

DESIGNATION OF GRADUATE FACULTY

University Procedure 12.99.99.C3.01—Approved January 18, 2006

1. CRITERIA

- 1.1 Only faculty members who have attained graduate faculty status at Texas A&M University-Corpus Christi may teach graduate level courses and serve on graduate committees. The minimal criteria for attaining this status are listed below; however, an individual college may supplement these criteria with those more specific to the disciplines within the college. The University requires graduate faculty members to meet the following criteria:
 - Be tenured, or on tenure track
 - Have a terminal degree in the faculty member's area/discipline or related field
 - Be actively engaged in scholarship/creative activity as evidenced by peer-reviewed or externally validated intellectual contributions, including but not limited to publications, conference presentations, research/creative activity grants, artistic productions, performances or other forms of creative work
- 1.2 In exceptional cases, the College Dean in consultation with the Graduate Dean may grant graduate faculty status to qualified individuals to accommodate a special programmatic need.
- 1.3 In addition to meeting the above criteria, faculty members serving as chairs of doctoral committees are expected to have obtained visibility and recognition within their discipline, as demonstrated by substantial or sustained funded research, recent publications at the highest levels of their discipline, and/or leadership in professional organizations at the national and/or international level.

2. PROCESS

- 2.1 Faculty members whose assignments include teaching graduate courses or serving on graduate committees must attain graduate faculty status by means of the following process. The department's designated body (department chairperson or review committee) will examine the credentials of candidates for graduate faculty status and provide their endorsement to the College Dean, who reviews the list and forwards the approved list to the Graduate Council. The Graduate Council reviews the candidate's credentials and forwards the recommended list to the Graduate Dean. The Graduate Dean grants or denies graduate faculty status.

- 2.2 To maintain this designation, the faculty member must undergo successful review every five years. A graduate faculty member whose status expires may remain on a graduate student committee until the student completes his or her degree. The Graduate Dean will maintain the official directory of graduate faculty.
- 2.3 The Graduate Dean may grant graduate faculty status to new faculty members for a period not to exceed three years. In such cases, the faculty member's credentials will be reviewed by the College Dean and the Graduate Dean. To maintain graduate faculty status beyond the three year limit, the faculty member must undergo normal graduate faculty status review.

3. APPEAL

A faculty member who is denied graduate faculty status and who wishes to appeal the decision should submit a written request to the Graduate Dean for reconsideration of the decision. The faculty member may request the support of the College Dean in the appeal.

The Graduate Dean will meet with the faculty member and, if requested by the faculty member, with the College Dean. Following such discussions, the Graduate Dean will issue a written decision. If the faculty member is dissatisfied with the decision, the faculty member may appeal in writing to the Provost.

Contact for Interpretation: Associate Vice President for Research and Scholarly Activity
and Graduate Dean