TEXAS INTERNATIONAL EDUCATION CONSORTIUM
Credit Card Charge Authorization Form
for Exchange Visitor Services

1. Exchange visitor’s name: _______________________________________________
2. Exchange visitor’s university: ____________________________________________
3. Invoice number: ____________________
4. Credit card:      ____ VISA    ____ MasterCard  ____ Discover  ____American Express
5. Print the name of the cardholder as shown on the front of the card.
   Name of cardholder: ______________________________________________________
6. Billing address:
   Number & Street __________________________________________________________
   Apartment Number _________________________________________________________
   City __________________________________________________________
   State _________________________________________________________________
   Country __________________________ Postal Code _________________________
7. Card number: _______________________________________________________
8. Expiration date: _____________________________________________________
10. Indicate the fee(s) you want to pay and write the total amount on the Total Fees line.
    _______ $495.00 TIEC Exchange Visitor Processing Fee
    _______ $60.00 Express Mail Shipping and Handling Fee
    _______ Other: _________________________________________________________
    _______ Total Fees

11. Read, sign, and date:
    • I understand that all fees are non-refundable and non-transferable.
    • I understand that the $495 TIEC Exchange Visitor Processing Fee is required for new Exchange Visitors and is valid for 12 months.
    • I understand that TIEC cannot process payment if the information requested in 1-10 above is incomplete.
    • I authorize the use of my bank card for payment of the fee(s) in the amount noted above to the Texas International Education Consortium (TIEC).

   Signature of cardholder: __________________________   Date: ______________________

12. FAX to (512) 322-0592 or MAIL to: Texas International Education Consortium
    Attn: Accounts Receivable
    1103 W. 24th St.
    Austin, TX 78705
    U. S. A.