

RESPONSIBILITIES OF FULL-TIME TENURED AND TENURE-TRACK FACULTY MEMBERS

University Statement 12.01.99.C1.03

Approved December 13, 1999; Revised May 14, 2007

1. Texas A&M University-Corpus Christi is committed to excellence in instruction, a concern for students, and the integrity of the institution. As such all full-time teaching faculty are expected to:
 - (1) Make known to students in writing the goals and requirements of each course, the nature of the course content and the methods of evaluation to be employed.
 - (2) Meet classes as scheduled.
 - (3) Instruct so as to meet course objectives.
 - (4) Maintain competence in teaching fields.
 - (5) Be professional in conduct in the classroom and show respect for students and for diversity of opinions.
 - (6) Be available to students for consultation on course work during regular office hours as agreed upon by the department chair and dean.
 - (7) File electronic course syllabi in department office.
 - (8) Serve as academic advisor/mentor in accordance with college rules on advisement.
 - (9) Participate in commencement ceremonies according to university guidelines.
 - (10) Engage in service activities according to requirements for performance by rank as stated in university and college rules on tenure and promotion.
 - (11) Engage in scholarly activity according to requirements for performance by rank as stated in university and college rules on tenure and promotion.
 - (12) Engage in college and university activities in a collegial manner; that is, work cooperatively with colleagues and share in the responsibility of group endeavors that further the mission of the department, college, and university.
 - (13) Maintain high ethical standards in all professional activities.
 - (14) Take the initiative in promoting their own professional development as teachers, scholars, and public servants.

2. While these responsibilities provide the foundation of good teaching and professionalism, they do not alone qualify one for tenure or promotion.

Contact for Interpretation: Provost and Vice President for Academic Affairs