Faculty Senate Retreat: Business Meeting

August 19, 2019

**Attending:** Katelijne Acker, Kelli Bippert, Mikaela Boham, Sean Britt, Chuleeporn Changchit, Lisa Comparini, Liana Davis, Alison Frost, Mark McNamara, Emily Metcalf, Miguel Moreno, Bethanie Pletcher, James Silliman, Ed Warga, Qiuhong Zhao

**Absent:** Donald Deis, Carmen Hernandez, Kyoung Lee, Dorina Murgulet, Michael Starek, Abu Waheeduzzaman

**Guest Speaker:**

* Rachel Cox from Disability Services and her team presented the services they offer to help faculty with accessibility in their courses

**Speaker’s Report:**

* Dr. Moreno encouraged Senators to bring ideas, concerns, and issues to the meetings.
* Dr. Moreno discussed collaborating with administration to improve communication across campus.

**Parliamentarian Procedures**: Mikaela Boham, the Senate’s Parliamentarian, reviewed procedures from Roberts Rules of Order on how to run meetings more efficiently.

* Note: Is was asked if meetings can be conducted using WebEx?

**Committee Reports:**

The committee chairs reported on their goals for the 2019-2020 year.

* Academic Affairs Committee (Sean Britt, Chair):
	+ Will participate on University Curriculum Committee
	+ There are over 100 items already to review
	+ Committee is working with Dr. Aldridge-Sanford to streamline the process of reviewing catalog changes
	+ Will work for more transparency around the process
	+ The committee will also work with the new VP for enrollment Management (Andy Benoit) regarding a new emphasis on strategic growth
* Awards, Bylaws and Elections Committee (Bethanie Pletcher, Chair):
* Special election to seat a CONHS Senator
	+ Outstanding First Year Advocate Award nominations due soon
	+ Faculty Excellence Award deadlines have been pushed back to allow more time for the nomination and selection process
	+ Awards website has been fully updated
	+ Will announce awards monthly to encourage faculty to apply
* Budget and Finance Committee (Dorina Murgulet, Chair):
* Dr. Moreno gave brief report since Dr. Murgulet was not present at the meeting
* Committee on Committees (Emily Metcalf, Chair):
* Not much to report at this time
* Emily will work with former chair if this committee for future committee items
* Faculty Affairs Committee (Lisa Comparini, Chair):
* Meeting days and times have been set
* Procedures for reviewing policies for the year
	+ A formal move was made to introduce 6 policies for review
		- Academic Rank Descriptors (12.01.99c0.01)
		- Academic Freedom (12.01.99c0.02)
		- Responsibility of Faculty Members (12.01.99.c0.03)
		- Descriptions of Teaching (12.01.99.c0.04)
		- Faculty Dismissals, Administrative Leaves, etc. (12.01.99.c0.05)
		- Granting Extensions of Tenure Probationary Period (12.01.99.c1)