Texas A&M University-Corpus Christi Office of the University Registrar

Graduate Work by Undergraduate Student

Student Name:_____Student's I.D:_____

Degree/Major:_____Concentration/Option(if any)_____

Certification(if any)_Minor(if any)_____

Instructions: A senior student in the last semester or summer session of undergraduate work may enroll in graduate work provided that:

- The student has a cumulative grade point average of 3.0 or better.
- The dean of the college in which the work is offered has granted written approval.
- Credits of the course must only apply to one level on the academic transcript: Undergrad "U", Master's "G", or Doctoral "GD" level.
- The Deans signature below verifies approval of one of the three options checked, however if the course has a level restriction, the department must apply the level override ("LEV" permit) on SFASRPO in banner so the student will not have registration restrictions.

Check **ONE** that applies:

1. ☐ *Reservation of Work for Graduate Credit*

   Graduate credit hours for _____ course: will be used to meet the requirements for ☐ Master's (G) or ☐ Doctoral (GD) degree; credits will be applied to this level on transcript. A senior student in the last semester of undergraduate work may enroll in graduate work and reserve the course work for graduate credit provided that graduate work will not be used to fulfill undergraduate degree requirements.

2. ☐ *Graduate Work for Undergraduate Credit*

   Graduate credit hours for _____ course: ☐ Master's (G) or ☐ Doctoral (GD) course will be used to meet the credit requirements for student's baccalaureate degree. A senior student in the last semester or summer session of undergraduate work may enroll in graduate work to be applied toward the baccalaureate degree provided that Graduate credit hours used to meet the requirements of a baccalaureate degree may not be used to meet the requirements for a graduate degree. Credits will be applied to Undergraduate level on transcript.

3. ☐ *Fast-Track Degrees*

   Graduate credit hours for _____ course: ☐ Master's (G) or ☐ Doctoral (GD) course will be used to meet the requirements for both baccalaureate and master's degree on students degreeplan considering the credits will only apply to one level on students transcript; credits will be applied to meet ☐ (U) or ☐ (G) total credits on transcript.X

Reference: Undergrad Catalog - Undergraduate Programs & Graduate Catalog - Graduate Academic and Degree Requirements

GPA & Signatures:

GPA:_____Student:_____ Date:_____

Department Chair:_____ Date:_____

Graduate Program Coordinator:_____Date:_____

Dean: _____Date:_____

To be completed by the Registrar's Office:

Processed by: _____ Date:_____