# Faculty Emeritus Status Review

TAMU-CC College of Education and Human Development
(Last revised July 1, 2020)

**Faculty of the College of Education and Human Development**

Retired faculty members may continue to use their academic rank title modified by the suffix "(Retired)." However, this policy outlines the conditions and procedures for recommendation for appointment to the rank of professor emeritus for retiring professors in the College of Education and Human Development who meet the following criteria:

**Eligibility**

Eligibility is normally confined to those who are retiring or who have retired within the past three years after having a record of long service to the Texas A&M University-Corpus Christi COEHD as full-time faculty and whose post-retirement appointment, if any, is less than half time. As a general rule, over 10 years of employment would be considered long service; however, exceptions can be made if individual contributions so warrant.

**Criteria**

Recommendations shall be made for COEHD faculty who have made significant academic contributions that go beyond the normal duties and responsibilities of faculty appointment. Significant academic contributions shall be in at least two of the three following areas: service, teaching, and scholarship. Individuals contributing significantly to the academic administration of Texas A&M University-Corpus Christi will also be eligible for recommendation.

**Procedural Guidelines**

The Dean of the College of Education and Human Development is responsible for preparing the recommendation to the President. In preparation for recommending professor emeritus status, the following guidelines will apply:

1. The College of Education and Human Development Faculty Awards Committee shall ensure that all potentially eligible faculty members are considered. University policy will be used to determine eligibility. The chair of the Faculty Awards Committee shall discuss with the Dean the names of individuals known to be close to retirement well in advance of retirement. All College of Education and Human Development full-time, tenured faculty retirees meeting University guidelines will be eligible for consideration.
2. The Dean of the College of Education and Human Development or the chair of the relevant department will provide documentation in support of the nomination to the chair of the Faculty Awards Committee. This documentation will include:
    a. Recent curriculum vitae of the nominee.
    b. A letter of nomination that is endorsed by the faculty members of the relevant department and that documents achievements relative to the criteria.

c. The Faculty Awards Committee may choose to seek further letters of recommendation from other recognized individuals.

The Faculty Awards Committee will review the documentation, and if favorable, the recommendation will be forwarded to the Faculty Affairs Committee of the Faculty Senate. The Faculty Affairs Committee of the Faculty Senate shall make the final recommendation of candidates for nomination to the Provost for consideration by the University President. The Texas A&M University System Board of Regents, upon the recommendation of the President, makes appointment to the rank of Professor Emeritus.

**Privileges of Rank**

Any of the privileges associated with the rank of Professor Emeritus in the College of Education are noted in the University Rule 31.08.01.C0.01 (Faculty Emeritus Status) pertaining to the rank.