



UNIVERSITY CURRICULUM COMMITTEE
MEETING MINUTES
March 25, 2026, 11:00 -12:00 P.M.
Zoom Meeting

Voting Members:

Lori Podolsky, Co-chair, Faculty Advisory Council's Academic Affairs Committee
Judy Metcalf, Co-chair, Undergraduate Council
Felix Omoruyi, Faculty Advisory Council's Academic Affairs Committee
Denise Lara, Faculty Advisory Council's Academic Affairs Committee
Dimitrios Koutmos, Faculty Advisory Council's Academic Affairs Committee
Bozhen Liu, Faculty Advisory Council's Academic Affairs Committee
Kevin Loeffler, Faculty Advisory Council's Academic Affairs Committee
Miguel Moreno, Faculty Advisory Council's Academic Affairs Committee
Fereshteh Billiot, Graduate Council
Michael Sollitto, Graduate Council
Tina Ybarra, Undergraduate Council

Members in Attendance:

Judy Metcalf, Tristan Guajardo, Bozhen Liu, Kevin Loeffler, Judy Metcalf, Rachelle Stanley, Crystal Trevino, Jenny Vela, Susan Murphy, Feri Billiot, Susan LaTorre, Miguel Moreno, Lei Vincent, Sam Robinson, Cassandra Sanchez, Tina Ybarra, Felix Omoruyi

1. Call to Order – Judy Metcalf

- Meeting began with confirmation of quorum (6 voting members present)
- Meeting called to order at 11:04 am.
- New attendee introduced: Rachelle Stanley (non-voting member).

2. Approval of Minutes

a. February 25, 2025

- Dr. Billiot made a motion to approve the meeting minutes and Dr. Omoruyi seconded.
- Vote outcome: Approved
- No opposition
- One abstention noted – Dr. Kevin Bazner

3. Catalog Changes*

a. College of Nursing and Health Sciences

b. College of Science

c. Expedited Review (Information Only)

- No discussion or concerns raised.
- Decision made to approve all changes as a single batch (lump sum vote).
- Dr. Billiot motioned to approve, Ms. Tina Ybarra seconded.
- Approved unanimously, no opposition or abstentions.
- No expedited reviews to mention this month.

4. TAMUS Compliance Review – Fall 2026 Syllabi – Susan Murphy

- The committee will now review course syllabi for TAMU System compliance.
- Focus: how race and gender-related content (ideologies) are presented in courses.

Review Process (Multi-Level)

I. Department Chairs

- Initial screening
- Many courses expected to be cleared here
- II. **Department/College Level**
 - Secondary review
 - Attempt to resolve issues (“remediation”)
- III. **UCC Committee**
 - Reviews only flagged courses requesting exceptions
 - Materials provided:
 - Syllabus
 - 1-page justification form
 - Task: determine if exception is appropriate
- IV. **Final Review**
 - Goes to Provost → President (final decision)
- V. **System Audit**
 - TAMU System will run AI audit in the fall (12th class day)
 - Results compared against submitted reviews

Key Expectations

- Timeline: April 27 – May 1
- Expected workload: very small
 - Prior AI review flagged <1% of courses (~12–15 total)
- If needed, committee will be split into smaller review teams

VI. **General Notes**

- Process still being finalized (SOP + spreadsheets in progress)
- Faculty involvement is required by mandate
- More detailed guidance will be sent before review period

5. Upcoming Meetings

- a. Spring Dates; 4/22, 5/27

6. Adjourn

- Mr. Kevin Loeffler motioned to adjourn, seconded by Dr. Michael Sollitto.
- Meeting adjourned at 11:18pm.

* Indicates an attachment

Nursing and Health Sciences

Program Changes

Family Nurse Practitioner, MSN

Health Care Administration, Certificate

Leadership in Nursing Systems, MSN

Leadership in Nursing Systems, Post-Masters Certificate

Nurse Educator, MSN

Nurse Educator, Post-Masters Certificate

Admission requirement changes

Certificate being deleted, low enrollment

Admission requirement changes

Certificate being deleted, low enrollment

Admission requirement changes

Certificate being deleted, low enrollment

Science

Course Additions

CHEM 4498

Internship in Chemistry

Informational Item

Approved via online vote on 3/6/26

Program Changes

Counselor Education, PhD

Professional Counseling, MS

Professional School Counseling, MS

Admission requirement changes

Admission requirement changes

Admission requirement changes