

Faculty Emeritus Status Review

TAMU-CC College of Education and Human Development
(Last revised February 6, 2025)

Faculty of the College of Education and Human Development

Retired College of Education and Human Development faculty members may continue to use their academic rank title modified by the suffix “(retired).” However, this policy outlines the conditions and procedures for recommendation for appointment to the rank of professor emeritus for retiring professors (tenured and fixed term) who have exhibited exemplary service to the College of Education and Human Development and TAMU-CC over the course of their professional careers. The emeritus designation is available to professors meeting the following eligibility requirements:

1. Eligibility

- 1.1. Eligibility is normally confined to those who have retired within the past three years after having a record of long service to the Texas A&M University-Corpus Christi COEHD as full-time faculty and whose post-retirement appointment, if any, is less than half time.
- 1.2. Eligible individuals must have served the university for a minimum of 10 years and no longer be employed in the same position at the time of their nomination.
- 1.3. Emeritus status is based on the comprehensive consideration of career involvement in the institutional context and is not ordinarily awarded for a single accomplishment.

2. Criteria

- 2.1. Recommendations shall be made for COEHD faculty who have made significant academic contributions that go beyond the normal duties and responsibilities of faculty appointment. Individuals contributing significantly to the academic administration of Texas A&M University-Corpus Christi will also be eligible for recommendation.
- 2.2. Significant academic contributions shall be in at least two of the three following areas: service, teaching, and scholarship. Examples of significant contributions include, but are not limited to, actions that:
 - 2.2.1. brought recognition to the college/university within the academic, professional, and/or broader community;

- 2.2.2. served the college/university in times of need, change, or development; and/or
- 2.2.3. served a particular department or constituency of the college/university not ordinarily associated with the duties of their appointment.

3. Review Process

- 3.1. Recommendations for faculty emeritus status may be submitted at any time during the fall or spring semesters to allow for the committee review process outlined below. To be considered for faculty emeritus status, the following documentation is required:
 - 3.1.1. A minimum of one letter of support from a former colleague or department chair/supervisor detailing the nominee's significant contributions in the areas of teaching, research, and/or service that go beyond the normal duties and responsibilities of their appointment.
 - 3.1.2. A statement from Human Resources confirming that the faculty member retired in good standing and including their years of service.
 - 3.1.3. A current CV or, if unavailable, a CV at the time of retirement.
- 3.2. The COEHD will review faculty emeritus nominations using the process laid out in University Rule 31.08.01.C1, Faculty and Staff Emeritus Status, starting with the COEHD Faculty Awards Committee.

4. Privileges of Rank

- 4.1. Any of the privileges associated with the rank of professor emeritus in the College of Education and Human Development are noted in University Rule 31.08.01.C1 (Faculty and Staff Emeritus Status).