Attending: Acker, Bird, Boham, Britt, Comparini, Deis, Frost, Harrel, Hernandez, Klaus, McNamara, Moreno, Murgulet, Pletcher, Silliman, Smith, Spaniol, Theodossiou, Valadez, Waheeduzzaman, Warga, Withers, Meng.

Ex-Officio and Guests: Amy Aldridge Sanford, Ed Evans, Franklin Harrison, Kevin Houlihan, Clarenda Phillips, Andy Piker.

1. Call to Order: Frank Spaniol called the meeting to order at 2:04 p.m.
2. Approval of Agenda: Miguel Moreno moved to approve the agenda and Corinne Valadez seconded. Agenda was approved.
3. Approval of December 2018 Minutes: Cathy Harrel moved to approve the December 2018 minutes and David Smith seconded. Minutes were approved.
4. Guest Speakers: there were no guest speakers
5. Speaker’s Report:
	1. Candidates for the Vice President for Finance and Administration position are coming to campus. A meeting with the executive committee of the Faculty Senate is not on the schedule. All senators are encouraged to attend the public meetings.
	2. There are student emergency funds available for those affected by the government closure. The office of Ann DeGaish handles requests.
	3. Photo roster is up in SAIL.
	4. Faculty Senate does have an impact on life at the university, even outside the regular representation on Committees.
	5. The purpose of the ombuds person is too lessen the grievances load.
	6. There will be a faculty-staff social on January 29th in the Makers Space. Tours are given 4-5 pm and cash bar and appetizers 5-7 pm.
	7. Frank Spaniol moved to reschedule the next meeting because of conflicting schedule for the speaker. David Smith Seconded. Motion passed.
6. Committee Reports
	1. Academic Affairs (Corrine Valadez):
		1. The committee moved to approve the program change in Electrical Engineering that was presented in the December meeting. The motion passed unanimously.
		2. Amy Akdrige explained that certain CIP codes were changed.
	2. Faculty Affairs (Cathy Harrel):
		1. The committee moved to approve the Use of Human Subjects in Research procedure that was introduced in November.
		2. The committee introduced several procedures with minor revisions to the language to comply with System language. Only those revisions are to be reviewed, not the whole procedure.
			1. Designation of Graduate Faculty
			2. Performance Review of Full Time Faculty Members
			3. Promotion of Fixed-Term Faculty Librarians
			4. Tenure
			5. Promotion of Tenured and Tenure-Track Faculty Members
			6. Merit Pay for Faculty
			7. Merit Pay
			8. Facilities and Administrative Costs of Extramural Projects
	3. Committee on Committees (David Smith):

Committee will meet soon. Contact your constituents and remind them to fill out the survey. Goal is maximum representation, especially junior faculty.

* 1. Awards, Bylaws and Elections (Miguel Moreno):
		1. Faculty Awards will be announced soon, date is set.
		2. Proposed changes to the constitution: The ABE committee moved to omit “*and the Department of Undergraduate Studies*” from part II: Organization of the Faculty Senate, Section A1 and “*the Department of Undergraduate Studies*” from section A2. Discussion ensued. David Smith moved table the motion, Kim Withers Seconded. Motion tabled.
	2. Budget Analysis (Dorina Murgulet):
		1. Meet with provost next month
		2. Graduate assistant compensation proposals are being entertained.
1. Liaison Reports
	1. Staff Council (Frank Harrison):
		1. Sitelines Review is coming up please fill out survey.
		2. List of building Coordinators will be updated in near future.
	2. Student Success Council (Sean Britt):
		1. Many projects are in the works
		2. Retention of students over Christmas break increased to 93% after outreach distributed $ to help with fees. Midterm grades are important as they were reviewed to decide on the distribution of those $.
	3. CIPRA:
		1. Survey to be sent in February
		2. Election of CIPRA representatives forthcoming.
2. Provost’s Comments (Clarenda Phillips):
	1. Kudos to all, textbook adoption 100%. No complaints except for cost which may be addressed by legislation during current term. Heather Salem is bookstore contact.
	2. Graduation rates:
		1. 8 semester (with one summer) plans need to be developed. If different tracks there needs to be one for each track.
		2. Retention rate of First Time in College students was poor, 14 % are on academic probation.
	3. SACSCOC: Faculty involved in field of study are engaged in the curriculum.

1. For the Good of the Order:
	1. Ed Evans
		1. IT is sponsoring the Ideathon, campus wide competition. Several teams will be selected to represent TAMUCC.
		2. Digital Dialogue series to come.
		3. Report on December 6th Digital Strategies Symposium.
2. Adjourn: David Smith moved to adjourn Kim Withers seconded. Meeting adjourned at 3:02 p.m.