and procedures outlined within it. Islander Housing reserves the right to change, amend, or modify any of these policies at any time. The implementation of such a policy will begin after notice has been reasonably attempted.

## Resident Rights and Responsibilities

### Resident's Rights

- To study and relax in one's room without undue interference.
- To a clean and safe environment in which to live.
- To live at Miramar or Momentum Village free of fear of intimidation and physical and emotional harm.

### Resident's Responsibilities

- Adhere to all Islander Housing Policies and Procedures outlined in the Resident Handbook.
- Resolve personal and community issues in a calm and diplomatic manner.
- Treat fellow residents and Islander Housing staff with respect, consideration, and cooperation.
- Understand and comply with all TAMU-CC and Islander Housing policies and regulations.
- Commit to maintaining a safe environment at Miramar and Momentum Village.
- Respect community property and each other's belongings.
- Regard every resident with personal dignity and respect.
- Report incidents of discrimination or harassment to the Islander Housing staff.
- Demonstrate respect through appropriate language and actions.

The following rules and regulations are intended as clarifications and additions to the rules and regulations outlined in the TAMU-CC Student Code of Conduct (reference Article I - Jurisdiction, #5 - Islander Housing).

### Other Policies:

In addition to the policies outlined here, residents must fully abide by:

- All terms of the housing contract and any posted or distributed rules and regulations.
- University policies, outlined in the TAMU-CC Student Code of Conduct.
- All TAMU-CC rules and regulations.
- Islander Housing residents and their guests are responsible for knowing and adhering to the policies and procedures set forth by TAMU-CC [Student Code of Conduct](#) and this Resident Handbook. Policy violations will be reviewed and adjudicated in a manner pursuant with TAMU-CC's educational and community goals. Potential violations of the Student Code of Conduct that occur within Islander Housing will be documented and forwarded to the TAMU-CC Office of Student Conduct and Advocacy. The Office of Student Conduct and Advocacy will determine if the student(s) involved will be charged with a Student Code of Conduct Violation. Students can receive a sanction that impacts their residency within Islander Housing and their standing as a student at TAMU-CC.

### Community Meetings:

Students will be required to attend mandatory meetings as applicable. All residents will be notified of the date and time of the mandatory meeting via their TAMU-CC Islander email. Failure to attend these meetings without notification will result in a mandatory charge of \$50, which will be charged to the student's SAIL account. Residents that fail to attend these meetings will still be responsible for acquiring the information from their designated Resident Assistant or another staff member of Islander Housing.

### Alcohol:

No person may sell, furnish, or give alcoholic beverages to a person under the age of 21, and no person under the age of 21 may purchase alcoholic beverages. **Consistent with the Student Code of Conduct, Article III. Violations, #19, Alcohol, No one, regardless of age, may have an open container of alcohol in any public area, which includes, but is not limited to, apartment balconies and patios, lounges, study rooms, laundry rooms, parking lots, mini theater, basketball court, BBQ areas, courtyards, pools, jacuzzi, and all Islander Housing grounds.**

All residents and their guests must be 21 years of age to possess, transport, store, or consume alcohol. **Storage of alcohol in a room where a minor resides is prohibited.** This includes common areas such as kitchens and living rooms. Residents who are 21 or older may responsibly consume alcohol within the privacy of their own bedroom or apartment if there are no minors present.

Islander Housing staff will require persons to dispose of alcoholic beverages if the possession of the beverage is a violation of state law, the Student Code of Conduct, Islander Housing or University policy. Alcohol container collections and or displays (empty or unopened) are not permitted.

Kegs, including those that are empty or untapped, bulk sources of alcohol, or any item used for rapid consumption of alcohol, are not permitted in or around Islander Housing regardless of a resident's age. Any prohibited items may be disposed of by university staff, and documentation will be submitted to the Office of Student Conduct and Advocacy regarding the potential violation of the Code of Student Conduct.

Obvious intoxication is not appropriate in Islander Housing. Any resident under the influence of drugs and/or alcohol is responsible for their behavior, as well as the behavior of any guests. The inability to exercise care for one's own safety or the safety of others due in whole or in part to alcohol or drug consumption will be documented and submitted to the Office of Student Conduct and Advocacy regarding the potential violation of the Code of Student Conduct.

### **Drugs:**

Federal law, state law, and university policy prohibit the solicitation, procurement, sale, or manufacture of narcotics or controlled substances except as expressly permitted by law. **Consistent with the Student Code of Conduct, Article III. Violations, #18: Drugs, Islander Housing prohibits the possession of drug paraphernalia including, but not limited to, pipes, hookahs, bongs, rollers, hash pipes, blow tubes, water pipes, etc.** If prohibited items are observed in an apartment, the items may be confiscated by the University Police Department, and/or documentation will be submitted to the Office of Student Conduct and Advocacy regarding the potential violation of the Code of Student Conduct. Any student known or suspected to be in possession, using, or distributing drugs (including, but not limited to, marijuana) or drug-related paraphernalia, is subject to disciplinary action, in addition to possible immediate removal from the housing facility through the TAMU-CC student conduct office and criminal action under state and federal law.

In the event of an alcohol-related emergency, always call 911. Do not leave the person of concern alone.

### **Amnesty:**

911 Lifeline Law: In 2011, the Texas Legislature passed a law providing a partial amnesty program for individuals under the age of 21 and call 911 or 361.825.4444 on campus because someone might have alcohol poisoning. Texas A&M University-Corpus Christi holds student safety as its number one priority. To ensure that students can call for help when needed, Student Conduct & Community Standards may not issue charges under the Student Conduct & Community Standards for alcohol possession or consumption by a minor in certain circumstances. This amnesty may be applied when a student is the first person to contact emergency personnel (911 or 361.825.4444 on campus), remains on the scene until medical personnel arrive and fully cooperates with Emergency Medical Services (EMS) and law enforcement. Charges may still be filed if other code allegations and/or violations of law occurred. For more information on the 911 Lifeline Law and the signs of alcohol poisoning, visit our website at [studentconduct.tamucc.edu](http://studentconduct.tamucc.edu).





TEXAS A&M  
UNIVERSITY  
CORPUS  
CHRISTI

ISLANDER  
HOUSING

# HEALTH AND SAFETY



# Health and Safety

## **Apartment and Residence Hall Room Care:**

It is recognized that some wear on the room or apartment will occur in the course of living. However, residents must exercise care in the use of facilities. If it is determined that residents willfully or through negligence caused damage to the room/apartment and/or fixtures, a repair or replacement charge will be assessed. Residents should be aware that maintenance issues are a shared responsibility, and residents need to complete a work order through their housing portal to report any issues in their apartment or room.

Note: Apartment residents who are leaving their apartment for more than two days should leave the thermostat set at Cool, 76 degrees, in the AUTO position, and leave fans on.

## **Cleanliness:**

The maintenance staff cleans and maintains all community areas. However, they are not responsible for cleaning resident apartments (including the patio/balcony). Residents are expected to maintain a clean living environment and are not allowed to hire outside vendors or housekeepers. Renewing residents are responsible for the cleanliness of their room at the start of each renewal contract term. Residents who fail to maintain the apartment (including the patio/balcony) may receive sanctions up to and including fines.

## **Public Area Responsibility:**

All residents occupying the apartment units are responsible for the condition of the common area. This includes:

- Keeping living rooms, hallways, bathrooms, laundry rooms, and kitchens clean and clear of unreasonable clutter, litter, and personal items. Only items belonging to the residents assigned to the unit may be stored there.
- Residents of each apartment are collectively responsible for cleaning all common areas of the apartment.

Units must always be kept in a reasonably clean and sanitary condition. If an apartment unit is found to be unsanitary to a point of possible risks of health or pest infestation, the residents of the unit may be required to clean the unit to meet reasonable standards to continue residency.

- Furnishings are to be used in the manner for which they are designed and must remain in their original locations.
- Periodic checks of the unit will be conducted by staff members throughout the year with all policy violations and damages being assessed accordingly. Residents are responsible for any loss or damage caused to their unit. Whenever it is not possible to assign charges for damages to common area furnishings, those charges will be divided evenly among the residents of the unit.

Residents of each building are also collectively responsible for the condition of the entire building in which they live. Please assist staff in maintaining the condition of the buildings by reporting any vandalism, damage, or misuse to a staff member immediately. This includes ensuring access doors are not being propped open. Residents found responsible for damage or vandalism to common spaces will be held financially responsible for repair and/or replacement. Please remember that all residents may also be held responsible for damage caused by their guests. Residents help keep their living environment clean and damage-free by encouraging and requiring a respectful environment with your friends and neighbors while in the building.

## **Apartment Cleaning:**

The apartment should be kept clean during occupancy and must be clean upon vacating the apartment at the end of the resident's contracted period. Residents not keeping a clean apartment and/or contributing to a pest problem may receive a notice from university staff to correct the situation, vacate the apartment, and/or pay a fee. Residents not keeping a clean apartment may be documented, and in extreme cases, referred for a conduct meeting. Residents will be billed for the cost of damages and pest control treatments that exceed the regular make-ready process, along with excessive cleaning fees.

The proper cleaning of your unit and its furnishings is beneficial in a variety of ways:

- Proper cleaning reduces the potential for safety violations and health issues.
- Proper cleaning helps reduce the number of bugs/insects.
- Proper cleaning on a daily/weekly and periodic basis reduces the amount of time you will need to spend cleaning before you move out of your apartment.
- Proper daily/weekly and periodic cleaning may result in less cleaning charges assessed at move out.

The following information provides guidelines and directions for daily, weekly, and periodic cleaning, as well as instructions for cleaning when you are moving out of your apartment.

### **Cleaning Daily in Apartments:**

There are areas in a resident's apartment that should be cleaned daily after each use. The kitchen should be cleaned after each use. The type of cleaning will be determined by the type of use.

**Counter:** The counter should be wiped down with a towel and an all-purpose antibacterial cleaner each time they are used.

**Dishes/Pots/Pans/Utensils:** All dishes, pots, pans and utensils need to be washed in hot water with dishwashing liquid, rinsed in clear/clean water and dried after each use.

**Floors:** The floor area in the kitchen should be swept on a daily basis. If something is spilled on the floor, it should be mopped or scrubbed with an all-purpose cleaner such as Mr. Clean or Lysol.

**Food:** Any food that is not consumed at the time of preparation or meal should be put in a container or wrapped in plastic wrap and put in the refrigerator. Food should not be left out because it can spoil and make residents sick, and attracts bugs to the apartment.

**Garbage:** Residents should remove garbage from their apartments each day, especially if it contains food materials. All garbage should be put in the dumpster closest to the apartment unit.

**Microwave:** The inside of the microwave should be free of food remnants. After each use, wipe out the inside with a damp cloth.

**Oven:** The front and sides of the oven should be cleaned with a towel (cloth or paper) and a grease-cutting all-purpose cleaner. If food being cooked spills or boils over, wait for the oven to cool and then clean it with an oven-cleaning product such as EasyOff oven cleaner. Follow the directions provided on the product's packaging.



**Sink:** The sink should not have any food remnants. The sink should be wiped out with water and dish detergent once all of the dishes, pots, pans and utensils have been washed. Once the dishes have been washed, run the cold water and turn on the garbage disposal for 15 to 30 seconds to make sure it is empty. Let the water continue to run for 10 seconds after the garbage disposal has been turned off. To help reduce any lingering smells, use a garbage disposal cleaning pod as directed. Do not dump bones or any solid material in the garbage disposal at any time.

**Stove:** The kitchen should be cleaned after each use. The stove/oven and surrounding areas should be cleaned with a grease-cutting all-purpose cleaner. Flat-top stoves should be cleaned with an appropriate cleaner.

**Tables and Island/Peninsula:** The kitchen islands/peninsulas should be wiped down after every use with a towel and an all-purpose, antibacterial cleaner.

### **Cleaning Weekly in Apartments:**

The refrigerator, counters and cupboards should be wiped with a grease-cutting, antibacterial, all-purpose cleaner and a towel. Linoleum/tile floors (kitchen, bathroom and bedroom) should be swept and then mopped/scrubbed with a mop or towel and an all-purpose cleaner.

The bathroom should be cleaned weekly. This includes using a toilet brush and toilet bowl cleaner to clean the toilet. Scrub the bathtub and sink with cleanser and a towel. Rinse the bathtub and sink with clear water after you have scrubbed it. The toilet should be scrubbed with a toilet bowl cleaner (Lysol or Comet) and a toilet brush. The mirror should be cleaned with glass cleaner and a paper towel.

The bedroom floor, if carpeted, should be vacuumed. All of the furniture (built-in or movable) should be dusted with a towel.

To reduce washing machine odors, leave the door open slightly when not in use. Wipe the rubber liner once a month with a Clorox (or equivalent) disinfecting wipe and run the “basket clean” cycle once a month with Affresh (or equivalent) cleaning tablet.

To reduce dishwasher odors, leave the door open slightly when not in use. Pull the food trap in the bottom of the dishwasher to empty and remnants and put it back. Run a regular cycle one a month with Affresh (or equivalent) cleaning tablet to help keep the dishwasher fresh.

### **Cleaning Move Out in Apartments:**

Remove all personal belongings from the apartment. University staff will not be responsible for items left in the apartment. Any items left (unless it is food or badly damaged items; such items will be disposed of immediately) may be held up to 30 days and will then be disposed of. Islander Housing is not liable for any belongings thrown away after a resident moves out.

**Bathroom:** Scrub the bathtub and surrounding walls with cleanser (e.g., Comet, Ajax or Scrubbing Bubbles) and a towel. Residents should make sure to clean the fixtures within the bathtub as well, including the handles, faucet and showerhead, to remove soap scum. Please be sure to scrub the walls to remove any hard-water buildup or mildew stains. Rinse the bathtub and surrounding walls with clean water after scrubbing them. Clean the entire sink, including all of the fixtures, with a wet towel and a mild cleaner. Be sure to clean beneath the sink as well, including wiping out the cabinets.

Remove all stains from the toilet, both inside and out. A toilet scrubbing brush and toilet bowl cleaner should be used. Be sure to also clean the seat and around the base of the toilet.

- Clean the mirror with paper towels and glass cleaner.
- Clean the cabinets by wiping them with a damp towel and an all-purpose cleaner.

**Cabinets:** Remove all personal belongings. Clean the shelves and both sides of doors and drawers with an all-purpose cleaner. Leave doors and drawers slightly open to allow the inside to totally dry.

**Doors and Walls:** Wash all walls, doors and doorframes to remove any marks or dirt. Most cleaning agents work for this.

**Floors:** All linoleum/tile floors should be swept and then mopped or scrubbed with an all-purpose cleaner such as Pinesol or Mr. Clean. Carpeted floors should be thoroughly vacuumed, especially at the edges.

**Furniture:** All of the furniture should be dusted with a clean cotton towel. The cushions on the couch and chair should be removed and the area underneath vacuumed.

**Refrigerator:** The inside of the refrigerator should be wiped down periodically and specifically when something has spilled. Remove the racks and drawers. Wash them in the kitchen sink. Wipe down the inside of the refrigerator with a towel all-purpose cleaner such as Lysol.

- Replace the racks and drawers. Clean behind and underneath the refrigerator as well. On the outside of the refrigerator, use a grease-cutting, all-purpose cleaner such as Pinesol or Orange Clean.

**Stove:** The kitchen should be cleaned after each use. For flat-top stoves, clean with a product indicated safe for flat-top stoves. The filter above the stove in the vent hood will be replaced by custodial. Make sure the surrounding area is cleaned with a grease-cutting, all-purpose cleaner.

**Windows:** Wash all windows, windowsills and blinds. Glass cleaners, such as Windex, work very well for this purpose. A grease-cutting, all-purpose cleaner will also work well on the blinds.

## **Residence Hall Room Cleaning**

Residents are responsible for cleaning their own rooms. Residents must do their part to help keep their space tidy by cleaning up spills when they occur, sweeping and/or vacuuming periodically.

### **Cleaning Weekly in Residence Halls:**

**Bathroom:** Scrub the bathtub and surrounding walls with cleanser (e.g., Comet, Ajax or Scrubbing Bubbles) and a towel. Make sure to clean the fixtures to the bathtub as well, including the handles, faucet and showerhead, to remove soap scum. Please be sure to scrub the walls to remove any hard-water buildup or mildew stains. Rinse the bathtub and surrounding walls with clean water after scrubbing them. Clean the entire sink, including all of the fixtures, with a wet towel and a mild cleaner. Be sure to clean beneath the sink as well, including wiping out the cabinets.

- Remove all stains from the toilet, both inside and out. A toilet scrubbing brush and toilet bowl cleaner should be used. Be sure to also clean the seat and around the base of the toilet. Clean the mirror with paper towels and glass cleaner.

**Floors:** All linoleum/tile floors should be swept and then mopped or scrubbed with an all-purpose cleaner such as Pinesol or Mr. Clean. Carpeted floors should be thoroughly vacuumed, especially at the edges.

**Windows:** Wash all windows, windowsills and blinds. Glass cleaners, such as Windex, work very well for this purpose. A grease-cutting, all-purpose cleaner will also work well on the blinds.

### **Appliance Safety:**

To report problems with the operation of any appliances, submit a work order in your housing portal. Do not attempt to make repairs yourself. Dial 911 immediately in the event any appliance-related fire occurs.

Residents may bring personal items to campus for use in their rooms, provided that such items do not endanger resident safety, restrict reasonable freedom of movement within a room's shared living space, and do not violate policy guidelines. All appliances must have Underwriter's Laboratory (UL) approval. Personal microwaves and mini-fridges are only permitted in Residence Halls bedrooms, not individual bedrooms within apartments, unless given an accommodation through Disability Services.

- Microwave (*May not exceed 700 watts & only one per room. Residence Halls Only. There is space for each resident living in the 1x1 suite residence halls to have their own microwave as the only shared communal space for these units are the bathrooms.*)
- Mini-Fridge (*May not exceed 4.4 cu ft & only one per room. Residence Halls Only. There is space for each resident living in the 1x1 suite residence halls to have their own mini-fridge as the only shared communal space for these units are the bathrooms.*)

Cooking appliances with no exposed heating element (such as air fryers) are allowed only in kitchens, use of such appliances in residence hall rooms is prohibited. Space heaters and cooking equipment with an open coil (hot plates, grills, etc.) are not permitted in individual rooms or shared kitchens. To prevent electrical overloads and potential fire hazards, please avoid plugging in excessive appliances into a single outlet or power strip.

### **Dishwasher safety:**

- Check to make sure all items can be safely washed in the dishwasher.
- Plastic items should only go on the top rack.
- Scrap/rinse dishes before putting them in the dishwasher

### **Dryer Safety:**

- Clean the lint filter before or after each load (if able to reach filter).
- Do not overload the dryer.
- Residents must be present when using the dryer in their apartment or in the laundry facilities.
- Residents should not leave their laundry unattended in common laundry facilities to reduce the risk of theft. If a resident's belongings are taken, they should call UPD to file a report. Islander Housing is not liable for any lost or stolen items.

### **Garbage Disposal Safety:**

- Food to be disposed of should be placed in the disposal while the disposal is off.
- Turn on the cold water.
- Turn on the garbage disposal. The switch is located on the wall beside the sink.
- Let the food clear the disposal, which should be audible.



- Turn off the disposal. Let the water run for 10 seconds more to flush the pipe.
- Turn the water off.
- Always run water while using the disposal.
- Starchy foods such as rice and pasta can cause disposals to clog up and create plumbing problems. Limit the quantities of this type of food that you dispose of in the garbage disposal.
- Bones, corn husks and other high- fiber items should not be put into the disposal as they may clog the drain.
- Keep utensils and other non-food items from falling into the disposal.

### **Microwave Oven Safety:**

- Microwave ovens should only be used to cook or heat food. Residents should also not attempt to cook anything that is wrapped in foil or has any type of metal in it.
- Microwave ovens should not be used to dry clothing or other items.
- Residents must stay in the room when using the microwave and should not use multiple appliances at once.
- Residents should heat items according to their cooking instructions. If a resident attempts to cook something for longer than intended (either intentionally or unintentionally) and starts a fire, the resident may be held liable for any damages associated with said fire.

### **Stove and Oven Safety:**

- Do not heat unopened food containers on burners.
- Do not leave stove/oven unattended while cooking.
- Clean the stove/oven on a regular basis.
- Do not clean the oven door gasket.
- Do not cover slots, holes, passages or racks with aluminum foil. Do not use stove as a storage space.
- In the event of a power outage while cooking, residents should turn off all burners and the oven and wait until the power is restored to turn the stove and oven back on.

### **Washing Machine Safety:**

- Empty all clothes pockets before putting clothes in washer.
- Fill the washer so clothes can move around; don't pack the clothes in. Clothes should not go above the top of the agitator.
- If using pods of laundry detergent, toss them in the washer drum, not in the soap dispenser.
- Leave the door and detergent compartment open slightly when the washing machine is not in use.
- If using color safe sheets, put them in a small mesh bag and then toss in the washer.

### **Drain Clogs:**

- Grease or oil should never be poured down the drains or into toilets. Cooking grease and oil should be disposed of in a sealed container and placed with the trash outside in the dumpsters. In the event of a clogged drain, submit a work order request through the housing portal. Do NOT pour any chemicals down any drain in an attempt to fix a clog, as they may pose a significant health risk to the resident or maintenance staff.

### **Toilet Clogs:**

- Only toilet paper goes into the toilet. Do not dispose of diapers, wet wipes (even ones labeled "flushable"), or sanitary products in the toilet. Put these items into waste baskets and remove them with trash.

- Residents are required to have a plunger and should use it prior to contacting staff and/or putting in a work order.
- If it is noted that the toilet was clogged due to flushing something prohibited, the resident may be charged a fee.

### **Animals:**

Residents are not allowed to have pets in Islander Housing.

### **Assistance & Emotional Support Animals:**

Islander Housing works in partnership with the Office of Disability Services to provide reasonable housing accommodations to students requesting Emotional Support and Assistance Animals. Students are included in being liable for all damage caused by the animal. Submit your request online: [Disability Related Housing Accommodations](#). **Animals may not reside in Islander Housing until they have been approved by both Disability Services and Islander Housing.** Residents will be issued an 'approved animal' tag and must adhere to the animal or have it readily available upon request.

Any animal that has not been approved and registered with **both the Office of Disability Services and Islander Housing** will need to be removed from Islander Housing as directed by staff. Please note, any student who is not in good standing with the university and/or has been found to be in violation of any university policies may be denied an ESA. If an ESA is removed from campus, the student may lose the opportunity to bring another ESA to campus for at least 1 academic year.

A meeting with staff prior to the animal's arrival is required.

- All animals must be less than 35 lbs.
- Animals or pets belonging to guests are prohibited.
- Residents of both Miramar & Momentum Village are not allowed to pet-sit.
- Reptiles, birds, and insects are reviewed on a case-by-case basis.

An unauthorized animal fee of \$200 per day will be charged to any student or unit found to be in violation. Failure to remove an unapproved animal in the time frame given to the resident will result in documentation as a violation of the Student Code of Conduct, Article III. Violations, #26: Failure to Comply. Charges will be issued for any damages, cleaning, and treatment or fleas/pests if required. Islander Housing staff may contact the humane society or local authority to have the unauthorized animal removed.

You must submit a picture of your animal and vaccination record when required by local law. Proof that your animal has been registered with the City of Corpus Christi and microchipped. All animals must also be neutered or spayed and show proof of pest prevention. Licenses protect your pet from being impounded if your pet is picked up by Animal Care Services. Refer to Article II Sec. 6-10 of the City of Corpus Christi ACS Ordinance on Licensing: <http://www.cctexas.com/services/animal-services/pay-pet-licenses>

No aggressive breeds are allowed on the premises. This includes but not limited to Pit Bulls, Chow Chows, Stafford Terriers, Rottweilers, German Shepherds, Doberman Pinschers, Akitas, Mastiffs, Great Danes, Alaskan Malamutes, Siberian Huskies, Shar Peis, Wolf-hybrids, Belgian Malinois, Great Pyrenees, any mixes containing these breeds, guard, or attack dogs.

## **Prohibited Behavior**

Students are prohibited from engaging in any form of animal neglect or abuse. This includes but is not limited to:

- Failing to provide adequate food, water, shelter, or veterinary care to any animal under a student's care.
- Abandoning animals in or around campus housing or facilities
- Physically harming or attempting to harm any animal
- Intentionally disturbing or provoking wildlife
- Leaving an animal unattended for longer than 24 hours. This includes asking a roommate to care for an animal in your designated bedspace while the resident is gone. Other residents, students or non-students will not be granted access to the resident's unit to feed an animal while they are gone, the resident must take their animal with them when they leave for more than 24 hours.

## **Balconies and Patios:**

Balconies are considered an extension of living spaces and must be used in a way that ensures the safety of all residents and visitors. Items placed on balconies must not pose a risk of injury, property damage, or hinder emergency access.

## **Respect for Neighbors:**

Residents are expected to use balconies in a manner that is considerate of neighboring residents. Noise, clutter, and unsightly items should be minimized to avoid disruptions. Residents are not permitted to climb, scale or otherwise gain access to their or any other resident's balcony from the outside of the building. All access to balconies must come from inside the individual unit.

## **Items Allowed on Balconies**

### **Appropriate Furniture:**

- Outdoor furniture that is designed for outdoor use, such as chairs, tables, and small benches.
- Planters or flowerpots (limited in size and quantity as per the space available).
- Decorative items such as non-intrusive wall hangings or outdoor rugs (must be kept secure and not obstruct emergency exits or create a safety hazard).
- University furniture should not be placed on balconies, whether it is outside or inside furniture.

### **Decorations:**

- Seasonal decorations (e.g., wreaths, battery operated holiday lights, etc.) may be displayed, provided they do not interfere with fire safety, building aesthetics, or other residents' enjoyment and cause no damage to facilities.
- All holiday decors must be removed no later than a week after the holiday.
- No real pumpkins may be left on balconies or in front of doors. Real pumpkins rot and attract pests/animals.

### **Restricted Items on Balconies:**

- Flammable or Hazardous Materials
- Gas or propane tanks.
- Fireworks, chemicals, or any other flammable or hazardous materials are prohibited.



**Bicycles or Sports Equipment:**

- Small bicycles, scooters, kayaks, etc. may not be stored on balconies or inside units. All bicycles, scooters, etc. Must be locked up at the bike racks located near the buildings. All kayaks should be stored in the kayak storage areas located near the Hike and Bike trail and near the maintenance shed at MV.
- Boats of any size are not allowed to be parked
- Bicycles, scooters, etc. Should not be secured to stairwells, buildings pillars or any other structure besides a bike rack.
- Residents are encouraged to track the serial numbers of any and all of their sporting equipment.

**Barbecues/Grills:**

- Open-flame grills (charcoal, gas, etc.) are not allowed on balconies due to fire safety regulations.
- Electric grills are not allowed.

**Clothing or Laundry:**

- Clotheslines or any items intended for drying clothes (e.g., towels, sheets) should not be hung from balconies. All laundry items must be dried inside the laundry facility.

**Large or Heavy Objects:**

- Large furniture (e.g., couches, dressers) or heavy items that may risk falling off the balcony are prohibited.
- Items that block railings or obstruct visibility from the ground are not allowed.

**Appliances and Electronics:**

- Indoor appliances such as refrigerators, microwaves, or air conditioning units cannot be placed on balconies.
- Electronics, such as televisions, speakers, or other high-value items, should not be left outside to avoid damage from weather conditions.

**Pets:**

- Pets are not allowed to be kept on balconies unsupervised. Allowing pets to roam freely on balconies is considered a violation of this policy.

**Satellite Dishes and Antennas:**

- Installation of satellite dishes, antennas, or any similar devices on balconies or exterior walls is prohibited.

**Inappropriate Decorations:**

- Offensive or controversial signs, flags, or images that may be considered disruptive, disrespectful, or discriminatory should not be displayed on balconies.

**Community Responsibility:**

Everyone in a community has a responsibility to maintain the safety and well-being of the individuals in the community, to maintain the condition of the facility, and to take initiative and action if the violation of any policy should come to their attention. Concealment of violations negatively impacts the community.

If concealment should occur, you may be considered an accomplice to the violation and be subject to disciplinary action. Report any violations to your Resident Assistant or to your community's front desk.

Residents are held jointly responsible for the condition of their shared common areas

**Temporary Structures:**

- Tents, inflatable structures, or temporary enclosures (such as tarps or netting) are not allowed to be erected on balconies without prior approval

**Proper Maintenance:**

- Residents must maintain their balconies in good, clean condition. Broken or deteriorating items should be removed promptly to avoid creating safety hazards.

**Secure Placement:**

- Residents must ensure that all items on their balconies are securely fastened to prevent them from falling or causing damage in high winds or storms.

**Compliance with Fire Codes:**

- Residents are required to comply with fire safety regulations, including the prohibition of flammable items such as grills and hazardous materials. Flammable decorations such as candles or lanterns should not be placed on balconies.

**Inspection and Enforcement:**

Islander Housing staff and university police may conduct periodic inspections of balconies to ensure compliance with this policy. If a violation is found, the resident will be asked to remove the item(s) and may be subject to fines or further disciplinary action if non-compliance persists. First violations will result in a written warning and a request to remove the prohibited item(s). Violations may result in fines, referral to Student Conduct, loss of privileges, or further disciplinary action.

**Bicycles, Roller Blades, Skateboards, Long Boards, Scooters, and Hover boards:**

Bicycles brought to campus are not to be stored in resident rooms/apartments and should not be secured to buildings, under stairwells or any other structure than a designated bike rack. Bicycles may be removed from areas that are not assigned for them, and a \$25.00 charge will be issued to the owner of the bicycle. Riding bikes, scooters, roller blading, long boarding, and skateboarding inside the interior spaces of Miramar and Momentum Village are prohibited. Hover boards are prohibited and will be confiscated. Any bike that is left on-campus after move-out will be removed and donated. For stolen bicycles, residents must contact the TAMU-CC Police Department to file an official report and should inform your respective housing office of the incident. Visit [police.tamucc.edu](http://police.tamucc.edu) for more information.

**Cameras:**

To protect the safety and privacy of all residents and guests, installing cameras, video surveillance devices, or any recording equipment inside apartments, bedrooms, or on/around front doors is strictly prohibited. This includes both exterior and interior doors to residential units.

**Damages:****Unit Condition Form:**

When moving into a new unit, it's essential to fill out a Unit Condition Form. This online form provides an official record of the unit's state upon your arrival, noting any existing damage or issues.

**Damage Assessment:**

When a student moves-out of a room, the Islander Housing staff will review the Unit Condition Report completed at the time of the resident's move-in. Once the move-out is complete, the Islander Housing staff will thoroughly assess the room for final damages. In general, roommates will split the cost of all damages in the common area, unless one roommate takes full responsibility at the time of check-out.

**Room Damages:**

A resident is financially responsible for all damages to the housing facilities resulting from negligence and misuse. When individual responsibility can be clearly established, charges will be administered appropriately. This includes, but is not limited to, damage from electrical appliances, personal belongings, adhesives, nails, tacks, and vandalism. In addition, acts of vandalism will be referred to the Office of Student Conduct and Advocacy for possible sanctions in addition to financial restitution.

**Common Area Damages:**

All residents of a floor or apartment are responsible and accountable for all damages to the public areas of their floor or apartment resulting from negligence and misuse. Residents should identify the people responsible for the damage when they are known and provide that information to Staff. In addition, acts of vandalism will be referred to the Office of Student Conduct and Advocacy for possible sanctions in addition to financial restitution.

**Appeals:**

Whenever damages are assessed, residents will have the right to appeal damage charges 30 days after fees are assessed. Damage charge appeals need to be submitted in writing via email to [housing@tamucc.edu](mailto:housing@tamucc.edu) and will be evaluated on a case-by-case basis by Islander Housing staff. Please be as detailed as possible in your description of the appeal.

**Cooperation with Islander Housing and University Personnel:**

In accordance with the Student Code of Conduct, Article III. Violations, #26, Failure to Comply, residents and their guests must cooperate with and show respect for Islander Housing and TAMU-CC employees who are acting in the performance of their duties. This includes, but is not limited to, interactions with all Miramar and Momentum Village (both professional and student staff), facilities and housekeeping staff, and the University Police. Residents and their guests must have ID and present it when requested.

Providing false information, withholding information, interfering with staff while they are performing their duties, attempting to conceal policy violations by refusing to open the front door, non-compliance with verbal or written directives or sanctions, abusive language, or exhibiting abusive behavior towards staff will result in documentation being forwarded to the Office of Student Conduct and Advocacy for investigation and adjudication.



## **Decorations & Electrical Equipment/Devices:**

All decorations must be of non-flammable or fire-retardant materials and may not cover or block exits, exit signs, lights, fire panels, HVAC units, or fire extinguishers. Decorations and electrical equipment/devices must not be attached to any fire safety equipment, including sprinklers. No attachments can be made to the exterior of buildings. No articles are to be displayed in windows since the public views the facility from the outside. Residents will be charged for damage caused by any affixation of decorations or electrical equipment/devices which marks or defaces the interior and/or exterior of any building. Seasonal decorations must be of a fire-retardant material and removed within 5 business days of the intended holiday. Live cut Christmas trees are prohibited for fire safety reasons. Live pumpkins are prohibited.

## **Doors:**

Residents are not permitted to alter or add any additional decorations, storage items, locks, chains, or latches to any door. Permanent stickers are not to be placed on resident doors. Tampering with any doors is prohibited. The front and back doors are reserved for official Islander Housing use. Any damage intentionally or unintentionally done to the lock could result in charges for repair and/or documentation will be submitted to the Office of Student Conduct and Advocacy regarding the potential violation of the Code of Student Conduct.

## **Disruptive Behavior:**

Any lewd or disruptive behavior to the community is considered disorderly, is prohibited, and a cause for disciplinary action. Islander Housing staff can ask any resident or visitor to leave the premises if staff feels such action is necessary. This policy applies to, but is not limited to, the following list:

- **Throwing Objects:** Thrown objects may result in physical harm, property damage and an unclean environment. At no time shall any article be thrown or dropped from windows, roofs, or balconies; nor may they be thrown at people, vehicles, landscaping, or buildings.
- **Water Fights:** Water fights, water guns, water balloons, and water “horseplay” are prohibited. These activities may result in human injuries or damage to the facilities and furnishings.
- **Destruction and Defacing of Property:** Destruction and defacing of Miramar /Momentum Village, and University property and/or personal property will not be tolerated.
- **Practical Jokes/Pranks:** Practical jokes and pranks may damage property or injure other students. Practical jokes and pranks can also increase the noise level and disturb non-involved residents. Students who engage in practical jokes and pranks will be held responsible for damages, and disciplinary action may be taken.
- **Sports:** Sports activities should take place in designated recreational areas only due to the potential for injury, common area damages, and noise disturbance.
- **Elevators (Momentum Village):** Residents and their guests should conduct themselves in an orderly fashion when using the elevators. Residents and their guests should also take note of the maximum occupancy number posted within the elevator upon entering — the number of passengers within the elevator should never exceed the posted maximum occupancy number. Residents shall be held responsible for any elevator damages due to misuse and/or disorderly conduct.

## **Facilities Access:**

Access or attempted access to a window, bedroom, or facility without authorization is not permitted. Islander Housing residents may not loan keys/ID to another party, manipulate locks or door handles to gain entry without a key, or misuse an electronic lock in any way. Residents will be responsible for any damages and a \$200 charge for each student involved in unauthorized card access.

### **Facility of Grounds Alterations:**

No additions, alterations, or defacing (temporary or permanent) to the interior or exterior of any door, room, apartment furnishings, hallways, buildings, or the grounds can be made without prior written approval from the Islander Housing staff. Residents may not install fences, place signs, cultivate plants, or make other changes to the grounds without prior written approval. Any projects that alter the appearance or integrity of the facility, or present safety liabilities, are prohibited and may incur damage fees.

### **Elevator Emergencies (Momentum Village residents only):**

If you are stuck in the elevator or if the elevator doors open and you are stuck between floors, DO NOT ATTEMPT TO CLIMB OUT OF THE ELEVATOR. The elevator may start to operate again, and you could be seriously injured or killed. Follow directions as posted in each elevator. Use the emergency phone in the elevator to call for help. You will be directly connected to the TAMU-CC Police Department or elevator vendor. Residents in an elevator emergency should also contact the front desk during business hours or the RA on-call after hours.

### **Emergency Contact Information:**

Fire or immediate safety/medical concern	911
TAMU-CC Police Department	361.825.4444
Miramar Front Desk	361.825.5000
Miramar After Hours On-Call (Apt)	361.244.8316
Miramar After Hours On-Call (Res-Hall)	361.244.8269
Momentum Village Front Desk	361.825.6200
Momentum Village After Hours On-Call	361.446.3972

### **Emergency Situations:**

Call 911 if you encounter a safety or medical emergency. Residents are encouraged to make responsible decisions and to seek medical attention in serious or life-threatening situations that result from alcohol and/or other drug abuse; students are encouraged to seek help for any situation where medical treatment is reasonably believed to be appropriate. In the event of an emergency, students should seek emergency assistance on behalf of themselves, another student, or a guest experiencing an alcohol and/or other drug-related emergency. If a safety or facility issue that does not require the police/medical attention arises, please contact your community's front desk/24-Hour Duty Line.

## **Energy Conservation Tips:**

### **Electricity:**

- Turn off lights when you leave a room.
- Unplugging or turning off appliances when you're not using them can save a significant amount of energy.
- Save energy by unplugging all computers, chargers, and electronics during vacation.

### **Water:**

- Turn the water off when you're not using it: when lathering your hands with soap, brushing your teeth, scrubbing dishes, etc.
- Decrease your showering time to about 5 minutes.

### **Refrigerator:**

- Open refrigerator door only long enough to get the food items you need.
- Organize your food on the shelves for easy access.
- Before storing leftovers, allow them to cool. That way your refrigerator or freezer won't have to work to cool them off.
- Refrigerators and freezers operate more efficiently when they are full, but over-loading will prevent cold air from circulating properly.

### **Dishwasher:**

- Only wash full loads.
- Allow dishes to air dry.
- If you wash dishes by hand, fill the sink with water instead of letting the water run, and rinse with cold water.

### **Stove:**

- Defrost food first in the microwave and cover pots to shorten cooking time.
- Keep your oven and stove free of grease and baked-on residue.
- Using an oven can significantly increase the temperature in your apartment, making your air conditioning work overtime. Use the microwave or a toaster oven when you can.

### **Laundry:**

- Today's detergents are made to get clothes clean in cold water, saving energy needed to heat the water.
- Wash full loads (but don't overload the machine) and use cold water instead of hot water.
- Dry full loads (but don't overload the machine) and clean lint filter after each load.
- Most materials only need a 10-15-minute wash cycle to get them clean; excessive washing and drying will wear out your clothes faster.
- Utilize ONLY HE detergent.

Islander Housing is dedicated to promoting energy efficiency and sustainability. Residents are encouraged to follow the energy conservation tips outlined above and to be mindful of their overall utility consumption.

In support of city-wide and campus-wide conservation efforts, **Islander Housing reserves the right to implement utility surcharges in the following circumstances:**

- **Excessive Use:** Residents who demonstrate significantly higher-than-average consumption of water or electricity may be assessed additional charges to cover increased utility costs.

**Drought or Emergency Conditions:** During official drought declarations or utility emergencies issued by the university, city, or state, Islander Housing may impose temporary conservation measures and related surcharges to encourage compliance and protect shared resources.

## **Fire:**

### **Fire Alarm Evacuation:**

Become familiar with the evacuation plan for your apartment before a fire or other disaster occurs. Every alarm must be treated as a real emergency. Always evacuate a building when the alarm sounds. Upon discovery of a fire, alert others, leave the area and close all doors behind you. Please pull the nearest fire alarm and dial 911 to report the fire. The procedure for evacuation is as follows:

- Close your door and take your ID with you. Exit the building immediately through the nearest and safest path.
- Once you are out of the building, go to the designated fire evacuation site for your building. The general locations are the following:

### **Miramar Residents:**

- All apartments – Hike & Bike Trail
- Marina, Laguna, Coral & Pelican – Hike & Bike Trail
- Surf, Jetty, Port, Harbor, Bayside, Compass, Anchor, Dolphin & Tarpon: Dining Hall (front)

### **Momentum Village Residents:**

- Buildings 1-3: in the back-parking lot, just in front of the blue maintenance building
- Buildings 8, 9 & 12: In the back-parking lot, across from Building 12 (out of the way of traffic).
- Buildings 10 & 11: The fence directly across from building 10 and near the trash enclosure.
- Re-enter the building only after receiving instructions to do so from fire officials, property staff, or University staff.

Should you accidentally cause a fire alarm to be sounded, immediately notify staff or emergency personnel by calling your community's front desk (or finding a staff member on-site).

### **Fire Drill Procedures:**

Miramar & Momentum Village each perform mandatory fire drills during the housing contract term. These fire drills are in cooperation with the University and are required by Federal Law. Everyone on-site must evacuate when the alarms sound, including guests of residents. The Fire Marshall, TAMU-CC Police Department, and property staff may be on-site to facilitate the evacuation.



## **Fire Safety:**

All residents are required to evacuate at the sound of every fire alarm, unless notified by Islander Housing. Entry into the building is prohibited while an alarm is sounding. It is against Islander Housing policy, University regulations, and Federal and State laws to tamper with any of the following items:

- Smoke detectors
- Elevators
- Fire hoses
- Pull stations
- Fire safety sprinklers
- Door/hardware/closing mechanisms
- Fire alarm systems
- Fire extinguishers
- Sprinkler system drainage systems

Tampering with Fire Safety equipment is a serious matter that may jeopardize health and safety of residents. Tampering includes but is not limited to removing batteries from any alarm system, disconnecting wiring from any alarm system, muffling the sound of any alarm system, using tape or bags to cover any part of the fire system, and falsely activating any alarm system. **Tampering with any of the above, which results in a response from the local fire department, is in violation of state and local ordinances and are subject to disciplinary action including removal from Islander Housing, suspension or expulsion from the university, possible prosecution, and fines.**

## **Fire Hazards:**

As observed by the Fire Marshall in the State of Texas, the following items are prohibited from your unit: daisy chain surge protectors, extension cords that do not have a built-in surge protector, candles, decorative/string lights, incense, multi-plug adapters, exposed wiring and other items that may have an open flame or open coil that glows orange. All violations will be documented and sent to Student Conduct and Community Standards and possible removal from Islander Housing.

## **Furnishings:**

Furniture in lounges, living rooms, study rooms, community centers, outdoor barbeque grill areas, and other public areas are the property of Islander Housing and are for the use of all residents. Moving furniture from public areas to individual rooms or apartments is considered theft. The relocation of Islander Housing furniture or property from its intended location is prohibited. Window screens, desks, beds, and furnishings assigned to individual apartments or rooms, directional signs, amenity furniture, and equipment are not to be removed from their proper place. Waterbeds are also prohibited. All furniture must be fully assembled and in its proper place at move out. Maintenance will not remove furniture from the unit at the resident's request for personal furniture to be brought in. Residents who need accommodation for different furniture should apply through Disability Services. Charges appropriate to the amount of labor hours spent to correct violations may be issued to the resident or residents of the unit.

## **Gambling:**

Gambling is prohibited at both Miramar and Momentum Village.

**Guest Visitation:**

A guest is defined as a person who does not live in the apartment or residence hall room. This includes other students, residents, friends, parents, siblings, or other relatives of the residents of that room/apartment. Residents should discuss with roommates their comfort level having visitors in the room.

Residents are allowed to host guests in their apartments according to the policies outlined in this section. However, violating a roommate's right of entry into the room/apartment or hindering a roommate's ability to study and/or sleep in their room (because of a guest's presence) is considered a violation of guest privileges.

**Host Responsibility:**

Hosts are responsible for the behavior of their guest(s) at all times and are obligated to inform the guest(s) of all university and Islander Housing rules and regulations. Violations of any rule or regulations by a guest may result in disciplinary action being taken against both the host and guest.

**Escorting Guests:**

Guests in buildings that are controlled with card access must be escorted at all times by the host resident. Residents must escort all guests into and out of the building. Residents must remain with guests at all times in their residence hall or apartment. Guests must have the resident present while inside the apartment, residence hall, pools, lounges, and other common areas within Islander Housing. Guests should not be in possession of or use a resident's ID's

Guests left unattended or found to be unescorted may be documented and escorted out of the building. In addition to this, their hosts may be documented for leaving guests unattended. Residents should never agree to escort a person they do not know personally. This includes opening the door to allow unknown visitors to enter a residence hall or apartment building. Guests who reside in the same residence hall or apartment building are not required to be escorted.

**Bathrooms and Showers:**

Showers in residence halls with shared bathrooms are not available for opposite gender guests.

**Guests/Overnight Guests:**

Overnight guest(s) in the residence halls and apartments are allowed only if they do not create a disturbance or violate any rules or regulations and all roommates agree. Guests may not sleep in any common area.

Residents may only host up to (3) guests at a time, and no more than (1) overnight guest at a time. Overnight guests(s) may not stay for more than three (3) nights each month. Overnight guests must be 18 years of age or older. Residents may not babysit or operate a daycare out of the Residence Hall or Apartment building. Overnight is considered anything after 11pm each night.

**Cohabitation:**

Cohabitation is not allowed in the residence halls or apartments. Cohabitation is defined as a person using a residence hall room or apartment space as if that person were living in the room/apartment but not actually

being assigned as a resident of that room/suite/apartment. Examples of this may include, but are not limited to, keeping clothing and other personal belongings in the room/suite/apartment, and sleeping overnight in the room/suite/apartment on a regular basis and using the bathroom and shower facilities as if they lived in the room/suite/apartment. Violating a roommate's right of entry into their room/apartment or hindering a roommate's ability to study and/or sleep within their space because of a guest's continual presence is a violation of this rule.

### **Violations:**

Any situation involving disruptive behavior or frequent guests will be considered a policy violation and will be addressed by a staff member and may result in a report to the Office of Student Conduct and Advocacy. Visitors who cause a disruption or violate policies are the responsibility of their host. Islander Housing has the right to restrict specific guests if they have been disruptive or have violated community or University policies. A resident's guest privileges may be suspended because of violation of guest policy:

- All guests must be in possession of a state issued ID or TAMU-CC Sanddollar\$ ID while on the premises.
- The resident is responsible for both informing their guest(s) of the policies and for the behavior of the guest(s) while visiting. Residents will be held accountable for any violations of their guests.
- Residents are not permitted to babysit or nanny children in their unit or on property.
- Roommates must be notified in advance of a guest coming over and must agree upon the arrival of the guest as prescribed in each unit's roommate agreement.

### **Harassment & Sexual Misconduct:**

Texas A&M University-Corpus Christi (TAMU-CC) and Islander Housing are committed to ensuring an environment in which members of the University community, guests and visitors have the right to be free from harassment & sexual misconduct.

Harassment or intimidation of a roommate, another resident, another student, or any staff member with the threat of physical or emotional harm will not be tolerated.

Fighting words constitute harassment when their utterance creates a hostile and intimidating environment. "Fighting words" are those personally abusive epithets that, when directly addressed to the ordinary citizen, are in the context used, as a matter of common knowledge, inherently likely to provoke a violent reaction. Such words or actions include those widely recognized to victimize or stigmatize individuals based on age, race, gender, ethnicity, religion, class, sexual orientation, or ability. Those people involved in harassment will face disciplinary action up to and including eviction and may be referred to the Office of Student Conduct or other on-campus departments/organizations.

Sexual harassment is a form of sex discrimination under Title VII of the Civil Rights Act of 1964, Title IX of the Civil Rights Act of 1972, and the Texas Commission on Human Rights Act, Article 5221k, Vernon's Texas Civil Statutes, and it is illegal, and actionable under civil law. Sexual misconduct offenses include, but are not limited to:

- Sexual Harassment
- Non-Consensual Sexual Contact (or attempts to commit same)
- Non-Consensual Sexual Intercourse (or attempts to commit same)
- Sexual Exploitation

Sexual Harassment is unwelcome, gender-based verbal or physical conduct that is sufficiently severe, persistent, or pervasive that it has the effect of unreasonably interfering with, denying or limiting someone's ability – physically or mentally –to participate in or benefit from the University's education program, services and/or activities.

Islander Housing will forward any complaints of suspected harassment to Title IX and Compliance Office for investigation. Upon completion of their investigation, the university may assign sanctions that could include but are not limited to removal from Islander Housing, suspension or expulsion.

### **Hazing:**

Hazing of any kind will not be tolerated. Hazing includes any act that causes, is likely to cause, or threatens physical harm or personal degradation or disgrace resulting in physical or mental harm to any student or person. Any reports of hazing will be reported to the Office of Student Conduct for investigation.

### **Microbial Growth Prevention:**

Microbial growth is found virtually everywhere in our environment—both indoors and outdoors and in both new and old structures. Microbial growth is naturally occurring microscopic organisms which reproduce by spores and breaks down organic matter in the environment and uses the product for its food. Spores (like plant pollen spread through the air and are commonly transported by shoes, clothing, and other materials.

When excess moisture is present inside a dwelling, growth can occur. There is conflicting scientific evidence as to what constitutes a sufficient accumulation of growth which could lead to adverse health effects. Nonetheless, appropriate precautions need to be taken.

Please note, it is Islander Housing's goal to maintain a quality living environment for its residents. To help achieve this goal, it is important to work together to minimize any mold growth in the dwelling. That is why the following contains important information for students, and responsibilities for both Islander Housing and residents.

**Preventing microbial growth begins with you:** To minimize the potential for microbial growth in the dwelling, the student must do the following:

- Remove visible moisture accumulation on windows, walls, ceilings, floors, and other surfaces as soon as reasonably possible. Look for leaks in washing machine hoses and discharge lines—especially if the leak is large enough for water to infiltrate nearby walls. Turn on any exhaust fans in the bathroom and kitchen before you start showering or cooking with open pots. When showering, be sure to keep the shower curtain inside the tub or fully close the shower doors. Also, the experts recommend that after taking a shower or bath, you (1) wipe moisture off of shower walls, shower doors, the bathtub and the bathroom floor; (2) leave the bathroom door open until all moisture on the mirrors and bathroom walls and tile surfaces has dissipated; and (3) hang up your towels and bathmats so they will completely dry out.
- Promptly notify Miramar or Momentum Village via email about any air conditioning or heating system problems you discover. Follow property rules, if any, regarding replacement of air filters.
- Promptly notify Miramar or Momentum Village via email about any signs of water leaks, water infiltration or growth. Miramar or Momentum Village will respond to repair or remedy the situation, as necessary.



## **Avoiding microbial growth:**

It is important to prevent excessive moisture buildup in the dwelling. Failure to promptly pay attention to leaks and moisture might accumulate on dwelling surfaces or that might get inside walls or ceilings can encourage growth. Prolonged moisture can result from a wide variety of sources, such as:

- Opening windows and leaving doors open in unit
- Rainwater leaking from roofs, windows, doors and outside walls, as well as flood waters rising above floor level;
- Overflows from showers, bathtubs, toilets, lavatories, sinks, washing machines, dehumidifiers, refrigerator or A/C drip pans or clogged up A/C condensation lines;
- Leaks from plumbing lines or fixtures, and leaks into walls from bad or missing grouting/caulking around showers, tubs or sinks;
- Washing machine hose leaks, plant watering overflows, pet urine, cooking spills, beverage spills and steam from excessive open-pot cooking;
- Leaks from clothes drying discharge vents (which can put lots of moisture into the air); and
- Insufficient drying of carpets, carpet pads, shower walls and bathroom floors.

If small areas of microbial growth have already occurred on non-porous surfaces (such as ceramic tile, Formica, vinyl flooring, metal, wood or plastic), the federal Environmental Protection Agency (EPA) recommends that you first clean the areas with soap (or detergent) and water, let the surface dry, and then within 24 hours apply a pre-mixed, spray-on-type household biocide, such as Lysol Disinfectant®, Pine-Sol Disinfectant® (original pine-scented), Tilex Mildew Remover® or Clorox Cleanup®. (Note: Only a few of the common household cleaners will actually kill growth). Tilex® and Clorox® contain bleach which can discolor or stain. Be sure to follow the instructions on the container. Applying biocides without first cleaning away the dirt and oils from the surface is like painting over old paint without first cleaning and preparing the surface.

Always clean and apply a biocide to an area 5 or 6 times larger than any visible growth because growth may be adjacent in quantities not yet visible to the naked eye. A vacuum cleaner with a high-efficiency particulate air (HEPA) filter can be used to help remove non-visible growth products from porous items, such as fibers in sofas, chairs, drapes and carpets— provided the fibers are completely dry. Machine washing or dry cleaning will remove growth from clothes. **DO NOT CLEAN OR APPLY BIOCIDES TO:** (1) visible growth on porous surfaces, such as sheetrock walls or ceilings, or (2) large areas of visible growth on non-porous surfaces. Instead, notify Islander Housing via email.

## **Compliance:**

Complying with these provisions will help prevent growth in the dwelling, and both Resident and Miramar or Momentum Village will be able to respond correctly if problems develop that could lead to growth. If there are questions regarding this information, please contact the Miramar or Momentum Village front office.

Failure to comply with the foregoing provisions, students can be held responsible for property damage to the dwelling and any health problems that may result. Islander Housing can't fix problems in your dwelling unless staff have been made aware of them.

## **Noise:**

Regardless of the stated quiet hours below, residents reserve the right to contact Islander Housing staff to document a noise complaint. Islander Housing staff will be responsible for determining whether the noise level is reasonable in the event of a complaint.

**Quiet Hours:**

Designated quiet hours are posted in each community and are from 10 pm – 8 am Sunday – Thursday; 11pm – 8am Friday – Saturday. During quiet hours, residents should keep the level of noise to a point where it cannot be heard in another student's room or hallways.

**Courtesy Hours:**

Courtesy hours are in effect at all times. It is important that residents are aware of their responsibility to monitor their behavior, regardless of the time of day, so as to not interfere with the lifestyles of others. If a student or staff member asks you to be quieter, regardless of the time of day, your compliance is expected.

**24 Hour Quiet Hours:**

During finals week, 24-hour quiet hours are observed to facilitate a study-oriented atmosphere. Students remaining in Islander Housing's Residence Halls or Apartments after their last exam and alleged to be responsible for causing a disturbance may be required to leave the Residence Hall or Apartment immediately. There may also be a report made to the Office of Student Conduct and Advocacy.

**Inappropriate Behavior:**

Behavior or acts that are unreasonably disruptive to orderly community living are prohibited. These include, but are not limited to, the following:

- Inappropriate calls or requests of fellow residents and/or Islander Housing staff.
- Inappropriate language in public areas of Miramar or Momentum Village.
- Disorderly conduct that is disruptive or may cause personal or physical injury to themselves or others, including but not limited to: physical altercations, bouncing balls, preventing others from studying or sleeping, horseplay, playing sports indoors (including skateboarding, long boarding, rollerblading, riding bikes, scooters, throwing Frisbees, etc.).

**Personal Property:**

Although reasonable steps are taken to maintain all University housing and grounds and to provide adequate security, the University is not liable for the loss of or damage to personal property, or for any personal injury, caused by acts of nature, fire, water, smoke, utility or equipment malfunctions, or caused by the negligent or criminal conduct or acts of any Resident, guest or invitee of any Resident, which occurs in its buildings or on its grounds, prior to, during or subsequent to the period of this Contract. Residents are strongly advised to carry their own personal property (i.e., renter's) insurance policy. The University only carries insurance on university-owned buildings and property, and such insurance will not cover the cost of replacing Residents' property and personal items.

**Personal Safety:**

Islander Housing would like you to be aware of some important guidelines for the safety of yourself and the property. We recommend that you consider the following guidelines, in addition to other common-sense safety practices.

### **While Inside Your Apartment:**

- Lock your doors at all times.
- When answering the door, first determine who is there by looking through the peephole. If the person is unknown, talk with them without opening the door and don't open the door if you have concerns. If the person says they work for management, maintenance, housekeeping, etc., please feel free to call the office to confirm it's an employee needing access to your room.
- Windows should be locked at all times.
- Do not give or lend your ID to anyone.
- If you are concerned because you have lost your ID or because someone you distrust has access to your unit, contact UPD and/or Islander Housing immediately.
- Dial 911 or contact UPD for emergencies.
- Frequently check your door locks and other devices to make sure they are working.
- Immediately report to the office via email any malfunction of other devices outside your room, such as broken gate locks, burned out lights, blocked passageways, broken railings, etc.
- Mark or engrave identification on valuable personal possessions such as your computer or bicycle.

### **While Outside Your Apartment:**

- Lock your doors and windows every time you leave your apartment regardless of how long you will be away.
- Tell your roommate where you are going and when you will be back.
- When walking at night, please walk with another person.
- Let your RA and your roommates know if you are going to be gone for an extended period of time.
- If you are going to be gone for an extended period, notify University Services to have mail delivery temporarily stopped.

### **While Using Your Car:**

- Always lock your car doors.
- Whenever possible, do not leave any visible items in your car such as iPads, cell phones, wallets, purses, wrapped packages, etc.
- Do not leave your keys in your car.
- Remember to check the back seat and under the car before getting in.

### **Around the Community:**

- Room and apartment doors should be locked at all times. Residents should always keep their keys with them even when leaving for a short period of time and/or when your roommate is in the apartment and not expected to leave.
- Propping doors open is a serious violation and is subject to fees and/or referral to conduct. Exterior doors to residence halls and apartment buildings should never be propped.
- Report any nonfunctional exterior lights to the Miramar or Momentum Village office.
- Valuables should be kept locked and out of sight.
- Residents should practice being their "neighbor's keepers." This can be done by knowing the other residents and reporting to UPD any suspicious person(s) seen around the property.
- Please call 911 or UPD if your personal safety or the personal safety of another is at risk.
- Miramar and Momentum Village do not allow soliciting. Please report individuals engaging in that behavior to your RA or the office.
- Lost IDs should be marked as lost on our GET app or via emailing the SandDollar\$ office at sanddollar@tamucc.edu

Please remember there is no such thing as a fail-safe system. Even the most elaborate of safety precautions are not guarantees against crime. You should always proceed as if such systems do not exist. All systems are subject to mechanical malfunctions, tampering, human error, and personnel absenteeism. The University, Miramar and Momentum Village make no expressed or implied warranties of security. The best safety measures you can take are the ones you yourself can perform as a matter of common sense and habit.

### **Pests:**

Students should maintain the premises in a manner that prevents the occurrence of an infestation of bed bugs and other pests. Students should immediately notify Miramar or Momentum Village via email of the presence of bedbugs and any other pests.

- Residents should always keep the premises in clean and sanitary condition and should not introduce any furniture or textiles from unknown sources into the apartment.
- Residents should cooperate with Islander Housing with timely access to the student's dwelling to inspect, plan, and eradicate pests and the student should complete all tasks recommended by a qualified expert.
- Residents should immediately notify Miramar or Momentum Village via email of any signs of re-infestation or indications that treatment has been ineffective.
- Residents should not use store bought chemical treatments or hire outside vendors.
- Residents may be responsible for all costs incurred to remedy any infestation that may occur including, but not limited to, professional pest control services and replacement costs of furnishings provided by Islander Housing.

### **Fleas**

*What are fleas?*

Fleas are small, wingless insects belonging to the order Siphonaptera. Fleas are known for their remarkable jumping ability, capable of leaping distances up to 50 times their body length. Fleas feed on the blood of mammals and birds, including humans. While they primarily infest pets like dogs and cats, fleas can also be found on wildlife such as squirrels, raccoons, and opossums. Their primary habitat includes areas where their hosts rest, such as bedding, carpets, and furniture.

*Can fleas hurt me?*

Flea bites can cause discomfort, itching, and irritation. They often appear as small, red bumps, sometimes in clusters or lines, typically on the ankles, feet, or legs. In rare cases, fleas can transmit diseases. To alleviate symptoms, clean the bite area with soap and water, apply an anti-itch cream or antihistamine, and avoid scratching to prevent infection. If symptoms worsen or signs of severe allergic reactions or infections appear, seek medical attention promptly.

*Do I have fleas?*

Signs of a flea infestation include the presence of small, red, itchy bumps on the skin, often in clusters or lines, typically on the ankles, feet, or legs. Visible fleas on pets or in the home environment, flea dirt (tiny black specks) on pet bedding or furniture, and pets scratching, licking, or biting their fur excessively are also indicators. If you suspect a flea infestation, it's essential to inspect your pets and living spaces thoroughly.



### *How do I prevent fleas?*

To prevent flea infestations, regularly treat pets with veterinarian-recommended flea preventatives. Maintain a clean home by vacuuming carpets, rugs, and furniture frequently. Wash animal bedding and linens in hot water regularly. Limit contact with wildlife that may carry fleas. Additionally, use insect repellents when spending time outdoors and wear clothing that covers exposed skin.

### *What if I have fleas?*

If you suspect a flea infestation, treat all animals in the household with appropriate flea control products. Clean and vacuum the home thoroughly, focusing on areas where animals spend time. Place a pest work order on your housing portal immediately.

### **Painting:**

The painting of exterior and interior of all rooms in any Islander Housing building will be the sole responsibility of Islander Housing staff. Modifications to individual or public area rooms are not permitted. Responsible parties for any unauthorized painting or spray painting will be charged for the cost of labor and materials to re-paint and clean. Residents that adhere anything to their walls or doors that cause damage when removed may be charged to have the space repainted.

### **Right to Entry:**

University personnel may enter any Islander Housing residential space at any time in the event of an emergency and at any reasonable times for any reasonable purpose, including, without limitation, inspection, maintenance, or investigation of potential violations of university regulations. University Personnel will do a series of knocks and will announce who they are before/while entering the residential space.

### **Roofs & Ledges:**

For safety reasons, residents are not permitted on the roofs and windows at Miramar or Momentum Village. Items, such as garbage, bottles, etc. should not be placed on the window ledges. Documentation will be submitted to the Office of Student Conduct and Advocacy regarding the potential violation of the Code of Student Conduct.

### **Roommate Agreement:**

All residents who share a living space with other residents are required to complete a Roommate Agreement with all roommates/suitemates. Roommate Agreements are put in place to assist students living in a community environment. They often address things such as temperature in the units, cleaning responsibilities, conflict resolution, and any other items the roommates would like addressed. In the event of a roommate dispute or conflict, the Islander Housing staff reserves the right to revisit the current Roommate Agreement or complete a new one. Roommate Agreements are due two weeks after the semester starts in the Fall or when a new roommate moves in. Resident Assistants will follow-up with suites/apartments who have not completed their roommate agreement to ensure it is completed. Refusal to engage in roommate agreement conversations could result in a \$50 charge and documentation to the Office of Student Conduct and Advocacy.

RAs will also check in with residents throughout the semester to make sure the roommate agreement terms are still relevant. Any updates needed will need to be agreed upon by the entire unit and then edits will be made. Any residents who do not follow their established roommate agreement could be documented through the Office of Student Conduct and Advocacy.

## Roommate Concerns:

If a conflict arises in your living situation, all those involved are expected to make their best effort to resolve the issue. If residents are unable to come to a resolution on their own, the next step is to contact their Resident Assistant for help. The RA will work with the involved parties to mediate the problem and will involve Residence Life staff members as needed.

Islander Housing reserves the right to relocate a resident temporarily or permanently if deemed necessary to resolve a conflict. If a resident is experiencing exceptional circumstances and wishes to change their housing assignment, the following guidelines apply:

- Individuals interested in a room transfer must first attempt to resolve the issue(s) with their roommate(s) independently as all residents are expected to communicate their concerns with their roommate(s) directly.
- If roommate issues persist, residents must communicate existing issues to their RA and with their assistance, work towards a resolution. A mediation session may be required before any room assignments are considered. A roommate mediation conversation will be scheduled with the unit's RA and/or a Residence Life Coordinator (RLC). If a new roommate agreement needs to be created or updates made to a previous agreement, those will be completed during that meeting. Refusal to meet by either party could result in documentation to the Office of Student Conduct and Advocacy and may lead to a \$50 fee for the students that refuse.
- Not all roommate mediations will result in a room transfer. Only in extreme circumstances will a room transfer be offered depending on availability.

If a move is granted, you may incur a room/unit transfer fee of \$250.00, you will have 72 hours to move all belongings to the new unit, and your room/apartment will be inspected for damages and/or excessive wear and tear by an appropriate staff member.

Room transfer requests will not be processed before move-in and during the first two weeks after move-in, unless an urgent and compelling circumstance warrants it. Unauthorized room or apartment changes are not permitted. Residents in violation of this policy will be required to move back to their original room and are subject to disciplinary action and/or administrative assessments.

## Safety:

Any dangerous behavior must be reported to a resident's RA or to a staff member at the Miramar or Momentum Village Islander Housing Office immediately and may be subject to disciplinary action. The following are examples of dangerous activities; this is not an exhaustive list:

- **Rooftops:** No resident, or visitor, is permitted on any building's roof for any purpose. If any item is on the roof, the resident shall call the Islander Housing office during work hours, or the RA on-call after work hours.
- **Window screens:** Window screens are not to be removed. Attempting to do so poses a security risk, may result in damage to the screen, and shall also result in a replacement charge to the resident(s). Keeping your screen on your window will also decrease the likelihood of bugs and pests entering your unit.
- **Throwing/dropping items from windows/balconies:** Throwing or dropping anything from a window or balcony is prohibited and will result in documentation through the Office of Student Conduct Advocacy.
- **Locking Doors:** To ensure your safety and the safety of your property, it is strongly recommended that you keep your apartment door locked at all times.

## **Safety Concepts to Keep in Mind:**

- Know your building's emergency procedures. They are critical to your safety!
- Always remain calm in any emergency.
- If an evacuation is ordered, use your pre-designated route for leaving the Corpus Christi area.
- If you cannot use your pre-designated route, heed all safety personnel instructions and/or follow the general flow of traffic.
- Plan and discuss secondary access numbers and meeting locations with your family members in the event that you are unable to contact each other using normal methods.
- If an evacuation is ordered by TAMU-CC, all students must vacate Islander Housing property. If a student is unable to transport themselves, TAMU-CC will provide evacuation transportation.

## **Safety Escorts:**

For safety and security, TAMU-CC University Police provides safety escorts to and from any location on or near campus 24 hours per day. If you feel you need a security escort, please contact UPD at 361.825.4242.

## **Sales and Solicitation:**

To protect resident privacy, canvassing or solicitation of funds, sales, memberships, subscriptions, or distribution of literature is prohibited.

If a TAMU-CC student organization is interested in the posting policy, please see the above section regarding posting. Individuals or groups may not act as vendors or sales agents or set up a business enterprise of any kind at Miramar or Momentum Village.

Individuals or groups who wish to distribute questionnaires or undertake other research projects involving residents or staff must contact the Executive Director for written permission. Requests should be made at least two weeks before the project begins for authorization. Violations of this policy may result in documentation to the Office of Student Conduct and Advocacy.

## **Severe Weather:**

All students are advised to sign up for alerts at [codeblue.tamucc.edu](https://codeblue.tamucc.edu) and have an evacuation plan ready, in case of tropical storms or hurricanes. Please be alert and stay connected through news sites, channels, radio stations, TAMU-CC, and Islander Housing social media in order to have the most updated information. In the case of an evacuation order, all residents must evacuate. Failure to comply may result in fines and documentation with the Office of Student Conduct and Advocacy.

## **Subletting:**

The Housing Contract shall not be transferred or assigned to any other person than as named on the housing contract. If Islander Housing is made aware of a resident attempting to sublet their unit, they will be documented through the Office of Student Conduct Advocacy, and potentially have their Housing Contract voided as well as be subject to the termination fee designated by Islander Housing.

## **Smoking:**

Islander Housing is completely smoke-free. Smoking is not permitted within Islander Housing. All resident and common area buildings are considered 100% non-smoking housing facilities. Smoking is always prohibited in the following areas but are not limited to:

- Inside ALL buildings (including, but not limited to, apartments and bedrooms)
- Inside all common areas: lounges, laundry rooms, community buildings, outdoor barbeques, study rooms, etc.
- On exterior stairwells, balconies, landings, patios, parking lots, sidewalks, walkways, breezeways, etc.
- Exterior recreation areas: pool areas, basketball court, courtyards, outdoor BBQ/lounge areas, etc.

All forms of tobacco including but not limited to cigarettes, cigars, pipes, hookah, smokeless tobacco and any act of using them is prohibited in Student Housing facilities and on the grounds. The use of E- Cigs/Vape juice/ Vapes is also prohibited in Student Housing Facilities and surrounding areas. Students caught smoking inside any community indoor space will face disciplinary actions. Smoking is prohibited inside at all times in all housing areas. Smoking- including vaping- is NOT permitted in resident rooms and will result in documentation through the Office of Student Conduct and Advocacy.

### **Posting:**

No posters, banners, or other signage may be attached to the exterior of buildings without prior approval from Islander Housing. Materials posted in non-designated areas will be removed. If you would like to advertise an event, all posters/flyers/advertisements must be approved by University Services and contain an approval stamp. Groups may not post their own advertisement around each property or flyer cars in residential areas. All posting must follow University posting policies and [Guidelines for Temporary Signage](#). Organizations must also get prior approval to chalk in any residential area by the Islander Housing Director or designee. Any advertising from a non-university student organization or office will not be accepted and will be removed immediately.

### **Theft:**

Respect for the property of Islander Housing, and others in the community is valued. The theft, conversion, damage, or destruction of any Miramar, Momentum Village, or others' property while on the premises is prohibited and could result in being documented through the Office of Student Conduct and Advocacy. Any theft or damage to Islander Housing or University property could also result in the resident being charged for any associated costs of replacement or repair. Should anyone witness or experience any instance of theft, please contact TAMU-CC

University Police Department at 361.825.4444 or your property's front desk immediately.

### **Temperature Setting Expectations:**

Thermostats in residential units should be set within a reasonable temperature range to ensure comfort for all occupants and to conserve energy. The recommended temperature range is as follows:

- Winter months: 68°F to 72°F
- Summer months: 72°F to 76°F

Residents are encouraged to keep thermostats within this range to prevent excessive energy use and maintain a comfortable living environment for all.

### **Energy Conservation:**

- Minimize frequent adjustments to the thermostat settings to avoid unnecessary energy consumption.
- Do not open windows to prevent the heating or cooling system from working inefficiently.
- Use fans to help regulate temperature before turning up the thermostat.



## **Shared Spaces:**

In shared spaces (e.g., shared apartments or suite-style rooms), residents should communicate and agree on a comfortable temperature setting. If consensus cannot be reached, Residence Life staff may assist in mediating a fair solution.

## **Thermostat Operation and Usage**

### **Individual Thermostats:**

Residents in apartments or units with individual thermostats are responsible for adjusting and maintaining the temperature in their spaces.

Thermostats should be used for their intended purpose (heating or cooling) and should not be set to extreme temperatures for extended periods.

### **Centralized Heating/Cooling Systems:**

In buildings with a centralized heating and cooling system, the temperature in common areas will be controlled by Islander Housing. Residents should adjust personal room thermostats within reasonable bounds to avoid discomfort or energy inefficiency.

### **No Unauthorized Modifications:**

Do not tamper with thermostat controls that are locked or designed to prevent adjustments. Any attempts to modify or override these controls may result in disciplinary action.

Thermostat settings should not be overridden to extreme temperatures, as this could damage the system or lead to uncomfortable conditions for others.

### **Keep Thermostats Within Safe Operating Ranges:**

Residents are expected to set thermostats to reasonable temperatures and avoid excessively high or low settings that may damage the heating and cooling system or lead to high utility costs.

### **Maintain System Efficiency:**

- Ensure that furniture or other objects are not blocking the thermostat's sensors or vents, HVAC closets, as this can interfere with proper temperature regulation.
- If there are concerns about the functionality or effectiveness of the thermostat, residents should report the issue to Islander Housing for further inspection.

### **Respect for Roommates and Neighbors:**

- In shared housing or multi-room units, residents should be mindful of the comfort of others when adjusting the thermostat. Disputes about temperature should be resolved cooperatively, and where needed, staff can mediate.

### **Report Issues:**

If a thermostat is not working correctly or there are issues with heating or cooling, residents should report the problem to Islander Housing promptly.

## **Energy Usage and Costs**

### **Cost Considerations:**

Individual apartments or rooms may incur direct charges for excessive heating and cooling and any damages to the HVAC system. Residents should be aware that excessive energy usage can lead to increased utility costs for the building as a whole, which may be factored into future housing fees.

### **Thermostat Malfunctions and Repair Requests**

#### **Reporting Malfunctions:**

If a thermostat malfunctions, or the temperature is not reaching the desired level, residents should:

- Contact Islander Housing to request an inspection.
- Provide detailed information about the issue, including the temperature setting and any irregularities noticed.

#### **Maintenance Response:**

Maintenance will respond to thermostat-related requests as quickly as possible, prioritizing heating and cooling issues during extreme weather conditions.

#### **Trash:**

Trash is to be bagged and deposited in the trash rooms located on each hall or in the dumpsters in the parking lot. During move-in and move-out, any large boxes or furniture needs to be placed in the parking lot dumpsters. A \$25.00 per bag service charge will be immediately due and payable by resident(s) for any refuse left outside residents' units or left elsewhere on the property.

#### **Unauthorized Roommate Changes:**

Residents who wish to change roommates must follow Miramar and Momentum Village guidelines and receive appropriate permission from the Islander Housing professional staff. If a room change occurs without this approval, all residents involved may be required to move back to their original rooms within 24 hours and will be referred to the Office Student Conduct and Advocacy.

#### **Unauthorized Entry:**

Unauthorized use of or tampering with any door in or around Miramar or Momentum Village is prohibited. It is prohibited to enter any Miramar or Momentum Village room/apartment that has not been assigned to you without being escorted by the resident of that unit. Guests should not be allowed into a resident's room without the resident present regardless of permission given by the resident. Roommates should also not enter their roommate's room or space without permission from the owner of that space.

#### **University Police Department:**

The University Police Department (UPD) is a recognized law enforcement agency and has full police powers within the geographical boundaries of the State of Texas. It is located on the west side of campus on Oso Lane.

Report any emergency and crime on campus (theft, assault, suspicious individuals, etc.) to the TAMU-CC Police. Call the TAMU-CC Police Emergency Line 361.825.4444 or Non- Emergency Line 361.825.4242 when making a report. TAMU-CC Police can also provide motorist assistance, such as emergency jump starts and locking keys in vehicles, on campus.

Reports regarding campus crime that are not emergency in nature may be reported online at [police.tamucc.edu](https://police.tamucc.edu). Anonymous reports are accepted, although following through with the report may be difficult if not enough information is provided

### **Weapons:**

Students may not bring weapons into Islander Housing, for any reason, any firearm (except as permitted by law), illegal knife, club, or any other weapon (not restricted to legal definitions) that may be hazardous to the health or safety of residents. This includes but is not limited to rifles (including drill rifles), pistols, shotguns, pellet guns, BB guns, taser/stun guns, bows and arrows, sling shots, martial arts weapons such as nun chucks or throwing stars, axes, machetes, swords, spears, switchblades, or knives with a blade 4 inches or longer.

Islander Housing staff or University Police may confiscate these items. Any resident who is permitted by Texas law to carry a handgun and chooses to bring the handgun into their room/apartment must store his or her handgun and ammunition in a secured location within the residence.

Residents found violating any part of this rule may be subject to both University and criminal charges and may be removed from University Islander Housing.

In addition, the following items are prohibited from being used within Islander Housing or public areas: airsoft guns, paintball guns, water guns, and Nerf guns. These items may be stored in the resident's closet or vehicle but may not be used anywhere on the Islander Housing grounds or within the building.

### **Work Order/Maintenance Requests:**

If something in a resident's apartment is not functioning properly, they may file a maintenance request in the [Resident Portal](#) by clicking on the "Room Maintenance" tab. More detailed steps can be found on our [Current Resident Resources website page](#). If there is a maintenance emergency after office hours or on weekends, immediately call the RA On-Call for assistance.

*The following situations are considered emergencies:*

- Window that is broken or does not close
- Front doors that cannot be closed
- Front door locks that are not functioning properly
- Fires (first evacuate and call 911)
- Flooding and leaks
- Power failure
- Clogged toilet in a unit with a single toilet
- Air conditioning or heat not functioning
- The smell of gas in apartment laundry rooms
- Refrigerator or freezer not cooling

Residents do not have to be in their room to have work orders completed. By submitting a work order, residents authorize the facilities staff to enter their room or apartment to complete the requested task. The maintenance staff will email residents after completing any service requests assigned to that unit.

All repairs and facilities work must be completed by an Islander Housing employee. At no time should residents attempt to complete repairs themselves or hire anyone to complete repairs. This includes pest control services.

Residents will be charged for the removal and replacement of any repairs completed by themselves or non-Islander Housing workers.

Maintenance staff will lock the front door and/or bedroom doors behind them after completing service requests, preventative maintenance, or emergency maintenance. Residents are expected to keep their ID with them at all times, as lockout charges will not be reversed.





TEXAS A&M  
UNIVERSITY  
CORPUS  
CHRISTI

ISLANDER  
HOUSING

# AMENITIES AND SERVICES





# Amenities and Services

## Office Hours:

The front desk is open on all university operating days and observes all university, state, and federal holidays. Hours will vary throughout the year and will be posted in the clubhouse. The front desk's primary purpose is to be a face-to-face interaction point for our residents and guests. Residents can come to the desk to pay housing charges, receive help answering informational questions, and much more. For problems after office hours or any time the office is closed, contact the RA On-Call.

Miramar	
Monday – Friday:	8 a.m. - 8 p.m.
Saturday	5 p.m. - 8 p.m.
Sunday	5 p.m. - 8 p.m.
Holidays	Closed
Main Phone #:	361.825.5000
Apartment On-Call #:	361.244.8316
Residence Hall On-Call #:	361.244.8269

Momentum Village	
Monday – Friday:	8 a.m. - 8 p.m.
Saturday	5 p.m. - 8 p.m.
Sunday	5 p.m. - 8 p.m.
Holidays	Closed
Main Phone #:	361.825.6200
On-Call #:	361.244.3972

\*Office Hours for Islander Housing during summer session, holidays and breaks will vary and will be posted for your convenience.

## Social Media:

Follow Islander Housing on Facebook and Instagram for information on events, activities, and updates. Search @IslanderHousing to follow all Islander Housing social accounts.

## Miramar

### Miramar Recreation Center:

The Recreation Center is located next to the Miramar Office. It is equipped with a TV lounge area, billiards, table tennis, shuffleboard, and a kitchenette. The Rec Center is the main space of programming and events for Resident Assistants and is intended for use by the residents of Miramar. The hours for the Recreation Center are 9 a.m. to 11 p.m. on weekdays and 10 a.m. to 11 p.m. on weekends. Hours may change for the Recreation Center during the holidays, during finals week, or at the discretion of the Islander Housing management team.

### Pool:

The pool area is located adjacent to the Miramar Office. The hours for the pool are 9 a.m. to 11 p.m. on weekdays and 10 a.m. to 11 p.m. on weekends. Hours may change during the holidays, during finals week, or at the discretion of the Islander Housing staff. Residents are responsible for reading, understanding, and complying with all pool rules and regulations as well as any supplementary notices that are posted in the pool area. Alcohol is not allowed at the pool or in any common area.

- Revealing clothing, including bikinis, undergarments, and similar attire, must not be worn in public spaces unless appropriately covered. Public spaces include, but are not limited to, housing offices, clubhouses, study rooms, and common areas.

### **Bar-B-Q Grills:**

Bar-B-Q grills are located throughout the Miramar community. They can be found in the pool area, in the courtyard of Building 7 through 9, and in the courtyard by Port, Harbor, and Bayside. Residents must observe fire safety practices. Please ensure that the fire is completely out after each use.

### **Sand Volleyball Court:**

The sand volleyball court is located between Compass and Dolphin Halls. The hours for the sand volleyball court will follow Quiet Hours - Sunday through Thursday 8 am - 11 pm and Friday through Saturday 8 am - Midnight. Hours may change during the holidays, during finals week, or at the discretion of the Islander Housing management team.

### **Student Lounges:**

Student lounges can be found on the 1st, 2nd, and 3rd floors of many Residence Halls at Miramar. The student lounges are open 24/7 and are only accessible to students who live in that building. Students living in the apartments may utilize the Miramar Recreation center as their lounge. Student lounges are available for resident use, and all guests must be accompanied by a Miramar resident. \*Lounge furniture may not be removed from the lounge. If lounge furniture is found in an apartment or residence hall, the resident(s) will be charged a fine and, with potential for theft.

### **Laundry Services:**

Laundry rooms are free and open for student use 24-hours a day. For residence halls, laundry rooms are located in the common area of each floor. For apartments, laundry facilities are located at the end of Buildings 1, 2, and 7. Students should use high-efficiency liquid detergent only. Maintenance requests can be placed for any non-working washer or dryer.

Availability of the various study rooms and other amenities previously listed are not guaranteed. Miramar will make a reasonable attempt to notify residents of any planned closures or unavailability. Residents should not leave personal items unattended in any of the amenities or in communal areas as the community is not responsible for any lost or stolen items.

**Internet:** All Miramar residents have access to wireless internet.

To create an account:

Visit <https://tamucc.hed.boldyn.com>

Select Sign in and Pick an Account Type\*

*Connecting your Mobile Device:*

1. Open Wi-Fi Settings
2. Select the network
3. MyResNet-5G4.
4. Enter your Wi-Fi Password or Security Key

### Connecting your PC and/or Mac:

1. Connect to “MyResNet Start Here” from your available wireless networks.
2. Open a browser to access the portal.
3. Once you have your account set-up, please forget “MyResNet Start Here” from your list of wireless networks.
4. Select “MyResNet-5G” from your list of wireless networks and enter your password.

### Mail:

SandDollar\$ Services, located in the University Center, processes all incoming mail for Miramar residents and provides services for outgoing mail, including UPS shipping. Student mail and packages are received daily at SandDollar\$ Services and placed on the parcel lockers by 1 pm. Parcel lockers are accessible 24/7 through the side entrance to the SandDollar\$ Services side door. Oversized and perishable packages are held for pickup at SandDollar\$ Services. Students are notified by email if they have packages at a locker or if they have an item requiring a signature and must present their SandDollar\$ card for pickup. SandDollar\$ Services hours of operation are Monday through Friday from 8:30 am to 4:30 pm. Incoming mail must be addressed as follows:

Please review the example below for reference (note that for residence halls, the building name should not be used):

Apartment Style EXAMPLE (E.g., 6-621)	Residence Hall EXAMPLE (E.g., Bayside 5337-A)
Full Name 6515 Ocean Drive <b>6-621-C</b> Corpus Christi, Texas 78412	Full Name 6515 Ocean Drive <b>5337-A</b> Corpus Christi, Texas 78412

### Parking:

All residents must register their vehicles prior to or upon move-in at Miramar and Momentum Village. All parking permits can be purchased through students’ TAMU-CC Parking Portal. Account and will be associated with the student’s license plate number. Parking at Miramar and Momentum Village is monitored virtually by University Police and University Parking Services. Parking in handicap, reserved, or employee spaces without authorization will result in citations.

Guests must utilize the ParkMobile smartphone app or call the toll-free number 877.727.5953 to pay for parking. Parking on campus is free from 8 P.M. Friday until 8 A.M. Monday.

### Momentum Village

#### Momentum Village Community Center:

The community center is in Building 1 of Momentum Village. It is equipped with a business center, TV area, games, and a 24-hour fitness center. Please contact staff at the front desk with any printer problems such as a paper jam. The use of these facilities is intended for residents of Momentum Village. Alcohol is not allowed in any public area of Islander Housing.

#### Momentum Village Clubhouse:

The Clubhouse is connected to Building 12 of Momentum Village. It is equipped with a TV area, a community kitchen, and games. Alcohol is not allowed in any public area of Islander Housing. The use of these facilities is intended for residents of Momentum Village. Lounge furniture may not be removed from the lounge.

If lounge furniture is found in an apartment or townhome, the resident(s) will be charged a fine and potentially charged with theft. Only TAMUCC sponsored clubs, organizations, and departments may reserve. Outside, non-TAMUCC affiliated individuals or organizations are not allowed to reserve this space. Alcohol is not allowed in any public area of Islander Housing.

### **Fitness Center:**

The fitness center is in the community center in Building 1 and can be accessed 24 hours a day. You are responsible for reading, understanding, and complying with all the fitness center rules and regulations as well as any supplementary notices that are posted in the business center. For questions, please contact the Resident Assistant On-Call.

### **Pool:**

The pool area is located between Building 1 and Building 2 and is equipped with a propane grilling station and lounge chairs. Alcohol is not allowed in the pool area or any public area of Islander Housing. Residents are responsible for reading, understanding, and complying with all pool rules and regulations as well as any supplementary notices that are posted in the pool area. The hours for the pool are Sunday through Thursday 8 a.m. - 11 p.m. and Friday through Saturday 8 a.m. - Midnight but may change during the holidays, during finals week, or at the discretion of the Islander Housing staff.

- Revealing clothing, including bikinis, undergarments, and similar attire, must not be worn in public spaces unless appropriately covered. Public spaces include, but are not limited to, housing offices, clubhouses, study rooms, and common areas.

### **Bar-B-Q Grills:**

Propane Bar-B-Q grills are in the courtyards of Momentum Village. Residents must observe fire safety practices and ensure the space is cleaned after use. Alcohol is not allowed in any public area of Islander Housing. The hours for the Bar-B-Q Grills are Sunday through Thursday 8 a.m. - 11 p.m. and Friday through Saturday 8 a.m. - Midnight but may change during the holidays, during finals week, or at the discretion of the Islander Housing staff.

### **Basketball Court:**

A half basketball court is located next to the parking lot by Building 3. The hours for the basketball court are Sunday through Thursday 8 a.m. - 11 p.m. and Friday through Saturday 8 a.m. - Midnight but may change during the holidays, during finals week, or at the discretion of the Islander Housing staff.

### **Sand Volleyball Court:**

The sand volleyball court is in Phase 2II between Building 8 and Building 9. The hours for the sand volleyball court are Sunday through Thursday 8 a.m. - 11 p.m. and Friday through Saturday 8 a.m. - Midnight but may change during the holidays, during finals week, or at the discretion of the Islander Housing staff. Alcohol is not allowed in any public area of Islander Housing.

**Fire Pits:**

The fire pits are in Phase 2 between Building 8 and Building 9. The hours for the fire pits are Sunday through Thursday 8 a.m. - 11 p.m. and Friday through Saturday 8 a.m. - Midnight but may change during the holidays, during finals week, or at the discretion of the Islander Housing staff. Alcohol is not allowed in any public area of Islander Housing.

**Academic Success Centers:**

Academic Success Centers can be found on the 2nd, 3rd and 4th floors of Building 1 and 2, in the Community Center of Building 1, on all floors of Buildings 8 and 9. The Academic Success Centers are available for resident use and all guests must be accompanied by a Momentum Village resident. Keep in mind that these study rooms are available on a first-come, first-served basis.

**Outdoor Ping Pong:**

The Outdoor Ping Pong tables are in the Phase 2II courtyard. All equipment can be checked out at the front desk using student ID and may only be checked out by Momentum Village residents. The hours for the outdoor ping pong tables are Sunday through Thursday 8 a.m. - 11 p.m. and Friday through Saturday 8 a.m. - Midnight but may change during the holidays, during finals week, or at the discretion of the Islander Housing staff. Alcohol is not allowed in any public area of Islander Housing.

**Outdoor Movie-Wall:**

The Outdoor Movie Wall is in the Phase 2 courtyard. All equipment can be checked out at the phase II front desk using student ID. Equipment may be checked out by Momentum Village residents only. Students must provide their own equipment for use of the Outdoor Movie Wall. The hours for the outdoor movie wall are Sunday through Thursday 8 a.m. - 11 p.m. and Friday through Saturday 8 a.m. - Midnight but may change during the holidays, finals week, or at the discretion of the Islander Housing staff. Alcohol is not allowed in any public area of Islander Housing.

**Dog Park:**

The dog park is located parallel to building 11 in Phase II. Pet owners are responsible for the proper disposal of their dog's waste. Islander Housing has designated dog waste stations around the community that residents can utilize to pick up dog waste from their pets. Not picking up after your animal may result in a fine of \$50. Community charges for cleaning may occur if waste is not properly disposed of. Students must ensure that their ESA or support animal is on a leash whenever outside of their residential unit. All Emotional Support Animals must be registered with Islander Housing.

**Parking:**

All residents must register their vehicles prior to or upon move-in. at Miramar. All parking permits can be purchased through students' TAMU-CC Parking Portal. Account and will be associated with the student's license plate number. Parking at Miramar is monitored virtually by University Police and University Parking Services. Parking in handicap, reserved, or employee spaces without authorization will result in citations.

Guests must utilize the ParkMobile smartphone app or call the toll-free number 877.727.5953 to pay for parking. Parking on campus is free from 8 P.M. Friday until 8 A.M. Monday.



**Internet:**

All Momentum Village residents have access to wireless internet.

To create an account:

Visit <https://tamucc.hed.boldyn.com>

Select Sign in and Pick an Account Type\*

*Connecting your Mobile Device:*

- Open Wi-Fi Settings
- Select the network
- MyResNet-5G4.
- Enter your Wi-Fi Password or Security Key

*Connecting your PC and/or Mac:*

- Connect to “MyResNet Start Here” from your available wireless networks.
- Open a browser to access the portal.
- Once you have your account set-up, please forget “MyResNet Start Here” from your list of wireless networks.
- Select “MyResNet-5G” from your list of wireless networks and enter your password.

**Mail & Packages:**

Mailboxes for residents are located at the Phase 1 Office. Mail is delivered to Momentum Village once a day, Monday - Friday, and is not delivered on the weekend or Holidays. Upon receiving a package, residents will receive an email notification from Momentum Village stating that your package is available for pick up. Residents can pick up your package from the package lockers or during regular office hours and must bring photo ID to the Phase 1 Office.

**The Address at Momentum Village is:**

**Name**

**7037 Islander Way Apartment #**

**Corpus Christi, TX 78412**

Upon moving out, residents are responsible for having their mail forwarded. Any mail received after checkout will be returned to the sender.

**Parking:**

All residents must register their vehicles prior to or upon move-in. at Miramar. All parking permits can be purchased through students' TAMU-CC Parking Portal. Account and will be associated with the student's license plate number. Parking at Miramar is monitored virtually by University Police and University Parking Services. Parking in handicap, reserved, or employee spaces without authorization will result in citations.

Guests must utilize the ParkMobile smartphone app or call the toll-free number 877.727.5953 to pay for parking. Parking on campus is free from 8 P.M. Friday until 8 A.M. Monday.

### **ID Policy and Lockout Procedures:**

This policy is designed to always provide residents with a safe and secure environment. IDs are non-transferable to anyone other than the contract holder.

#### **ID Issued:**

Residents are issued an ID which serves as the front and bedroom door key. Lost or missing IDs must be reported as soon as possible to the office.

The ID will provide access to the amenities at each housing community. Residents must keep their ID with them at all times. Residents must reside in the bedroom assigned to them at move-in and are prohibited from switching bedrooms.

#### **Lockout Procedures:**

Should you lock yourself out of your room or apartment during business office hours, please go to the front desk of your community. If you are locked out after office hours, call the RAs On-Call or community phone number. Resident Assistants and staff members are not permitted to open a room for anyone other than its occupant(s). A picture ID is required for a staff member to let you back into your apartment/room. Each lock out will result in a charge to your account.





TEXAS A&M  
UNIVERSITY  
CORPUS  
CHRISTI

ISLANDER  
HOUSING

# CONTRACTS AND BUSINESS





# Contracts and Business

## Housing Contract Charges:

### Business Services Student Account Policies:

- The student accepts full responsibility to pay all housing charges and other associated costs assessed as a result of living on-campus.
- Students should be enrolled full-time in the Fall and Spring semesters while living in Islander Housing.
- Students should be enrolled in Maymester, Summer I, Summer II, or the upcoming Fall semester to live in Islander Housing during the summer.
- If enrollment is terminated on or after the first day of classes for any reason, by the student or the University, all unpaid housing charges are due and payable immediately and the student must move out within 48 hours.
- If the student fails to pay the student account bill or any monies due and owed to Texas A&M University-Corpus Christi by the scheduled due date, Texas A&M University will place a financial hold on the student account, preventing the student from registering for future classes, requesting transcripts or receiving a diploma and must move out within 48 hours.
- Financial aid received by the student will pay any and all charges assessed to the student account at Texas A&M University such as tuition, fees, campus housing, and meal plans, student health insurance, parking permits, service fees, fines, bookstore charges, or any other amount, in accordance with the terms of the aid.
- Administrative, clerical, or technical billing errors do not absolve the student of the financial responsibility to pay the correct amount of housing charges and other associated financial obligations assessed as a result of living on-campus at Texas A&M University-Corpus Christi.

## Damage & Billing Charges:

Residents will be billed for the parts, labor and any other associated costs related to damages. If Facilities Staff cannot repair the damage, staff will contact the appropriate vendor to complete the repair at the expense of the resident(s) responsible. Residents should never make repairs or replacements on their own. Residents will be charged for the removal and replacement of any repairs completed by themselves or non-Islander Housing workers.

### Business Services Student Account Policies:

- The student accepts full responsibility to pay all housing charges and other associated costs assessed as a result of living on-campus.
- If enrollment is terminated on or after the first day of classes for any reason, by the student or the University, all unpaid housing charges are due and payable immediately and the student must move out within 48 hours.
- If the student fails to pay the student account bill or any monies due and owed to Texas A&M University-Corpus Christi by the scheduled due date, Texas A&M University will place a financial hold on the student account, preventing the student from registering for future classes, requesting transcripts or receiving a diploma and must move out within 48 hours.
- Financial aid received by the student will pay any and all charges assessed to the student account at Texas A&M University such as tuition, fees, campus housing, and meal plans, student health insurance, parking permits, service fees, fines, bookstore charges, or any other amount, in accordance with the terms of the aid.
- Administrative, clerical, or technical billing errors do not absolve the student of the financial responsibility to pay the correct amount of housing charges and other associated financial obligations assessed as a result of living on-campus at Texas A&M University-Corpus Christi.

Housing Contract Fees will be accessible and payable in S.A.I.L.

- Tuition and fees, mandatory meal plan, and semester housing contract fees are accessible via students' S.A.I.L. account. Students will be able to start making payments mid-to-late July in S.A.I.L. for the Fall semester. If receiving financial aid funding, students will be able to utilize those funds for housing contract fees. However, all financial aid will first cover tuition, then university fees, followed by meal plans, and finally housing contract fees

#### **Process to Pay Housing Contract Fees:**

- Housing fees will be due per semester and reflected in students' University Billing Statement listed on their S.A.I.L. account. Housing fees include the housing contract fee which is the full housing amount due per semester. Other housing contract fees include early move-in fees and housing contract cancellation fees.

#### **University Installment Plans:**

- If needed, students may set up a University Installment Plan. Questions about installment plans can be directed to the TAMU-CC Business Office at [business.office@tamucc.edu](mailto:business.office@tamucc.edu) or by calling (361) 825-2600 and select option #5.

#### **Liability:**

Islander Housing is not liable in any manner for any loss, injury or damage to residents or their personal belongings. Residents are strongly encouraged to purchase Renter's Insurance to cover any possible losses.

#### **Move-In:**

The Islander Housing staff works hard to provide a smooth transition to living on campus for all residents. Residents must provide a form of identification at the time of move-in, must have paid their housing contract semester charge, and must have completed all move-in paperwork.

Please follow all instructions from the Islander Housing staff during move-in day so that your experience is a positive one.

Early move in requests are on a case-by-case basis and are not guaranteed approval.

Residents will have 48 hours to inspect the unit and complete the Unit Condition Form (UCF). Failure to submit the UCF in the allotted time could result in additional charges.

#### **Move-Out:**

When checking out at any time during the year, residents must follow (and will be held accountable to) the appropriate move-out procedures as listed below. Any resident who does not comply with the appropriate move-out procedures as explained here or in the Move-Out Guide may be fined for failure to check-out properly.

#### **End of Housing Contract Move-Out:**

Towards the end of the Housing Contract, residents will receive information on proper procedures for move-out. Residents will have 24-hours after their last final to Move-out.



**Mid-year Move-out/Graduating Residents:**

Residents who wish to vacate their current space at any point during the current Housing Contract must provide notice to the Islander Housing staff. Staff will communicate with you regarding approval of your cancellation and will provide details for your move out process.

**Release from Housing Contract:**

Housing contract cancellation requests will need to be submitted by filling out the Islander Housing Request to Terminate Form provided by Islander Housing upon request. Cancellation requests must be approved by the Islander Housing management team. Cancellation request requirements vary depending on the time of year of the request as outlined below:

- After signed, before the start of the contract - \$1,000
- Cancellation on or after the start of the contract - Payment due for days in room plus \$2,000

Students with extenuating circumstances can submit a Cancellation Fee Waiver Request Form provided by Islander Housing upon request. Please note that submission of this form is not a guarantee for a waiver of the cancellation fees.

**Right to Cancel:**

Islander Housing reserves the right to refuse admission or readmission to housing facilities or to cancel the Housing Contract for the student's failure to meet University, Miramar and/or Momentum Village requirements, policies, or regulation or in the event of criminal action by civil authorities. Islander Housing and the greater university may invoke its right to cancel for reasons including, but not limited to, non-payment of fees due to Miramar, Momentum Village, or University from the previous term or outstanding debt to the University from the previous year for which provisions for payment have not been made.