



UNIVERSITY CURRICULUM COMMITTEE

AGENDA

November 19, 2025, AT 1:00 -2:00 P.M.

Zoom Meeting

Attendees:

Lori Podolsky, Felix Omoruyi, Bozhen Liu, Judy Metcalf, Denise Lara, Susan Murphy, Jenny Vela, Tina Ybarra, Crystal Trevino, Susan La Torre, Sandra Kurseka, Feri Billiot, Miguel Moreno, Casandra Sanchez, Erin Mulligan-Nguyen, Feri Billiot, Tristan Guajardo, Whitney Kessinger, Miguel Moreno

Guests:

Chuck Etheridge, Adam Costanzo, Katherine Roberto, Kevin Bazner, LD Chen, Laura Bienek, Mark Bernhardt, Sam Robinson

Voting Members:

Lori Podolsky, Co-chair, Faculty Advisory Council's Academic Affairs Committee
Judy Metcalf, Co-chair, Undergraduate Council
Felix Omoruyi, Faculty Advisory Council's Academic Affairs Committee
Denise Lara, Faculty Advisory Council's Academic Affairs Committee
Dimitrios Koutmos, Faculty Advisory Council's Academic Affairs Committee
Bozhen Liu, Faculty Advisory Council's Academic Affairs Committee
Kevin Loeffler, Faculty Advisory Council's Academic Affairs Committee
Miguel Moreno, Faculty Advisory Council's Academic Affairs Committee
Fereshteh Billiot, Graduate Council
Michael Sollitto, Graduate Council
Tina Ybarra, Undergraduate Council

1. Call to Order – Lori Podolsky / Judy Metcalf

- Lori Podolsky called the meeting to order at **1:04 p.m.**

2. Approval of Minutes

a. October 30, 2025

- Feri Billiot motioned to approve the October 30, 2025 meeting minutes with a second by Judith Metcalf.
- Seven in favor, zero opposed, zero abstentions.
- Motion carried with approval of meeting minutes.

3. Approval of Agenda / Amendment

- Amendment: Move PADM items to the first set of course/program reviews to allow time for Chuck Etheridge to present before leaving for a conflicting appointment.
 - Motion to accept the agenda amendment: [noted by Lori; votes counted on screen]
 - Vote on amendment: majority in favor; no opposition, no abstentions.
- **Agenda as amended:**
 - Vote: Seven in favor, none opposed, no abstentions.
- Amended agenda approved.

4. Catalog Changes*

a. College of Liberal Arts

- **PADM (Public Administration) courses and program changes**
- Discussion:
 - Syllabi issues identified:

- Use of plus/minus grading scale inconsistent with institutional practice.
- Missing or unclear course schedules (week 1, week 2, etc.) in some syllabi; partially resolved via department email responses.
- Typos and outdated course numbers (e.g., PADM 6300) needing correction.
- Inclusion of a “no recording” policy in syllabi.
- Resolutions:
 - Chuck Etheridge agreed to:
 - Remove all plus/minus grading references.
 - Correct course numbers, typos, and modality language (face-to-face/blended/online) to align with the multimodal program.
 - Recording policy:
 - Susan Murphy explained Texas is a **single-party consent state**, so an outright ban on recording is **not enforceable**.
 - Committee suggested revising language to emphasize concern about **dissemination/sharing** (e.g., posting lectures online), noting ongoing Faculty Senate/Provost discussions on intellectual property and sharing recorded content.
 - Chuck will notify faculty and adjust syllabi accordingly.
- Vote:
 - Motion to approve the PADM program and course package with the noted corrections: motioned by Lori Podolsky; seconded by Feri Billiot.
 - Seven in favor, zero opposed, zero abstentions.
 - Motion carried; PADM items approved with required revisions.

b. Tabled Items from October Meeting

- **HIST 2328 and HIST 4346** (College of Liberal Arts)
 - Motion to approve both courses: Feri Billiot; second by Tina Ybarra.
 - Vote: Seven in favor, one opposed (Miguel Moreno), zero abstentions.
 - Discussion focused on perceived overlap between HIST 2328 and HIST 4346.
 - Adam Costanzo explained that revised syllabi:
 - Differentiate lower-division vs. upper-division expectations.
 - Limit overlap to a single introductory reading; remaining readings differ.
 - Updated syllabi had not initially reached Miguel; Judith forwarded them during the meeting.
 - Courses remain approved as voted.
 - Process improvement: updated syllabi will be placed in a Teams “Updated Syllabi” folder for clearer access.
- **Architecture items (Del Mar)**
 - Confirmed as part of the **College of Engineering and Computer Science** package and treated as previously tabled items now included and acted on under that college (see 4e).

c. College of Business

- Items included:
 - Course additions
 - Program changes
 - One new minor program (personal finance / related area)
- Discussion:
 - **Additional new minors:**
 - Katherine Roberto noted that four new minors were submitted (personal finance/personal financial planning for business and non-business majors), but only one appeared on the agenda.
 - Susan Murphy and Jenny Vela clarified the other minors are still in workflow

(Dean/System step); Susan will move them forward.

- **BUSI 1301:**
 - Expedited item for course name and description change.
 - Request to add BUSI 1301 to the **university core** will be handled separately by the Core Curriculum Committee workflow.
- **Vote:**
 - Motion to approve the full College of Business catalog package (course additions, program changes, and the new minor program): Judy Metcalf; second by Felix Omoruyi.
 - Eight in favor, zero opposed, zero abstentions.
 - Motion carried; Business items approved.

d. College of Education and Human Development

- **Items included:**
 - Course additions
 - Course changes
 - Program changes
- **Discussion:**
 - No substantive concerns raised during the main vote segment.
- **Vote:**
 - Motion to move COEHD items forward for vote: Judy Metcalf; second by Feri Billiot.
 - Eight in favor, zero opposed, zero abstentions.
 - Motion carried; COEHD items approved.

e. College of Engineering and Computer Science

- **Items included:**
 - Course additions
 - Program changes
 - Architecture items from Del Mar (previously tabled, now included under this college's package).
- **Vote:**
 - Motion to approve the College of Engineering and Computer Science catalog package: Feri Billiot; second by Felix Omoruyi.
 - Eight in favor, zero opposed, zero abstentions.
 - Motion carried; Engineering, Computer Science, and Architecture items approved.

f. College of Nursing and Health Sciences

- **Items:**
 - One course (Nursing and Health Sciences) for catalog change.
- **Vote:**
 - Motion to approve: Tina Ybarra; second by Feri Billiot.
 - Eight in favor, zero opposed, zero abstentions.
 - Motion carried; Nursing and Health Sciences course approved.

g. Other

- **Items:**
 - Honors Capstone course
 - Global Career Accelerator course
 - Addition of Honors Capstone Experience as an option within the Honors Program
- **Discussion:**
 - Brief clarification of items; no major concerns raised.
- **Vote:**
 - Motion to approve all three "Other" items: Judy Metcalf; seconded by Feri Billiot
 - Eight in favor, zero opposed, zero abstentions.

- Motion carried; all “Other” items approved.

Expedited Items (Information Only – Under Chair’s Purview)

- Items discussed (Graduate-level EDAD courses related to principal certification):
 - EDAD 6377 / 5377 – Teacher Appraisal System
 - EDAD 6397 / 5391 – related leadership courses
- Discussion:
 - Concern raised by Miguel Moreno that, unlike some other 5000/6000 cross-listed courses, these did not include an exclusionary statement (e.g., “students who have taken ___ may not enroll in ___”).
 - Context provided by Kevin Bazner and Denise Lara:
 - These courses are tied to TEA principal certification and repeat enrollment at a different level may be necessary in limited exception cases (e.g., expired certification, never sat for exam).
 - Advising practices and degree plans generally prevent inappropriate double-enrollment; adding a blanket exclusion might interfere with legitimate certification needs and cause confusion.
 - Susan Murphy clarified:
 - Expedited items are under the UCC Chair’s discretion and do not require a committee vote.
 - Chair may choose to send them back or approve them after considering the discussion.
- Outcome:
 - No formal action or vote taken; discussion deemed sufficient.
 - Chair may proceed with expedited review and approvals as appropriate.

4. Upcoming Meetings

a. Thursday, December 11, 2025 – 1:00–2:00 p.m.

b. Spring Dates

- Members were asked to send major recurring conflicts (times/days they are unavailable)
- Target deadline for availability information: week of December 8.
- Emphasis on scheduling to ensure quorum (6–7 voting members) can be maintained.

Adjournment

- Motion to adjourn: Feri Billiot.
- Second: Tina Ybarra (with support from Felix Omoruyi).
- Meeting adjourned at **2:02 p.m.**

* Indicates an attachment

Tabled Items from Oct. Meeting

Liberal Arts

Course Additions

HIST 2328	Mexican American History since World War I
HIST 4376	Latinx History

Nov. Meeting

Business

Course Additions

MGMT 4360	Managing Conflict and Negotiations
BUHC 5312	The Health Care System
BUHC 5320	Health Economics and Policy
BUHC 5325	Health Care Financial Management
BUHC 5330	Health Law and Ethics
MGMT 5361	Talent Management
MGMT 5362	Training and Development

Program Changes

Accounting, BBA	Adding an ethics requirement, updating electives and course sequencing
Business Analytics and Information Systems,	Course sequencing updates
Finance, BBA	Adding courses to elective section
Accountancy, MAcc	Update accounting foundation and core courses, add required course, and update electives section
Master of Business Administration (MBA)	Adding a new concentration, renaming HCAD concentration, and adding/removing courses

New Program

Personal Finance (Non-business Majors), Minor

Education and Human Development

Course Additions

EDAD 5397	School Administration Practicum Part I
EDAD 6397	School Administration Practicum Part I
EDLD 6140	Academic Writing for Applied Inquiry
EDLD 6355	Quantitative Inquiry Skills
EDLD 6356	Qualitative Inquiry Skills
EDLD 6389	Dissertation in Practice III: Writing & Dissemination
HIED 5312	Case Studies in Higher Education Administration
HIED 5390	Special Topics in Higher Education Administration
HIED 5396	Directed Individual Study

HIED 6312	Case Studies in Higher Education Administration
HIED 6343	College Teaching
HIED 6380	Crisis Leadership
HIED 6390	Special Topics in Higher Education Administration
HIED 6396	Directed Individual Study

Course Changes

ELEM 4350 (3350)	Teaching Social Studies in the Elementary School	Number change
READ 4380	Children's and Adolescent's Literature	Course reactivation
EDLD 6340 (6312)	Introduction to Applied Inquiry	Course number, title, description, and repeatable changes
EDLD 6345 (6316)	Engaging the Literature	Course number, title, description, grade mode, and schedule type changes
EDLD 6350 (6311)	Applied Theories of Leadership	Course number, title, description, and repeatable changes
EDLD 6351 (6342)	Community Leadership Development	Course number, description, and repeatable changes
EDLD 6360 (6303)	Politics of Educational Organizations	Course number, title, and description changes
EDLD 6365 (6335)	Design and Analysis of Applied Research	Course number, title, description, and pre-req changes
EDLD 6370 (6331)	Strategic Leadership for Organizational Change	Course number, title, and description changes
EDLD 6375 (6313)	Policy Development and Decision-Making	Course number, title, description, and repeatable changes
EDLD 6387 (6395)	Dissertation in Practice I: Data Collection & Refinement	Course number, title, description, and pre-req changes
EDLD 6388 (6397)	Dissertation in Practice II: Data Analysis & Findings	Course number, title, description, and pre-req changes
HIED 5300 (EDLD 5306)	Higher Education in a Democratic Society	Course prefix, number, and description changes
HIED 5301 (EDLD 5304)	The Community College	Course prefix, number, title, and description changes
HIED 5302 (EDLD 5325)	Hispanic Serving Institutions	Course prefix, number, and description changes
HIED 5310 (EDLD 5320)	Organization and Administration	Course prefix and number changes
HIED 5311 (EDLD 5314)	Professionals in Educational Organizations	Course prefix, number, and description changes
HIED 5320 (EDLD 5305)	Student Affairs in Colleges and Universities	Course prefix, number, and description changes
HIED 5321 (EDLD 5318)	College Student Development	Course prefix, number, and description changes
HIED 5322 (EDLD 5319)	Advanced College Student Development	Course prefix, number, title, description, and pre-req changes
HIED 5330 (EDLD 5308)	Higher Education Law and Policy	Course prefix, number, title, and description changes
HIED 5331 (EDLD 5307)	Higher Education Finance	Course prefix, number, and description changes
HIED 5340 (EDLD 5317)	Assessment & Program Evaluation	Course prefix and number changes
HIED 5341 (EDLD 5322)	Designing College Learning Environments	Course prefix and number changes
HIED 5342 (EDLD 5310)	The Education and Training of Adults	Course prefix, number, and description changes
HIED 5350 (EDLD 5321)	Advocacy and Social Impact	Course prefix and number changes
HIED 5351 (EDLD 5315)	Multiculturalism in Higher Education Administration	Course prefix, number, title, and description changes
HIED 5391 (EDLD 5309)	Practicum in Higher Education Administration	Course prefix, number, and title changes

HIED 6300 (EDLD 6306)	Higher Education in a Democratic Society	Course prefix, number, and description changes
HIED 6301 (EDLD 6304)	The Community College	Course prefix, number, title, and description changes
HIED 6302 (EDLD 6325)	Hispanic Serving Institutions	Course prefix, number, and description changes
HIED 6311 (EDLD 6314)	Professionals in Educational Organizations	Course prefix, number, title, and description changes
HIED 6320 (EDLD 6305)	Student Affairs in Colleges and Universities	Course prefix, number, title, and description changes
HIED 6321 (EDLD 6318)	College Student Development	Course prefix, number, and description changes
HIED 6322 (EDLD 6319)	Advanced College Student Development	Course prefix, number, title, description, and pre-req changes
HIED 6330 (EDLD 6308)	Higher Education Law and Policy	Course prefix, number, title, and description changes
HIED 6331 (EDLD 6307)	Higher Education Finance	Course prefix, number, and description changes
HIED 6342 (EDLD 6310)	The Education and Training of Adults	Course prefix, number, title, and description changes
HIED 6351 (EDLD 6315)	Multiculturalism in Higher Education	Course prefix, number, title, and description changes
HIED 6391 (EDLD 6309)	Practicum in Higher Education Administration	Course prefix, number, and title changes

Program Changes

Professional Counseling, MS	Remove course and update elective sections
Professional School Counseling, MS	Add/remove courses and update elective section

Engineering and Computer Science

Course Additions

ARCH 1315	Architectural Computer Graphics (BIM)
ARCH 1342	Building Codes, Specifications, and Contract Documents
ARCH 1345	Parametric Modeling
ARCH 2301	Architectural Freehand Drawing I
ARCH 2314	Fundamentals of Architectural Thinking
ARCH 2319	Intermediate Computer-Aided Drafting
ARCH 2332	Advanced Computer-Aided Drafting
ARCH 3303	Architectural History III Modern Architecture
ARCH 3313	Theory of Urban Design
ARCH 3350	Architectural Technology III Assemblies
ARCH 3355	Architectural Technology IV Atmosphere
ARCH 3356	Introduction to Digital Design and Fabrication
ARCH 3357	Advanced Digital Design and Fabrication
ARCH 3381	Architectural Interiors
ARCH 3603	Architectural Design V
ARCH 3604	Architectural Design VI
ARCH 4260	Ethics and Leadership (Pro Practice)
ARCH 4340	Sustainability and Innovation Technologies
ARCH 4341	Morphology of Cities
ARCH 4362	Internship Program
ARCH 4603	Architectural Design VII

ARCH 4604	Architectural Design VIII
ARCH 4643	Study Abroad Program
ARCH 5358	Product Design
ARCH 5361	Project Management I
ARCH 5362	Project Management II
ARCH 5380	Design Programming
ARCH 5390	Architectural Research Methods
ARCH 5603	Architectural Design Studio IX
ARCH 5604	Architectural Design X (Thesis Studio)

Program Change

Geographic Information Systems, Post-Baccalaureate Certificate Certificate being deleted, low enrollment

Liberal Arts

Course Additions

PADM 6300	U. S. Government Institutions
PADM 6301	Theory and Practice of Public Administration
PADM 6302	Policy Making and Public Administration
PADM 6304	Human Resource Management
PADM 6308	Administrative Law
PADM 6310	Public Organizations
PADM 6313	Survey Research for Public and Non-Profit Managers
PADM 6335	Program Evaluation
PADM 6360	Strategic Planning
PADM 6377	Grant Writing
PADM 6382	Emergency Management and Disaster Planning Practicum
PADM 6399	Internship/Practicum

Nursing and Health Sciences

New Program

Public Health, Minor

Other

Course Additions

HONR 4305	Honors Capstone
INTE 3398	Global Career Accelerator

Program Changes

Honors Program Adding honors capstone experience as an option

Expedited Review

BU

MGMT 5345	Business, Government, and Society	Course delete
BUSI 1301	Foundations of Business Thought	Course title and description changes

EH

ECED 3324	Child Development	Course delete
ECED 3380	Developmentally Appropriate Practice in Early Childhood Education	Course delete
ECED 4310	Socialization of the Young Child	Course delete
ECED 4320	The Young Child, Family and Community Resources	Course delete
ECED 4321	Infant and Toddler Development	Course delete
ECED 4325	Current Issues and Trends in Early Childhood Education	Course delete
ECED 4330	Health, Nutrition, and Locomotor Concepts for the Young Child	Course delete
ECED 4334	Internship I in Early Childhood Education	Course delete
ECED 4335	Internship II in Early Childhood Education	Course delete
ECED 4340	Communication and Aesthetics	Course delete
READ 3380	Children's and Adolescents' Literature	Course delete
CNEP 5328	Abnormal Human Behavior	Course delete
EDLD 6301	Philosophy of Education	Course delete
EDLD 6302	Residency Seminar	Course delete
EDLD 6609	Practicum in Higher Education: Processes and Practices	Course delete
EDUC 2211	Foundations of Education	Add lab schedule type and contact hours
EDUC 3211	Culturally and Linguistically Responsive Teaching	Add lab schedule type and contact hours
EDUC 4305	Seminar 1	Update long title and pre-reqs
READ 3352	Content Area Reading for Elementary Students	Add lab schedule type and contact hours
READ 3353	Content Area Reading for Secondary Students	Add lab schedule type and contact hours
EDAD 5304	Introduction to the Principalship	Course description changes and offering online delivery
EDAD 5361	School Law and Human Resources	Offering online delivery
EDAD 5363	Public School Law for Campus Administrators	Course title and description changes and offering online delivery
EDAD 5364	Leading Instructional Programs	Course title and description changes and offering online delivery
EDAD 5366	Human Resource Development for the Principalship	Course title and description changes and offering online delivery
EDAD 5367	Public School Finance and Operations	Offering online delivery
EDAD 5368	School Public Relations	Offering online delivery

EDAD 5369	The School Superintendency	Offering online delivery
EDAD 5376	Leading Teaching and Learning Through Supervision	Course title and description changes and offering online delivery
EDAD 5377	Teacher Appraisal System	Course description changes and offering online delivery
EDAD 5378	Campus Operations and Management	Course title and description changes and offering online delivery
EDAD 5398	Practicum in the School Superintendency	Course description changes and offering online delivery
EDAD 5399	School Administration Practicum Part II	Course title, description, pre-req, and repeatable changes and offering online delivery
EDAD 6304	Introduction to the Principalship	Course description changes and offering online delivery
EDAD 6361	School Law and Human Resources	Offering online delivery
EDAD 6363	Public School Law for Campus Administrators	Course title and description changes and offering online delivery
EDAD 6364	Leading Instructional Programs	Course title and description changes and offering online delivery
EDAD 6366	Personnel Management	Temporarily inactive
EDAD 6367	Public School Finance and Operations	Offering online delivery
EDAD 6368	School Public Relations	Offering online delivery
EDAD 6369	The School Superintendency	Offering online delivery
EDAD 6376	Leading Teaching and Learning Through Supervision	Course title and description changes and offering online delivery
EDAD 6377	Teacher Appraisal System	Course description changes and offering online delivery
EDAD 6378	Campus Operations and Management	Course title and description changes and offering online delivery
EDAD 6380	Crisis Leadership	Minor change to course title
EDAD 6398	Practicum in the School Superintendency	Course description, removing lecture schedule type and contact hours changes and offering online delivery
EDAD 6399	School Administration Practicum Part II	Course title, description, and pre-req changes and offering online delivery

Honor Courses

HONR 3101	Project of Excellence Seminar I	Course description change
HONR 4101	Project of Excellence Seminar II	Course description change
HONR 4102	Project of Excellence Seminar III	Course description change