TEXAS A&M UNIVERSITY CORPUS CHRISTI | COLLEGE OF BUSINESS

COLLEGE OF BUSINESS REQUEST FOR FUNDS FORM

Date: _____

Name of Individual Requesting the Item: _____

Department: CLBA

Describe the purchase:

Explain how this item would help in the teaching or productivity of the user:

Has this item already been purchased? ☐ Yes ☐ No

Estimated Cost: $_____

(Attach detailed information of the purchase and vendor.)

Is this being paid from a college grant? ☐ Yes ☐ No

Account #:_____ Title: _____

Signature: _____

APPROVALS:

Department Chair: ☐ Recommend Approval ☐ Do Not Recommend Approval

Signature: _____ Date: _____

Dean: ☐ Approve ☐ Do Not Approve

Signature: _____ Date: _____

Comments or Special Instruction: