

# Faculty Senate Meeting

March 6, 2020 – UC Lonestar A

## Minutes

Attending: Acker, Bird, Boham, Britt (WebEx), Changchit, Comparini, Davis, Frost, Hernandez, McNamara, Metcalf, Moreno, Murgulet, Pletcher, Silliman, Waheeduzzaman, Warga, Zhao.

Ex-Officio and Guests: Amy Aldridge Sanford, Franklin Harrison, Kevin Houlihan, Clarenda Phillips, Andy Piker, Jaclyn Mahlmann, Chief Gutierrez, Erin Smith.

1. Call to Order: Miguel Moreno called the meeting to order at 14:11.
2. Approval of Agenda: Emily Metcalf moved to approve the agenda and Mark McNamara seconded. Agenda was approved.
3. Approval of February 14, 2020 Minutes: Abu Waheeduzzaman moved to approve the agenda and James Silliman seconded. Minutes were approved.
4. Guest speakers:
  - a. Erin Smith (Director of Development) spoke regarding faculty and staff giving campaign.
    1. Goals: 30% participation target, culture of philanthropy
    2. Launch is March 16 through May 1
    3. Ambassadors have been selected
    4. Giving is important:
      - i. to strengthen the university
      - ii. show belief in TAMUCC's mission
      - iii. Invest in a culture of excellence
      - iv. Inspire giving from alumni, companies and foundations.
    5. What /How: any amount helps, website: [tamucc.edu/facultystaffgiving](http://tamucc.edu/facultystaffgiving), payroll deduction, form available to download
  - b. Jacklyn Mahlmann and Chief Gutierrez addressed parking concerns.
    1. Parking fees go to paying for parking garage, lot maintenance, traffic control devices, installation of crosswalks, etc.
    2. Visitor parking for hosted visitors stays at \$3
    3. Park Mobile \$3/hour with \$0.3 transaction fee
    4. Event parking contact [parkingfaq@tamucc.edu](mailto:parkingfaq@tamucc.edu)
    5. Park Mobile: 2 zones (surface lots or garage) signage to be set up.
    6. No fees from 8pm on Friday through 8 am Monday
    7. Night permits are available
    8. Reach out to the police department if you received a warning.
    9. Slides will be shared
5. Speaker's Report:
  - a. Starfish Expansion:
    1. 77% faculty participation (COB and UC 100%)
    2. emails “partially unconstructive and probably counterproductive”
    3. giant checkmark, with ‘poor’ in larger red shadowed font
    4. ‘Good’ and ‘average’ performance scales indicators not clearly communicated
    5. Emails are sent as if from faculty.

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6. These decisions were made by a committee (2 faculty from each college and 5 students). Students did not like an email to come from someone other than their faculty. There is an option to view the message that will be sent. Poor performance image can be improved on.
  - b. Parking: Speaker commends Chief Gutierrez and Jaclyn Mahlmann for their efforts in bringing the faculty senate and the staff council to the table to arrive at solutions together.
  - c. Research compliance coordinator position:
    1. Anissa Ybarra hired in Feb 2018, Matthew Gaynor hired in March 2019 and now the position is open again. CPIRA is involved.
    2. Rebecca Ballard has brought many improvements to the research compliance process
    3. This turnover often makes research for tenured and tenure track faculty challenging
    4. It is difficult to find qualifying applicants
  - d. The spousal hire policy brought forth by members of the faculty senate has received broad support from the president's cabinet as a policy or procedure
  - e. Texas Council of faculty Senates: There are common themes across the senates:
    1. Non-tenure track career paths, promotion
    2. Recruiting UG who have left w/o degrees
    3. Dual enrollment
    4. LMS accommodations
    5. Administrative overreach/ erosion of shared governance
    6. Restricted faculty participation in accreditation site visits
6. Old Business: none
7. Committee Reports:
- a. Academic Affairs (Sean Britt):
    1. Some language changes to meet the ABED student learning outcomes were made in an engineering program. No vote is needed.
    2. The committee recommend the approval of one new program: BS in Sports Management. Approved unanimously.
    3. The committee introduces a new program: BS in Mechanical Engineering Technology
  - b. Faculty Affairs (Lisa Comparini):
    1. The committee recommended the approval of the following four policies.
      - i. *12.06.99.C0.01, Post-Tenure Review.*  
Revised to align with system policy that requires a development plan for an unsatisfactory rating in any category (not just the overall rating)
      - ii. *13.03.99.C0.03. Institutional Scholarships.*  
New procedure based on *13.03.99.C0.01, Academic Scholarships* created by Enrollment Management to address institutional scholarships
      - iii. *33.99.04.C0.02, Promotion of Tenured and Tenure-Track Faculty Members.* This is not up for a full review at this point as the revisions are clerical in nature with the purpose of aligning this with the recently revised tenure rule.
      - iv. *61.99.99.C0.04, Social Media Guidelines.*

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Edits to clarify Marcom's role in social media accounts and address IT security/accessibility concern

2. The policies were approved unanimously
3. One policy, introduced in February was withheld because it is still being reviewed:  
*17.01.01.C0.01, Faculty-Authored Textbooks and Other Educational Materials.*
4. Three new Policies were introduced:
  - i. 32.01.01.C0.01 Complaint and appeal process for faculty members
  - ii. 32.01.01.C0.02 Faculty Ombudsperson
  - iii. 13.99.99.C0.01 Course Examinations and Study Week

c. Committee on Committees (Emily Metcalf):

1. A survey to report on/about committees was sent out to assess the need for each committee. Please fill out one for each committee you are on.
2. Faculty Interest Survey to be sent out in March
  - i. Report of interests is compiled -> faculty senate looks at open places at university level committees and a report is sent to the college deans.
  - ii. Throughout the year these data are used to fill empty spots
  - iii. Each VP was tasked to review at the committees to identify those that need to be sunset-ted or are missing.
3. There is an "affordable tools" committee and a FS representative is needed.
4. Dr. Rao was appointed to the Affordable Tools Committee.

d. Awards, Bylaws and Elections (Bethany Pletcher):

1. Faculty Senate election dates are as follows:
  - i. Nominations accepted: March 5<sup>th</sup> at 9 am through March 18<sup>th</sup>
  - ii. Voting will be from March 23<sup>rd</sup> through March 27<sup>th</sup>
2. Regent's Professor Nominations are due May 1<sup>st</sup>

e. Budget Analysis (Dorina Murgulet): no updates

8. Liaison Reports:

- a. Staff Council
  1. Employee luncheon on Wednesday March 11<sup>th</sup>
  2. Please encourage faculty to vote for staff excellence awards on iEngage.

9. Provost Comments

- a. President Miller will announce that the SACSCOC report showed NO recommendations. Congratulations to all.
- b. Midterm Starfish use was a success: 2000 students received notifications; 8670 kudos' were sent.
- c. Midterm grades are due after spring break
- d. Board of regents committee looked at student success data: 1 year retention rate is at 60%; 6 year graduation rate is at 36%
- e. University is discouraging travel, study abroad is cancelled as of now
- f. Faculty travel internationally to be reviewed

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g. If sick stay home.

### 10. For the Good of the Order:

- a. “A gentlemen’s guide to love and murder” is a must see.
- b. BB problem: student’s messages do not show their name so no idea who to reply to.
- c. Mental Health First Aid is a program sponsored by a grant and available at no cost.
- d. Women’s History Calendar of events available

11. Adjourn: Abu Waheeduzzaman moved to adjourn. Motion passed. Meeting adjourned at 16:02