Attending: Acker, Bird, Boham, Britt, Comparini, Deis, Frost, Harrel, Hernandez, Klaus, Louis, McNamara, Moreno, Murgulet, Pletcher, Silliman, Smith, Spaniol, Theodossiou, Valadez, Waheeduzzaman, Warga, Withers.

Ex-Officio and Guests: Amy Aldridge Sanford, Franklin Harrison, Kevin Houlihan, Clarenda Phillips, Michelle Singh.

1. Call to Order: Frank Spaniol called the meeting to order at 2:03 p.m.
2. Approval of Agenda: Don Deis moved to approve the agenda and Lisa Louis seconded. Agenda was approved.
3. Approval of October 2018 Minutes: Lisa Comparini moved to approve the November 2018 minutes and Alison Frost seconded. Minutes were approved.
4. Guest Speakers: there were no guest speakers
5. Speaker’s Report:
   1. The search for a new Vice President for Finance and Administration well underway. The goal is to bring candidates to campus in spring 2019.
   2. President will address non-tenure track faculty lines. A taskforce was formed.
   3. T&P and early T&P procedures will be reviewed, working with the provost to clarify and add transparency.
   4. Inaugural Digital Strategies Symposium was very successful as was the faculty staff social following the symposium.
6. Committee Reports
   1. Academic Affairs (Corrine Valadez):
      1. The committee moved to approve all program changes in the college of education and human development that were introduced in November. The motion passed unanimously.
      2. The committee moved to approve all courses that did not have track changes in the college of education and human development that were introduced in November. The motion passed unanimously
      3. The committee moved to approve all program changes in the college of liberal arts that were introduced in November. The motion passed unanimously.
      4. The committee moved to approve all course additions in the college of liberal arts that were introduced in November. The motion passed unanimously.
      5. The committee moved to approve all course additions in the college of nursing and health sciences that were introduced in November. The motion passed unanimously.
      6. The committee moved to approve all program changes in the college of science and engineering that were introduced in November, except the electrical engineering program change. The motion passed unanimously.
      7. The committee moved to approve all courses that did not have track changes in the college of science and engineering that were introduced in November. The motion passed unanimously.
      8. The committee moved to approve all courses changes in the college of science and engineering that were introduced in November. The motion passed unanimously.
      9. The committee moved to approve all courses additions in the college of science and engineering that were introduced in November. The motion passed unanimously.
   2. Faculty Affairs (Cathy Harrel):
      1. The committee moved to approve 9 procedures that were introduced in November. The motion was amended to include the correction of a typo in section 4.3 of the Endowed Faculty Positions procedure.
         1. Civil Rights Compliance
         2. Student Pregnancy and Parenting Support
         3. Student Sexual Assault Incident Coordination
         4. Request for Religious Accommodations
         5. Reasonable Accommodation Requests for Employees and Applicants
         6. Accommodations at University Facilities and Events
         7. Service and Emotional Support Animals
         8. Certification of Degrees
         9. Endowed Faculty Positions
      2. One new procedure was introduced: The use of Human subjects in research.
      3. A question arose about a previous procedure allowing department chairs in all courses on BB, in an effort to provide continuity of learning. This is a college procedure and not a university procedure. Discussion ensued.
      4. System reviewed 23 policies, template only, and 8 should go to FS. Because it is only the template it can go forward without review however this will reset the clock. One of the procedures is on workload. Kevin Houlihan assured the senate that after the SACS review the senate can request to review any procedure.
   3. Committee on Committees (David Smith): nothing to report
   4. Awards, Bylaws and Elections (Miguel Moreno):
      1. The ABE committee moved to omit “*or by paper ballot to the faculty Senate office*” from section D3 of the Bylaws Chapter 1. Discussion about the word “may” earlier in that sentence, ensued.
         * David Smith moved to retract the motion, Lisa Comparini Seconded. Motion passed with one abstention and one opposition.
         * David Smith moved to amend the motion to include the change of the word “may” to “shall” and Abu Waheeduzzaman seconded. Motion passed; one senator opposed.
         * The section will now read: “Votes shall be submitted electronically before the end of the voting period”.
      2. The ABE committee moved to delete “*Voting may be either in person at the Senates office, or by electronic mail*” and replace with “*Votes may be submitted electronically*” in section 5b. Motion passed unanimously
      3. The ABE committee moved to delete from Chapter III, section B4a “*college and the library. Department of Undergraduate Studies and any faculty not affiliated with another academic college*” and replace it with “*electoral unit*”. James Silliman moved to amend the motion to include “*at least*” before “one representative” earlier in the sentence. David Smith seconded. Motion passed unanimously.
      4. The ABE committee moved to delete from Chapter III section B5a “*college and the library. Department of Undergraduate Studies and any faculty not affiliated with another academic college*” and replace it with “*electoral unit*”. Sean Britt moved to amend the motion to include “*at least*” before “one representative” earlier in the sentence. Mikaela Boham seconded. Motion passed unanimously.
      5. The ABE committee moved to eliminate from Chapter VI section B2 “*mailed*” to be replaced with “*communicated*”. Motion passed unanimously.
      6. The ABE committee moved to put forth to the faculty the following constitutional change. Eliminate from the constitution, Part II Section A2 the following “*of four Senators from each college, two Senators from the Library and two Senators representing the Department of Undergraduate Studies and any other faculty not affiliated with an academic college.*” And replace with “*members elected by the faculty voters to proportionally represent the eligible faculty members of each electoral unit. Electoral units with forty eligible voters or less shall be represented by two senators. Electoral units with forty-one to eighty eligible voters or less shall be represented by four senators. Electoral units with eighty-one eligible voters or greater shall be represented by six senators. The appoin6ment of senators will be set for a period of four years and a reassessment shall be determined in fall semester before reapportionment in the subsequent spring semester*.”

Mikaela Boham moved to amend the motion and add the word “the” before “fall semester”. Carmen Hernandez seconded. The amendment passed with one abstention.

After lengthy discussion the motion to bring this constitutional change forth to the faculty did not pass (Yea:15, nay:7, abstain:1).

* 1. Budget Analysis (Dorina Murgulet):
     1. Survey to graduate assistants in different disciplines is delayed per request from Graduate Dean who will look at budget first. CPRA will also be involved.

1. Liaison Reports
   1. Parking committee (Kim Withers): working on parking issues. A pilot with Park Mobile will be conducted. It was suggested to invite the Police Chief to talk to the senate.
   2. Staff Council (Frank Harrison): more committees are formed to improve collaboration. SSE problems will be looked at.
   3. Student Success Council (Sean Britt): a replacement for Starfish is being presented: NURO
   4. ITDECT: the process of re-evaluating the LMS is starting. Please make your representatives aware of any problems.
2. Provost’s Comments (Clarenda Phillips):
   1. Voting for the QEP project closes today
   2. Power outage on December 18th was not chosen by university but by AEP. Additional transformer will be installed. Generators are available and will be used where most needed.
3. For the Good of the Order: Frank expressed appreciation for all the work that is done in the senate and the collegiality among the senators.
4. Adjourn: Carmen Hernandez moved to adjourn Cathy Harrel seconded. Meeting adjourned at 3:47 p.m.