

**UNIVERSITY RULES**  
**TEXAS A&M UNIVERSITY-CORPUS CHRISTI**

---

**12.01.99.C4      Granting Extension of Tenure Probationary Period**

*Approved February 4, 2008*

*Supplements System Policy 12.01*

**1.      CRITERIA AND PROCESS FOR EXTENSION OF TENURE PROBATIONARY PERIOD**

- 1.1      Texas A&M University-Corpus Christi complies with System Policy 12.01, Academic Freedom, Responsibility and Tenure, in matters involving the tenure probationary period. Based on this policy, the University may grant a faculty member an extension of the tenure probationary period beyond seven years to permit a possible “time-out” due to special conditions or in order to pursue special opportunities. Such extensions must be based on extraordinary circumstances and require written concurrence by the faculty member, department head, dean and the Provost/Vice President for Academic Affairs.
- 1.2      A faculty member must submit a written request for “extension of the tenure probationary period” to his/her department head. The request should state in detail the extraordinary circumstances supporting the request and include all relevant documentation. When necessary, the university has the right to request additional documentation. If approved, the department chair will forward the request to the dean for approval and on to the Provost and Vice President for Academic Affairs for final approval. Any request for extension must be submitted sufficiently in advance of the deadline for tenure or reappointment considerations so as to allow adequate evaluation of the request.
- 1.3      The request for extension may be made during the probationary period but before submission of the tenure folder (information and documentation required for tenure review). See University Rule 12.01.99.C2, Tenure, for information on the tenure application time line.

**2.      LENGTH OF EXTENSION**

Extensions may be granted for a period of time (usually one academic year), and require written concurrence by the faculty member, department chair, dean, and the Provost and Vice President for Academic Affairs.

**3.      CONTINUATION OF TENURE PROBATIONARY PERIOD**

At the conclusion of the approved extension, the tenure probationary period automatically resumes according to the guidelines outlined in University Rule 12.01.99.C2, Tenure.

**UNIVERSITY RULES**  
**TEXAS A&M UNIVERSITY-CORPUS CHRISTI**

---

4. TERMINATION OF TENURE PROBATIONARY PERIOD

The university may elect not to renew the employment of any non-tenured faculty member. If the university does not reappoint a faculty member who has returned to probationary service following an extension, written notification will be provided in accordance with the standards in University Rule 12.01.99.C3, Faculty Dismissal, Administrative Leave, Non-Reappointments and Terminal Appointments.

Contact for Interpretation: Provost and Vice President for Academic Affairs