

UNIVERSITY STATEMENTS
TEXAS A&M UNIVERSITY-CORPUS CHRISTI

**12.01.99.C1.03 Responsibilities of Full-Time Tenured and
Tenure-Track Faculty Members**

Approved December 13, 1999

Revised May 14, 2007

1. Texas A&M University-Corpus Christi is committed to excellence in instruction, a concern for students, and the integrity of the institution. As such all full-time teaching faculty are expected to:
 - (1) Make known to students in writing the goals and requirements of each course, the nature of the course content and the methods of evaluation to be employed.
 - (2) Meet classes as scheduled.
 - (3) Instruct so as to meet course objectives.
 - (4) Maintain competence in teaching fields.
 - (5) Be professional in conduct in the classroom and show respect for students and for diversity of opinions.
 - (6) Be available to students for consultation on course work during regular office hours as agreed upon by the department chair and dean.
 - (7) File electronic course syllabi in department office.
 - (8) Serve as academic advisor/mentor in accordance with college rules on advisement.
 - (9) Participate in commencement ceremonies according to university guidelines.
 - (10) Engage in service activities according to requirements for performance by rank as stated in university and college rules on tenure and promotion.
 - (11) Engage in scholarly activity according to requirements for performance by rank as stated in university and college rules on tenure and promotion.
 - (12) Engage in college and university activities in a collegial manner; that is, work cooperatively with colleagues and share in the responsibility of group endeavors that further the mission of the department, college, and university.
 - (13) Maintain high ethical standards in all professional activities.

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- (14) Take the initiative in promoting their own professional development as teachers, scholars, and public servants.
- 2. While these responsibilities provide the foundation of good teaching and professionalism, they do not alone qualify one for tenure or promotion.

Contact for Interpretation: Provost and Vice President for Academic Affairs