**2015-16 Faculty Senate Minutes**

**February 19, 2016**

**UC Oso Room 221**

**Present:** Anderson, Araiza, Bland, Bruun, Cammarata, Day, Denny, Dolan, Flournoy, Griffith, Harrel, Katz, Klaus, Kownslar, Kutil, Loveland, Mollick, Ozymy, Spaniol, Starek, Thompson, Valadez,

Ex Officio and Guests: Quintanilla, Cassin, Shupala

Absent:

1. Speaker Griffith Call to order 2:05.

II Motion to approve the January Meeting Minutes with corrections was made by Harrell and seconded by Valadez. Motion approved.

III Motion to approve Meeting Agenda was made by Kutil and seconded by Katz. Motion approved.

IV. Guest: Erica \_\_\_\_\_\_ “The Big Event”.

Encourages senators to advocate for the participation in the April 2 event with faculty and students. Shared the history of the event aimed at uniting the community and universities worldwide. TAMUCC has been participating in the event since 2008. Over 250 students volunteering the community. Sponsorships are still available. The Big Event is consistent with the University Mission and Momentum 2020.

V. **Old Business**

A. Promotion of full-time non-tenured faculty positions - Ozymy: The revised document clarifies the for promotion and applies only non-tenure track faculty including research, clinical, professional faculty in teaching tracks. Defines clearly the requirements for faculty to promote. In order to promote a terminal degree is required. There is consistency in the length of time for promotion between Tenure and Non-Tenure faculty. A discussion among senators: Who should sit on P&T for non-tenure-track faculty? Discussion: Faculty who have research responsibility should not be evaluated by non-research faculty. Concerns about two lines and what that does to the culture of the university.

B. Promotion of Tenured and Tenure-Track Faculty – Ozymy: The revised document for review includes a summary and comments. The timeline for the review process is clarified and also defines the promotion and tenure committee membership. Current tenure document links promotion with tenure. The new document defines periods at rank before Full Professor promotion as 10 years. Provost comments: Some faculty is hired in at the Associate Professor rank based on experience work but without tenure. The new timeline allows a standard period before promotion to Full Professor of new faculty. Discussion about Associate Professors without tenure who go for tenure without promotion. Discussion regarding changes to university rules/procedures leading a mismatch between the university and college tenure processes. Discussion: colleges need some flexibility as needs of the departments change. If tenure criteria change during the tenure-track, faculty should have the option of staying with the same criteria that they were hired in under. Senators asked that administration considers the legality of changing requirements for tenure mid-stream for individual faculty.

C. Tenure – Ozymy: Documents will be ready for a vote at the next meetings. All comments/questions to Ozymy before then.

D. Academic Affairs Committee – Araiza: The committee met and reviewed courses and are recommending that the Kinesiology online masters program (transitioned from a hybrid) program be approved. Ariaza motioned to approve the courses, Loveland seconded the motion and the motion was approved by the faculty senate.

1. **New Business**

A. Document Reviews - Three documents have been uploaded to the I-drive for senator review. Feedback on these documents should be submitted to Shupala by February 26.

B. Catalogue and Program Review Process - Senators expressed concerns that the process for catalogue and program approval have senate review.

1. **Speaker’s Report**
2. The Administrative assistant for Senate position is open and the process for hiring will take about 2 months. The position is posted.
3. The Senate Website needs updating and is being worked on.
4. **Committee Reports**
5. Academic Affairs – Araiza:

The committee is in the process of reviewing courses for the Undergraduate Catalogue. The nursing department is asking for their DNP program to be moved up in priority for review. The committee does not prioritize doctoral programs over undergraduate program reviews and reviews courses in the order that the documents are received.

1. Awards and Bylaws – Mollick:
2. After reviewing the timeline for elections, Faculty Senator requests that elections be moved to an earlier date. Discussion of ABE committee members. Faculty senate is taking responsibility for sending ballots to all full-time faculty members. Voter list will be verified by 3/25/16. Concerns about the proposed election dates discussed - the senate bylaws require elections within 2 weeks after Spring Break. Motion to approve the election schedule by Ariaza and the motion was seconded by \_\_\_\_\_\_\_\_\_\_\_\_\_\_ and the motion was approved.
3. Questions about faculty-librarian representation. Senate is made up of the 5 colleges and library. A change to representation would require a constitutional amendment. Undergraduate studies will be an independent college and will report to the Associate Vice President.
4. Faculty Recognition Committee: Software for the emails costs $17K. Mollick has proposed that the $17K budget goes to the Faculty Awards instead of to the software.
5. Department Chair Award – policy will be sent out to senators.
6. Budget – Bland:

Senator Bland met with Terry Tatum. He has been invited to attend the March meeting and will be on the agenda.

1. Committee on Committees – Katz:

Several different lists of committee members are being reconciled. The committee is preparing for a survey for Committee Assignments. The goal is to have Committee assignments before the end of the Spring semester.

1. Faculty Affairs – Ozymy:

The committee would like to have comments on 3 documents reviewed before March 4 and the plan is the bring the documents to the March 25 meeting for voting by the senate.

VIII Provost Report – Quintanilla:

1. A memo about the calendar will be sent out soon to faculty. The August and January mini-mesters will not be on the 2016-2017 calendar. Maymester will still be held. The graduate date for Fall 2017 was changed because of American Bank Center scheduling issues. The Fall 2016 semester will have a Thanksgiving week break of (4 days). Classes must be held on Monday of Thanksgiving wee in order to have an equal number of class days throughout the semester.
2. The Chairs and Deans evaluations will be going out soon. Asked the senate to be involved in the process and the form.

Spaniole and Ozymy make a motion and second to adjourn the meeting. Meeting adjourned 3:35 pm.