

PRESIDENT'S CABINET

The President's Cabinet consists of the President, the Provost and Vice President for Academic Affairs, the Executive Vice President for Finance and Administration, the Vice President for Institutional Advancement, the Vice President for Student Affairs, the Associate Vice President for Planning and Institutional Effectiveness, and others who may be appointed by the President. The Cabinet is responsible for decisions related to administrative services or changes in the present system of administrative management. The responsibilities of the Cabinet include:

- (1) Reviewing and developing rules concerning personnel and basic administrative matters.
- (2) Providing communication linkage between divisions in those areas that impact on general administrative functioning.
- (3) Advising division administrators on those administrative decisions which may impact on the division's various components.
- (4) Recommending University space allocations.
- (5) Considering the implications of recommendations or actions taken by intra or extra university bodies, when such recommendations or actions impact on the administrative functioning of the University.

The President's Cabinet shall be chaired by the President. The Provost and Vice President for Academic Affairs shall keep and circulate the minutes. The President's Office shall receive and circulate agenda items.

The President's Cabinet shall meet on the call of the President.

8/99