**Faculty Senate Minutes**

March 9, 2018

Attending: Acker, Blalock, Britt, Comparini, Crocker, Day (WebEx), Harrel, Klaus, Loveland, Martinez, Mollick, Moreno, Murgulet, K Reinhardt, M. Reinhardt, Simionescu, Smith, Spaniol, Valadez, Watson, Withers

Ex-Officio and Guests: Amy Aldridge Sanford, Ed Evans, Clarenda Phillips, Kevin Houlihan, Ben Soto, John LaRue, Rebecca Ballard.

1. Speaker Spaniol called the Call to Order at 2:04 PM.
2. Senator Withers moved to approve the March 2018 agenda; Senator Comparini seconded. Approval of Agenda – Kim moved, Lisa seconded. The motion passed by show of hands vote (unanimous).
3. Senator Withers moved to approve the February 2018 minutes; Senator Watson seconded. The motion passed by show of hands vote (one abstention).
4. Guest Speakers:
   1. Rebecca Ballard, JD, Director of Research Compliance, Topic: IRB Update
      1. The time for IRB reviews has been cut down highs of 100+ days down to 27 days since hiring of new compliance officer. They are also working through the backlog and expect to be caught up soon.
         1. Speaker Spaniol noted that he has heard good things about the improvements in IRB over the last month.
         2. A senator asked about issues with forms; difficulties with opening and completing forms. Ballard is working on the forms but the forms were originally created in Lifecycle and she does not have access to that program for editing. She has created a task force with faculty representation to identify technology tools we can use to update/edit forms. Waiting for new rules to take effect in July to finish updating forms. Questions –
   2. John LaRue, Chief Compliance Officer, Topic: Senate Bill 810
      1. SB 810 adds requirements to bookstore and catalog. Faculty must list open educational resources in bookstore and in catalog if used for course.
         1. Open educational resources include free textbooks and other learning materials. Goal of HB 810 is to help students identify courses that offer lower cost options.
         2. There is a university task force on open educational resources. Senator Blalock is representing senate.
         3. A senator asked about bookstore automatically moving to new editions when instructor requested original. LaRue will mention at next meeting with bookstore.
5. Speaker’s Report
   1. Speaker Spaniol welcomed Dr. Clarenda Phillips to her first senate meeting.
   2. Presidential Investiture – Speaker Spaniol reported that there was great attendance by faculty and that it ran very smoothly. He acknowledged the many people worked behind the scenes to make it run smoothly. He also extended thanks to Jeff Janko for print faculty signed and presented as a gift to President Quintanilla.
   3. President’s Mardi Gras Ball – Speaker Spaniol recommended that the university doesn’t schedule any serious meetings on the Monday after this event (\*Laughs\*). He stated that it was a great event, well worth the cost, and encouraged others to attend in the future.
   4. Results of faculty senate issues survey have been distributed to chairs of standing committees. Each committee will respond to issues related to committee charge in the 2017-18 annual report to senate. Many issues have already been addressed, some have not. Committee reports should include responses to issues already addressed and outline ideas for 2018-19 senate to carry forward. Thanks to Senator Loveland for doing the survey.
      1. A senator asked if survey comments be shared with entire senate or only with committees. Senators who would like to see full results should send requests to Senator Loveland.
   5. Merit & Equity update – President Quintanilla is moving forward with most of the task force recommendations beginning as early as Fall 2018. Following is a summary of recommendations:
      1. Increase promotion raises - from $3,000 to $5,000 for promotion to Associate Professor and from $5,000 to $7,000 for promotion to Full Professor. Faculty who are promoted with receive either the promotion bonus or the amount required to bring their salary to median of CUPA data, whichever amount is greater.
      2. Salary adjustment for PTR – full professors will receive $5,000, Associate Professors will receive an as yet to be determined amount an amount to be determined following successful outcome of Post-Tenure Review.
      3. Equity raises for 2018-19 – to compensate for excessive lag in increasing promotion raises. Associate Professors will receive $2,000, Full Professors will receive $4,000. Additional information about salaries:
         1. We will have a 2% merit pool for next year based on performance.
         2. Raises will take place next year will include faculty from this year’s T&P pool and PTR pool.
         3. Issues that still require resolution
            1. Adjustments for chairs who aren’t eligible for PTR?
            2. Faculty who have an unsatisfactory PTR and then successfully complete the Professional Development Plan?
            3. Parameters for equity adjustments for recent hires who are already at or above CUPA median.
            4. Working on clinical professors for COHNS.
6. Old Business
   1. Speaker Spaniol circulated a proposed amendment to the September 2017 Senate Minutes discussed by the Executive Committee to address misunderstandings related to the Speaker’s Report. The amendment involved rewording items 9 & 10 and added the number 10 to clarify that it was not related to the previous item. Senator Valadez moved to amend the minutes, Senator Acker seconded. The motion passed by show of hands vote (3 abstentions).
7. Committee Reports
   1. Academic Affairs – Senator Valadez reporting
      1. No items this month related to program or catalog changes.
      2. Survey Issues – -Valadez identified several categories in responses: communication/transparency in meetings; alternative admissions; recruitment/retention/graduation rates; evaluation of review process (UCC & Curriculog); uniformity in grades (what is an A?); and, open education resources.
      3. University Curriculum Committee will meet again in late April.
8. Faculty Affairs - Senator Harrel reporting
   1. FA is caught up on reviews of University rules and procedures. Nothing on our plate but, are beginning to look at survey results.
9. Committee on Committee – Senator Smith reporting
10. Faculty Interest Survey sent on Monday. So far, they have received 126 completed surveys and 52 have started the survey. Expect to receive about 300 by the time it closes.
11. Awards, Bylaws, & Elections – Senator Mollick reporting
    1. Committee sent ranked list of candidates for the University excellence awards to the provost.
    2. Received notice from the Chancellor’s office about the Regent’s Professor Award process. ABE finalizes candidates, ranks and recommends. Senator Mollick will begin process but his term will expire before ranking happens.
    3. Plan for senate election finalized. Senator Mollick read a list of senators whose term is completed. Plan sent to election commissioners and ABE members; will send plan to full senate next week. Elections to be open on March 26 at 9 AM and remain open through March 30 at 1 PM. Will include electronic voting and an opportunity to submit paper ballots. See handout for more information.
    4. Noted that Senator Day is leaving TAMUCC and needs to formally resign from the senate to put her seat on the ballot for CONHS.
12. Budget Analysis: Senator Klaus reporting
    1. The committee has scheduled a meeting with VP Tatum in April to discuss budget issues.
13. Liaison Reports
    1. Staff Council – staff awards in process.
    2. Graduate Council – has been reassured that UCC doesn’t usurp its role in graduate curriculum review. Interest in using TEDx to promote faculty ideas.
    3. CPIRA – no report.
    4. ITDEC – some committee members testing Blackboard Ultra, no plans to change LMS at this time.
       1. A senator asked about accessibility. Need help/resources to create closed captioning for videos. Senator Loveland will bring to the next ITDEC meeting.
    5. University Technology Committee – no report.
    6. Parking & Transportation – updated changes on increases in parking spaces, push at orientation has resulted in increased bus use, monthly parking fee will now be deducted pretax, and the winds are swaying toward building new garage near existing garage.
       1. A senator asked about allowing people with garage permits to park outside the garage. Senator Crocker will bring this up at the next meeting. Noted that temporary permits are available for loading/unloading.
14. Provost’s Comments
    1. Provost Phillips said she has been enjoying her time her; that if she had any doubts this was the right place for her, they would all be erased.
    2. She is currently undertaking a “listening and learning tour” to understand how TAMU-CC operates.
    3. She invited anyone who has questions or issues to contact her.
15. For the good of the order
    1. Ben Soto from IT - Duo coming for email on March 26 --- latest version of office for desktops works; for iOS and Android devices the one that works perfect is MS outlook. iOS 11 also works. Other versions may cause problems. Contact the help desk for assistance.
       1. Walling off Islander Admin wireless; users won’t be able to access resources behind firewall on personal devices. No change to access on university-owned devices.
       2. New guest wireless – guests will be able to self-enroll for 5-day access.
       3. When all these security measures are implemented, IT will modify the expiry of passwords to every one or two years due.
    2. Women’s History Month – calendar online, lots of exciting events.
    3. Senator Smith extended thanks to Senators Harrel and Acker for speaking to his class.
    4. A senator asked a question about the non-functional wind turbines on campus. Advised to contact facilities director for more information.
    5. Speaker Spaniol extended his thanks to the current senate for its collegiality & productivity. He stated that senators’ efforts have a continuing positive effect on campus and encouraged everyone who is eligible to seek reelection.
16. Senator Withers moved to adjourn the meeting; meeting adjourned at 3:11 PM.

Respectfully Submitted by Karen A. Loveland on behalf of Edward Kownslar, Faculty Senate Secretary