

## 05.FOR.12- COB F2F Class Observation Form

Instructor/Professor:

Observer:

Course Observed:

Date:

Time:

Location:

# Students Attending:

1. Pre-Class Behavior: What is the classroom climate like before class? How does the instructor make use of pre-class time?
2. Organization: Was the instructor's presentation of information organized in such a way that students could follow the material?
3. Presentation/Delivery Skills: Was the material enthusiastically presented? Clearly presented? Did the professor start the class on time? Did the professor appear fully engaged in the act of teaching?
4. Teaching Methods: What were the primary teaching methods utilized (e.g., lecture, discussion, group work, individual activities)? Were these methods well selected and well enacted in the classroom? Were examples provided (if appropriate)?

5. Classroom Interaction: How did students react to the presentation of material, verbally and nonverbally? Were students given an opportunity to interact with the professor and the material? If so, how did the instructor encourage student participation? How well did the instructor respond to student comments/questions? Did the instructor keep the class discussion on task or linked to learning? If the discussion strayed off course, was the instructor able to steer the discussion back on topic?
  
6. Technology: Was instructional technology employed by the instructor in the classroom? If so, was it utilized effectively? Did it assist or hinder the presentation of material?
  
7. Student Behavior: Were students engaged in learning? Were students engaged in any misbehaviors (e.g., non-class-related laptop or phone use, side conversations)?
  
8. Post-Class Behavior: What verbal and nonverbal communication took place between the instructor and students once class was over?