**Chicago Style**

This handout covers the notes and bibliography citation style as outlined in *The Chicago Manual of Style*, 17th edition. You will cite each source in the text of your paper, using a footnote or endnote, and you will cite all sources used in your paper in a bibliography at the end of your paper.

**Notes**

* To acknowledge a source in the text of your paper, place a superscript number immediately **after the end punctuation** of a sentence.
* The first time a source is mentioned in a note, give the full citation. Subsequent uses can use a shortened version of the citation.
* Notes should be created by use of the footnote function of the word processor.
	+ Under References > Insert Footnote
	+ This should enter a number in the text of your paper and at the foot of your page.
	+ Delete superscript number in footer.
	+ Tab > Type Number of footnote
	+ The first line of each note is indented, and subsequent lines return to left margin.
	+ Format font to match font of document.



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**Chicago Style**

**Bibliography**

* List of sources used within your paper, included at the end of your paper.
* Single-spaced
* Format citations using a hanging indent – the first line is flush left and all subsequent lines are indented.
* Sources are listed in alphabetical order by last name of author.
	+ If multiple authors, only the name of the first author is inverted: Last Name, First Name
	+ If no author or editor, order by title.
	+ A single-author entry precedes a multi-author entry beginning with the same name.
* Notes use commas and parentheses to separate items in a citation; a bibliography uses periods.

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**Chicago Style**

**Book – One Author** (*Chicago Manual*, Section 14.100)

**N:**

1. Michael Pollan, *The Omnivore’s Dilemma: A Natural History of Four Meals* (New York: Penguin, 2006), 99.

 2. Pollan, *Omnivore’s Dilemma*, 3.

**B:**

Pollan, Michael. *The Omnivore’s Dilemma: A Natural History of Four Meals*. New York: Penguin, 2006.

**Book – Two or More Authors** (*Chicago Manual*, Section 14.76)

(For four or moreauthors, list all authors in the bibliography; in the note, list the first author, followed by et al.)

**N:**

1. Geoffrey C. Ward and Ken Burns, *The War: An Intimate History, 1941–1945* (New York: Knopf, 2007), 52.

 2. Ward and Burns, *Intimate History*, 59–61.

**B:**

Ward, Geoffrey C., and Ken Burns. *The War: An Intimate History, 1941*–*1945*. New York: Knopf, 2007.

**Chapter or Part of Book** (*Chicago Manual*, Section 14.106–7)

**N:**

 1. John D. Kelly, “Seeing Red: Mao Fetishism, Pax Americana, and the Moral Economy of War,” in *Anthropology and Global Counterinsurgency*, ed. John D. Kelly et al. (Chicago: University of Chicago Press, 2010), 77.

 2. Kelly, “Seeing Red,” 81.

**B:**

Kelly, John D. “Seeing Red: Mao Fetishism, Pax Americana, and the Moral Economy of War.” In *Anthropology and Global Counterinsurgency*, edited by John D. Kelly, Beatrice Jauregui, Sean T. Mitchell, and Jeremy Walton, 67–83. Chicago: University of Chicago Press, 2010.

**Newspaper or Magazine Article – Print** (*Chicago Manual*, Section 14.188, 14.191)

**N:**

 1. Daniel Mendelsohn, “But Enough About Me,” *New Yorker*, January 25, 2010, 68.

 2. Mendelsohn, “But Enough About Me,” 69.

**B:**

Mendelsohn, Daniel. “But Enough About Me.” *New Yorker*, January 25, 2010.

**YouTube Video** (*Chicago Manual*, Section 14.209)

**N:**

 1. Tara Stiles (TaraStiles), “10 Minute Yoga for Balance with the Baby Routine,” YouTube video, July 14, 2017, https://youtu.be/qs5bHcOf4xg.

 2. Stiles, “10 Minute Yoga.”

**B:**

Stiles, Tara. “10 Minute Yoga for Balance with the Baby Routine.” YouTube video, July 14, 2017. https://youtu.be/qs5bHcOf4xg.

**Chicago Style**

**Academic Journal Article – Print** (*Chicago Manual*, Section 14.171)

**N:**

 1. Joshua I. Weinstein, “The Market in Plato’s *Republic*,” *Classical Philology* 104, no. 4 (October 2009): 440.

 2. Weinstein, “Plato’s *Republic*,” 452–53.

**B:**

Weinstein, Joshua I. “The Market in Plato’s *Republic*.” *Classical Philology* 104, no. 4 (October 2009): 439–58.

**Academic Journal Article – Online with DOI** (*Chicago Manual*, Section 14.175)

**N:**

 1. Miriam Schoenfield, “Moral Vagueness is Ontic Vagueness,” *Ethics* 126, no. 2 (2016): 260–61, https://doi.org/10.1086/683541.

 2. Schoenfield, “Moral Vagueness is Ontic Vagueness,” 270.

**B:**

Schoenfield, Miriam. “Moral Vagueness is Ontic Vagueness.” *Ethics* 126, no. 2 (2016): 257–82.

 https://doi.org/10.1086/683541.

**Academic Journal Article – Online without DOI** (*Chicago Manual*, Section 14.175)

**N:**

 1. Zina Giannopoulou, “Prisoners of Plot in José Saramago’s *The Cave*,” *Philosophy and Literature* 38, no. 2 (October 2014): 335, Project MUSE.

 2. Giannopoulou, “Prisoners of Plot in José Saramago’s *The Cave*,” 337.

**B:**

Giannopoulou, Zina. “Prisoners of Plot in José Saramago’s *The Cave*.” *Philosophy and Literature* 38, no. 2

(October 2014): 332–49. Project MUSE.

**Web Source** (*Chicago Manual*, Section 14.206)

**N:**

 1. Evanston Public Library Board of Trustees, “Evanston Public Library Strategic Plan, 2000-2010: A Decade of Outreach,” Evanston Public Library, accessed July 18, 2014, http://www.epl.org/library/strategic-plan-00.html.

 2. Evanston Public Library, “Strategic Plan.”

**B:**

Evanston Public Library Board of Trustees. “Evanston Public Library Strategic Plan, 2000–2010: A Decade of

Outreach.” Evanston Public Library. Accessed July 18, 2014. http://www.epl.org/library/strategic-plan-00.html.

**Web Source – No Author** (*Chicago Manual*, Section 14.207)

**N:**

 1. “McDonald’s Happy Meal Toy Safety Facts,” McDonald’s Corporation, accessed July 19, 2014, http://www.mcdonalds.com/corp/about/factsheets.html.

 2. “Toy Safety Facts.”

**B:**

McDonald’s Corporation. “McDonald’s Happy Meal Toy Safety Facts.” Accessed July 19, 2014. http://www.mcdonalds.com/corp/about/factsheets.html.

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**Chicago Style**

**Personal Interview** (*Chicago Manual*, Section 14.211)

Unpublished interviews are best cited in text or notes. A citation will begin with the name of the person interviewed, place and date of interview, and any other brief identifying information that is applicable.

**N:**

 1. Dawn Dowell (CASA Writing Center Coordinator), interview by author, Corpus Christi, TX, October 12, 2014.

2. Dowell, interview.

**Social Media – Twitter** (*Chicago Manual*, Section 14.209)

**N:**

 1. Conan O’Brien (@ConanOBrien), “In honor of Earth Day, I’m recycling my tweets,” Twitter, April 17, 2015, https//twitter.com/ConanOBrien/status/590940792967016448.

 2. O’Brien, “In honor of Earth Day, I’m recycling my tweets.”

**B:**

O’Brien, Conan (@ConanOBrien). “In honor of Earth Day, I’m recycling my tweets.” Twitter, April 22, 2015.

https://twitter.com/ConanOBrien/status/590940792967016448.