Attending: Acker, Bird, Boham, Britt, Deis, Frost, Harrel, Hernandez, Klaus, Louis, McNamara, Moreno, Murgulet, Pletcher, Silliman, Smith, Spaniol, Theodossiou, Warga, Withers, Zhao.

Ex-Officio and Guests: Amy Aldridge Sanford, Ed Evans, Franklin Harrison, Kevin Houlihan, Clarenda Phillips, Andy Piker.

1. Call to Order: Frank Spaniol called the meeting to order at 2:04 p.m.
2. Approval of Agenda: David Smith moved to approve the agenda and Kim Withers seconded. Agenda was approved.
3. Approval of December 2018 Minutes: Sean Britt moved to approve the December 2018 minutes and James Stillman seconded. Minutes were approved.
4. Guest Speakers:
	1. Dr. Phyllis Robertson, CPIRA (Council of Principal Investigators and Research Administrators).
		1. Addressed the purpose of CPIRA: advisory group
		2. Explained the indirect cost of extramural grants for the support of the grants.
		3. Procedure 15.01.05.C0.01 Establishes a procedure to specify the distribution of facilities and administrative (F&A) costs derived from all sponsored projects. Major changes are:
			1. Each college/unit/division will establish a formal policy including distribution of funds to PI’s
			2. Policies will specify retention of F&A funds by PIs for a defined period (e.g. 3-5 years)
		4. Discussion ensued about language: ‘project’ vs ‘grant’
	2. Mr. John Larue, Chief Compliance Officer, VP for Finance and Administration
		1. Update from elevator taskforce:
			1. several elevators will be replaced one at a time, over time.
			2. Signage will become uniform
			3. Each building will have an emergency management contact
		2. Safety: emergency management plans training, active threat training in Train Track
		3. Emergency communications taskforce was formed.
5. Speaker’s Report:
	1. Interim Vice President for Finance and Administration was named acting VP.
	2. Texas State Council of Faculty Senates met.
		1. Field of Study practices resolutions were sent out. Dr. Phillips commented that we can move forwards, our resolution was approved by SACSCOC.
		2. Summer pay was discussed
	3. The ombuds person’s term of 3 years expires and a call for candidates will go out. The purpose of the ombuds person is too lessen the grievances load. Executive Committee will review applications and make recommendations.
	4. FS will have a voice in the budgetary process. No decision yet on how this will happen.
	5. Parking: a solution is being sought. A parking application is being reviewed.
	6. Masterplan surveys to go out please encourage constituents to fill out and give input.
	7. Member of SGA to be ex officio member of the Faculty Senate. One senator to sit on SGA.
	8. Key positions will be available in FS in May. Chairs are looking for replacements. We need to keep the momentum going.
6. Old Bussiness

The ABE committee moves to accept proposed change to the constitution. The language used to define electoral units will be “degree-granting” and “the Mary and Jeff Bell Library (without &)”. The motion passed unanimously.

1. Committee Reports
	1. Academic Affairs (Corrine Valadez): no report
	2. Faculty Affairs (Cathy Harrel):
		1. The committee moved to approve procedures that were introduced in January. The motion passed unanimously.
			1. Facilities and Administrative Costs of Extramural Projects
			2. Merit Pay
			3. Merit Pay for Faculty
			4. Designation of Graduate Faculty
			5. Performance Review of Full Time Faculty Members
			6. Promotion of Tenured and Tenure-Track Faculty Members
			7. Promotion of Fixed-Term Faculty Librarians
			8. Tenure
		2. The committee introduced 12 procedures
			1. Student Academic Misconduct Cases
			2. Student Complaints regarding Faculty
			3. Student Complaints Regarding Staff/Employees
			4. Student Grade Appeals
			5. Students’ Role and Participation in Institutional Decision Making
			6. Student Travel 13.04.99.C1
			7. Student Travel 13.04.99.C1.01
			8. Financial Conflict of Interest in Sponsored Research
			9. Faculty Consulting, External Professional Employment, and Conflicts of Interest
			10. Graduate Assistants
			11. Drug and Alcohol Abuse and Rehabilitation Programs
			12. Use of University Facilities
	3. Committee on Committees (David Smith):
		1. Survey for committee interest will be sent out soon.
		2. Survey will be housed in Faculty Senate
		3. Encourage constituents to participate
		4. The academic integrity committee number of faculty per college has been reduced from 5 to 3. Discussion ensued.
	4. Awards, Bylaws and Elections (Miguel Moreno):
		1. Faculty excellence awards finalists list has been compiled.
		2. Election commissioners for each college have been identified.
		3. Nominations open on March 7th and will be open for two weeks.
	5. Budget Analysis (Dorina Murgulet):
		1. Meet with provost
		2. A Budget forum is in the planning stages. Please encourage constituents to attend.
		3. Graduate assistant compensation. More information needed. Working towards a solution.
2. Liaison Reports: none
3. Provost’s Comments (Clarenda Phillips):
	1. Strategic plan;
		1. By 2030 60% of 25-30 % drop outs will have a degree
		2. Students will be able to identify marketable skills gained in their education
		3. Student loans will be < 60% of first year earnings
		4. Need additional 6000 new students
	2. Step Afrika performance on 2/26
	3. Parade of Nations on 3/21
	4. Graduate assistant tuition scholar ship discussion
	5. Reduced summer tuition is not under consideration
4. For the Good of the Order:

Mikaela Boham: Digital Dialogue Series created Faculty will receive $50 stipend for each session attended.

1. Adjourn: David Smith moved to adjourn Sean Britt seconded. Meeting adjourned.