

Approvers/Committee Members Instructions

For deadlines and resources, please see the [Catalog and Curriculum website](#).

Approvers

For any approving member (example: chair, dean, ccc chair, ucc chair), when a proposal goes to your step you will receive an email that there is a pending change awaiting your review.

Example of email for courses and programs:

[CIM Programs] Review Request: NH Curriculum Committee Chair



General Catalog Update <tamucc@notify.courseleaf.com>
To: Vela, Jenny

Reply Reply All -

We removed extra line breaks from this message.

Start your reply all with:

Approved.

Resubmitted. Thank you.

Thank you for the update.

Jenny:

There are pending program change proposals awaiting your review, including
97: Healthcare Administration, BS.

Please visit:

<https://nam12.safelinks.protection.outlook.com/?url=https%3A%2F%2Fcatalog-next.tamucc.edu%2Fcourseleaf%3DNH%2520Curriculum%2520Committee%2520Chair&data=04%7C01%7CJenny.Vela%40tamucc.edu%7C8e2b7a639ab642d3c66908da166c72c7%7C34cbfaf167a64781a9ca514eb2550b66%7C0%7C0%7C63784695228%7C7CWFpbGZsb3d8eyJWljoimc4wLjAwMDAilCjQljoiv2luMzliLjBTi6lk1haWwWwLjXVCI6Mn0%3D%7C3000&sp;sd2BLIKdFW7tFR6XUI9DW7dKlQvgii%2Bo0Vh4nk%3D&sp;reserved=0>

to review the changes and provide your feedback.

For questions or information regarding this email, please reply to (jenny.vela@tamucc.edu) to contact Jenny Vela.

Thank you,

Jenny Vela
Catalog and Curriculum Coordinator

[CIM Courses] Review Request: NURS Chair



General Catalog Update <tamucc@notify.courseleaf.com>
To: Vela, Jenny

Reply Reply All -

We removed extra line breaks from this message.

Start your reply all with:

Approved.

Thank you for the update.

Completed.

Feedback

Jenny:

There are pending course change proposals awaiting your review, including NURS 3150: Nursing Issues I.

Please visit:

<https://nam12.safelinks.protection.outlook.com/?url=https%3A%2F%2Fcatalog-next.tamucc.edu%2Fcourseleaf%3DNURS%2520Chair&data=04%7C01%7CJenny.Vela%40tamucc.edu%7Cd8d999376bac4e3e12b908da16723%7C34cbfaf167a64781a9ca514eb2550b66%7C0%7C0%7C637846976945163500%7CUnknown%7C7CWFpbGZsb3d8eyJWljoimc4wLjAwMDAilCjQljoiv2luMzliLjBTi6lk1haWwWwLjXVCI6Mn0%3D%7C3000&sp;sd=qcUte1DZwIRHojnRhHejb%2FQsAZmm9WSjmQ4C97z3HXU%3D&sp;reserved=0>

to review the changes and provide your feedback.

For questions or information regarding this email, please reply to (jenny.vela@tamucc.edu) to contact Jenny Vela.

Thank you,

Jenny Vela
Catalog and Curriculum Coordinator

When you receive an email, there will be a link for that proposal. When you click on the link it will take you to the approval page below.

COURSELEAF

Pages Pending Approval

Filter List Refresh List Your Role: Administrator

PAGE	USER
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Page Info Workflow Status Attached Files Revision History

Title:
Last Update:
Template:
Page Authors:
Workflow:
College:
Department:

PAGE REVIEW

Hide Changes View Changes By: All Changes Edit Rollback Approve

In Your Role: you will see a drop-down menu. Your name will appear at the top of the menu and your roles will appear right after.

Your Role: Administrator

- Jenny Vela
- CILS Chair
- EH Curriculum Committee Chair
- KIMS Chair
- NH Curriculum Committee Chair
- Administrator

After you select your role, your proposals will appear for your review.

Pages Pending Approval

Filter List Refresh List Your Role: NH Curriculum Comm

PAGE	USER
/programadmin/146: 146: Nurse Educator, Post-Masters Certificate	Heather DeGrande
/programadmin/148: 148: Nursing, DNP	Tammy McGarity
/courseadmin/3360: NURS 6195: DNP Project Seminar	Tammy McGarity
/courseadmin/3344: NURS 6300: Health Policy and Economics for the DNP	Tammy McGarity
/courseadmin/3348: NURS 6304: Application of Evidence in Practice I	Tammy McGarity
/courseadmin/3349: NURS 6305: Principles of Nursing Education for Teaching and Patient Care	Tammy McGarity
/courseadmin/3351: NURS 6307: Application of Evidence in Practice II	Tammy McGarity
/courseadmin/3352: NURS 6308: DNP Project Proposal	Tammy McGarity
/courseadmin/4037: NURS 6309: Integration and Translation of Theory in Practice	Tammy McGarity
/courseadmin/3353: NURS 6310: DNP Practicum (3)	Tammy McGarity

When you click on a proposal, the proposal will appear below. You can see what track changes were made.

Pages Pending Approval Filter List Refresh List Your Role: **NH Curriculum Comm**

PAGE	USER
/courseadmin/2350: NURS 6195: DNP Project Seminar	Tammy McGarity
/courseadmin/3344: NURS 6300: Health Policy and Economics for the DNP	Tammy McGarity
/courseadmin/3348: NURS 6304: Application of Evidence in Practice I	Tammy McGarity
/courseadmin/3349: NURS 6305: Principles of Nursing Education for Teaching and Patient Care	Tammy McGarity
/courseadmin/3351: NURS 6307: Application of Evidence in Practice II	Tammy McGarity
/courseadmin/3352: NURS 6308: DNP Project Proposal	Tammy McGarity
/courseadmin/4037: NURS 6309: Integration and Translation of Theory in Practice	Tammy McGarity
/courseadmin/3353: NURS 6310: DNP Practicum (3)	Tammy McGarity
/courseadmin/3354: NURS 6311: DNP Project Report	Tammy McGarity
/courseadmin/3359: NURS 6393: The DNP Project and Biostatistics	Tammy McGarity

Page Info | Workflow Status | Attached Files | R

Title: NURS 6308: DNP Project Proposal
 Last Update: Aug 18, 2022 11:57 am
 Template: cim
 Page Authors: any
 Workflow:
 College: NH
 Department: NUPR - Dept of Nursing Practice

PAGE REVIEW Hide Changes View Changes By: All Changes Edit Rollback

**TEXAS A&M UNIVERSITY
CORPUS CHRISTI**

Course Change Request

[Export to PDF](#)

Date Submitted: 08/10/22 11:19 am

Viewing: **NURS 6308 : DNP Project Proposal**

Last edit: 08/18/22 11:57 am

Changes proposed by: Tammy McGarity (tmcgarity)

Catalog Pages referencing this course

- [Family Nurse Practitioner, MSN](#)
- [Leadership in Nursing Systems, MSN](#)
- [Leadership in Nursing Systems, Minor](#)
- [Nurse Educator, MSN](#)
- [Nurse Educator, Minor](#)

In Workflow

1. NUPR Chair
2. NH Curriculum Committee Chair
3. NH Dean
4. University Curriculum Committee Chair
5. Grad Office
6. Academic Affairs
7. Banner

Please review Change Justification on what changes were made to the proposals. Majority of changes will be in red and green markup. Program changes will also show a blue markup if applicable.

Courses:

Is the course part of an online program?
Yes ~~No~~

Change Justification Adding Pre-requisites as needed to conduct project proposal in this course. Systems and literature review must be successfully complete before taking this course. Adding co-requisite of 6195.

Course Description

Cross-Listed
Courses

Course Description Development of DNP project proposal. Requires presentation to DNP faculty for approval at the end of the course.

Prerequisites Add NURS 6303, NURS 6304

Banner Prerequisites

And/Or	(Course/Test Code	Min Grade/Score	Academic Level)
		<u>NURS 6303</u>			
<u>And</u>		<u>NURS 6304</u>			

Corequisites NURS 6195 - DNP Project Seminar

SHORT TITLE (UPPERCASE)

THE DNP PROJECT AND BIOSTATS
~~INFERENTIAL STATISTICS FOR NUR~~

Short titles must be uppercase

Long Title

The DNP Project and Biostatistics ~~Inferential Statistics for Nursing~~
~~Practice~~

Programs:

Significant Departure or Expansion of Current Programs or Levels

Substantive Change Non-Substantive Change


Justification Resequencing to allow for new curriculum plan to be implemented including a new course NURS 6309 and requiring NURS 6395 to be completed during program not as a prerequisite. Additionally requiring a co-requisite for NURS 6304, NURS 6307, NURS 6308 and NURS 6311 of NURS 6195, update Seminar.

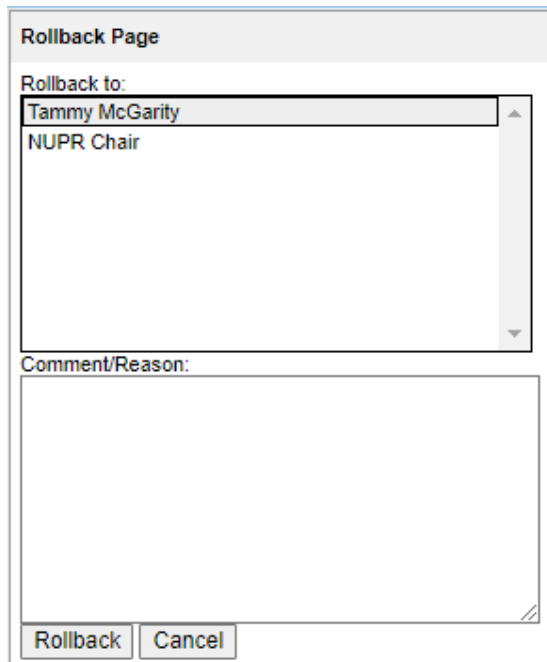
- Apply advanced ~~Expand their area of practice~~ skills ~~to include teaching positions in academic and/or and~~ clinical education and teaching. ~~education.~~

NURS 6310	DNP Practicum (3) [±]	3
<u>NURS 6309</u>	<u>Integration and Translation of Theory in Practice ⁼</u>	<u>3</u>
<u>NURS 6331</u>	Advanced Principles for Executive Practice [*]	

When you are done reviewing, you will see the following buttons on the top right side of the proposal.



- If additional edits or changes need to be made, please click on **Rollback** . You will see all the steps before yours listed in Rollback to:. Please make sure to send it back to the person who submitted the change (originator). They should be the first person listed on that list. Select their name and enter a comment below on why the proposal is being sent back to them. (Note: if there is not a comment listed it will not be sent back.) Once you have entered a comment, please select Rollback. You are done with that proposal until it comes back to your step again.



Rollback Page


Rollback to:

Tammy McGarity

NUPR Chair

Comment/Reason:

Rollback Cancel

- If everything looks good in the proposal and no changes need to be made and can be moved to the next step, please click on **Approve** . After you click on approve it will go to the next step in the workflow. You are done with that proposal and can now review the next proposal if you have any.

If you have any questions, please contact me at jenny.vela@tamucc.edu.

Committee Members

For any committee members (example: ccc member, ucc member, graduate committee member), when a proposal goes to your step you will receive an email that there has been proposed changes to a course or program.

Example of email for courses and programs:

Subject: [CIM Courses] Course Changes: EH Curriculum Committee

Melissa:

There have been proposed changes to the course SPED 5399: Individualized Programs for Students with Exceptionalities: Practicum.

You may review these changes by visiting:

<https://nam12.safelinks.protection.outlook.com/?url=https%3A%2F%2Fcatalog-next.tamucc.edu%2Fcourseadmin%2F%3Fkey%3D3851&data=05%7C01%7CJenny.Vela%40tamucc.edu%7C39bb86269c234589ec3508da8792f4a8%7C34cbfaf167a64781a9ca514eb2550b66%7C0%7C0%7C637971362486485600%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6IjEhaWwiLCJXVCi6Mn0%3D%7C3000%7C%7C&sdata=HAL%2BXCqCpM7tFhmV3jqc2bq4lggrWDLzjM2NwPN2E%3D&reserved=0>

No approval is necessary; this is for your review only.

For questions or information regarding this email, please reply to (jenny.vela@tamucc.edu) to contact Jenny Vela.

Thank you,

Jenny Vela
Catalog and Curriculum Coordinator

Subject: [CIM Programs] Program Changes: EH Curriculum Committee

Melissa:

There have been proposed changes to the program 117: Low-Incidence Disabilities Transcribed, Graduate Certificate.

You may review these changes by visiting:

<https://nam12.safelinks.protection.outlook.com/?url=https%3A%2F%2Fcatalog-next.tamucc.edu%2Fprogramadmin%2F%3Fkey%3D117&data=05%7C01%7CJenny.Vela%40tamucc.edu%7C8259804098f847fd8e5808da8794022a%7C34cbfaf167a64781a9ca514eb2550b66%7C0%7C0%7C637971367000370435%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6IjEhaWwiLCJXVCi6Mn0%3D%7C3000%7C%7C&sdata=SBhxX80am%2BMYOIJNSklUQ48RSPbGTRXsM7ovbfjv60w%3D&reserved=0>

No approval is necessary; this is for your review only.

For questions or information regarding this email, please reply to (jenny.vela@tamucc.edu) to contact Jenny Vela.

Thank you,

Jenny Vela
Catalog and Curriculum Coordinator

When you receive an email, there will be a link for that proposal. When you click on the link it will take you to the course inventory or program management pages.

Course Inventory Management

You are logged in as jvelas
[Help](#)

Search, edit, add, and inactivate courses.

Use an asterisk (*) in the search box as a wild card. For example, MATH* will find everything that starts with "MATH", *MATH everything that ends with "MATH", and *MATH* everything that contains "MATH". The system searches the Course Code, Title, Workflow step and CIM Status.

Quick Searches provides a list of predefined search categories to use.

<input type="text"/>	<input type="button" value="Search"/>	<input type="checkbox"/> Archive <input type="checkbox"/> History	- OR -	<input type="button" value="Propose New Course"/>	<input type="text" value="Quick Searches..."/>
Course Code	Title	Workflow	Status		
EDAD 5363	Public School Law	EH Curriculum Comm...	Edited		
EDAD 6363	Public School Law	EH Curriculum Comm...	Edited		
EDCI 5361	Educational Assessment	CILS Chair	Edited		
EDCI 5362	Theoretical Bases for Curriculum	EH Curriculum Comm...	Edited		
EDLD 6335	Dissertation Seminar	EH Curriculum Comm...	Edited		
EDUC 4311	Classroom Management	EH Curriculum Comm...	Edited		

Program Management

You are logged in as jvelas
[Help](#)

Search, edit, add, and inactivate programs.

Use an asterisk (*) in the search box as a wild card. For example, MATH* will find everything that starts with "MATH", *MATH everything that ends with "MATH", and *MATH* everything that contains "MATH". The system searches the Program Code, Title, Workflow step and CIM Status.

Quick Searches provides a list of predefined search categories to use.

<input type="text"/>	<input type="button" value="Search"/>	<input type="checkbox"/> History	- OR -	<input type="button" value="Propose New Program"/>	<input type="text" value="Edited Programs"/>
Number of Program	Program Name	Workflow	Status		
55	Educational Diagnostician, Graduate Certificate	EH Curriculum Comm...	Edited		
59	Elementary Education, BS		Edited		
117	Low-Incidence Disabilities Transcribed, Graduate Certificate	EH Curriculum Comm...	Edited		
146	Nurse Educator, Post-Masters Certificate	NH Curriculum Com...	Edited		
148	Nursing, DNP	NH Curriculum Com...	Edited		
167	Reading Specialist, Certificate	EH Curriculum Comm...	Edited		

Please review Change Justification on what changes were made to the proposals. Majority of changes will be in red and green markup. Program changes will also show a blue markup if applicable.

Courses:

Viewing: **EDAD 5363 : Public School Law**

Last edit: 07/07/22 2:24 pm

Changes proposed by: Eliza Lara (elara4)

Catalog Pages [Educational Administration \(EDAD\)](#)

referencing this course

Programs [159: Principal, Certificate](#)

Subject Code	EDAD - Educational Administration	Course Number
5363		
Department	EDLD - Dept Educational Leadership	
College	Education & Human Development	

Change Justification **Course description change****Course Description**

Cross-Listed
Courses

Course Description ~~This course is designed to study supervisory behavior and its related functions. This course is designed~~ **Students are expected to assist current** ~~acquire the knowledge and future faculty, staff, skills requisite to managing and administrators who have supervising teaching and learning, and the knowledge, skills, and attitude related to an interest in the legal issues in the K-12 public schools. appropriate climate for instruction: Students who have taken EDAD 5376 may not enroll in EDAD 5376. Knowledge related to Benchmark for this course will be the historical~~ **ED Proficiencies and philosophical underpinning of public school law will be acquired. a personal philosophy research paper:** Past and current legal issues will be analyzed to determine application possibilities. This course is also designed to provide knowledge regarding legal issues that impact K-12 public school education and to help develop competencies in public school education governance. Basic principles of school law and school board policy will provide information and background necessary to recognize and deal with legal issues as they emerge in public schools.

SHORT TITLE (UPPERCASE)

DISSERTATION SEMINAR ~~QUANTITATIVE~~
~~RESEARCH METHODS~~

Short titles must be uppercase

Long Title

Dissertation Seminar ~~Quantitative Research Methods~~

Corequisites

EDUC 4995 - Clinical Teaching

Programs:

Viewing: **117 : Low-Incidence Disabilities Transcribed, Disability, Graduate Certificate**

Program Name	Low-Incidence Disabilities Transcribed, Disability , Graduate Certificate
CIP Code	
Consortial program	No
Program Description	<p><u>Program Description</u></p> <ul style="list-style-type: none"> Program-Description The Low-Incidence Transcribed Certificate is an interdisciplinary <u>program that prepares</u> program which prepares graduate students <u>to collaboratively serve</u> to address and support the needs of students with significant support needs through <u>evidence-based</u> evidence based practices. This 3-course certificate is offered to educators in the field of special education and other related disciplines, such as: counseling, psychology, <u>early childhood, curriculum</u> general education, and <u>instruction</u>, <u>and</u> education administration.

BIEM 5345	Developmental Linguistics	3
or BIEM 5346	Pedagogical Implications of Bilingual/ESL	
<u>SPED 5315</u>	Individuals with Exceptionalities in Schools	3
<u>SPED 5385</u>	<u>Emergent Bilinguals in Special Education</u>	<u>3</u>
<u>NURS 6331</u>	Advanced Principles for Executive Practice *	

When you are done reviewing that proposal you can review the next proposal from your list.

The chair of your committee might ask for any feedback on any of the proposals that you have reviewed.

If you have any questions, please contact me at jenny.vela@tamucc.edu.